

**Brief Grant Proposal for New Projects
Library Services and Technology Act FFY2012**

This form is available for download in Microsoft Word on our web site via:
<http://www.oregon.gov/OSL/LD/grantmainalt.shtml>. Proposals not meeting the following conditions will be returned. The form must not exceed this cover page and two pages of proposal content. A page is defined as one side of a sheet of paper. Use 12 point Times New Roman with one inch margins. Do not alter the format of this form. The deadline for receipt of this proposal is **5:00 pm on Friday April 22, 2011. Use form Appendix D if applying for a second or third year of funding.**

General Information

Project Title: Historic Oregonian Digitization

Applicant: University of Oregon / University of Oregon Libraries

Address: Office of Research Services and Administration, 5219 University of Oregon, Eugene, OR 97403-5219

Contact Person: Karen Estlund (technical) Phone: 541-346-1854

Email: kestlund@uoregon.edu

Contact Person: Kari Vandergust (administrative) Phone: 541-346-5013

Email: kariv@uoregon.edu

Fiscal Agent (if different than Applicant):

Authorized by: Dr. Rich Linton

Title: VP for Research and Graduate Studies

Signature:

Date:

PLEASE INDICATE THE ANTICIPATED LENGTH OF YOUR GRANT PROJECT:

(Check applicable boxes)

THIS IS THE 1st YEAR OF A ONE YEAR GRANT PROJECT.
 TWO YEAR
 THREE YEAR

For projects that are anticipated to be multi-year projects be sure to include an estimate of the funds anticipated to be needed for future years in the Section 4 budget discussion and Section 5 grid.

THIS IS PRIORITY 1 OF THIS ORGANIZATION'S PROPOSALS.

This form must be received at the State Library no later than **5:00 pm on Friday, April 22, 2011. Faxed copies will not be accepted.** Mail or deliver **one copy** of your proposal to:

Library Development Services
Oregon State Library
250 Winter St. NE
Salem, OR 97301-3950

As a courtesy, the State Library asks that you email an electronic copy of your proposal, in rtf or Word format, to ann.reed@state.or.us. This does not substitute for the signed, mailed copy.

Project Proposal (insert your text after each section)

Section 1. Provide the exact text of the single most relevant goal and high-level outcome from the *Library Services and Technology Act (LSTA) Five-Year State Plan* that will be addressed by the grant project.

Goal 1: All Oregonians have access to high-quality library and information resources, anytime, anywhere, that help them achieve success in school, in the workplace, and in their daily lives

Section 2. Describe the problem that will be addressed by the proposed grant project.

The Portland *Oregonian* is the paper of record for the state of Oregon. It is unique nationally, because the *Oregonian* covers events not just in the major city but throughout the state. Access to its content is restricted by the ability to travel to a library and use microfilm or to the residents in the wealthiest county in the state through a Multnomah County Library subscription. This content is vital and important for historical, educational, and economic purposes and should be available to all Oregonians.

Section 3. Describe the proposed solution that the project will implement. Indicate the project goal, and the quantified objectives that will be used to measure whether the goal is accomplished. Describe briefly the activities that will be undertaken to meet each objective.

This project proposes to digitize content from the Portland *Oregonian* in the public domain. The project leverages the Oregon Digital Newspaper Program (ODNP) at the University of Oregon, which established a workflow and infrastructure for digitizing newspapers and makes content freely available online through the Historic Oregon Newspapers database. The current Historic Oregon Newspapers database contains content from the *Oregonian* from 1878 to 1906. This project proposes a two year grant to digitize the remaining public domain content from 1906-1922 and available pages on microfilm prior to 1878 for inclusion in Historic Oregon Newspapers. We estimate 214,500 pages of newspaper content for this title will be digitized, more than doubling all existing current content in the Historic Oregon Newspapers database. The *Oregonian* newspaper microfilm reels used for digitization were updated to the most current standards during a prior University of Oregon project with the National Endowment for the Humanities United States Newspaper Project. Using the microfilm negative reels created during that project will result in digital images of the highest quality with the most accurate searchable text. During Year 1 of this project, our objective will be to digitize 107,250 pages from the *Oregonian*.

This project is seeking a larger amount of funds over two years rather than three in order to maximize efficiencies of workflow and staff time. In conjunction with this project, ODNP continues to develop additional historic newspaper content for the site. This includes the submission of a supplemental application to continue participation in the National Digital Newspaper Program (NDNP) with a significant local cash contribution of matching funds for an additional 100,000 pages of content. NDNP program guidelines will not allow us to digitize the *Oregonian*, because the title has been previously digitized as part of a commercial product.

Section 4. Provide specifics about the project budget.

Appendix C – Brief Grant Proposal for New Projects

The UO Libraries is contributing .10 FTE of the Head of Digital Library Services (Karen Estlund) to run the project –\$61,500 base salary & 47% OPE; .05 FTE of the Images Services Coordinator (Lesli Larson) to manage microfilm duplication workflow - \$45,510 base salary & 55% OPE, and .05 FTE of a Systems Administrator (Duncan Barth) for managing the website – \$59,926 base salary & 50% OPE, Historic Oregon Newspapers: <http://oregonnews.uoregon.edu>.

For the LSTA project to digitize the *Oregonian*, we are seeking funds for:

- .25 FTE Microfilm Specialist (Linda Sato) to duplicate and inspect Oregonian microfilm reels prior to digitization - \$33,284 base salary and 65% OPE
- .05 FTE System Administration (Andy Kurzhal) to maintain back-ups of Oregonian digitized content - \$58,905 base salary & 50% OPE
- .05 FTE the Quality Control Specialist (Patrick John Taylor) to supervise the student workers and perform quality control on the vendor delivered digitized content - \$36,408 base salary & 65% OPE
- \$3,633 student workers to perform microfilm collation (\$8.65 for 400 hours & \$173 OPE)
- \$10,000 for server storage space (Approx. 214,500 pages at 10 TB)
- \$390 for LTO-4 backup tapes (13 800 GB tapes @ \$30/each)
- \$3,500 for microfilm stock, chemicals and boxes for duplicate microfilm reels that are used for digitization
- \$360 for 3 portable hard drives for shipping data from vendor (3 @ \$120/each)
- \$105 for cases and foam to ship portable hard drives (3 @ \$35/each)
- \$231 for shipping of approx. 11 batches @ \$21/shipment
- \$80,438 for digitization, OCR, ALTO, and derivative files of 107,250 pages @ \$0.75/page
- \$600 for the required LSTA external grant evaluator

Section 5. Proposed project budget summary (Use this format – do not alter it):
(Double click on the table to enter data. Before closing the table, be sure to scroll to the top of it)

Item	Local Cash	Local In-kind	LSTA	Total
Personnel		\$11,422	\$16,546	\$27,968
Benefits		\$5,640	\$8,238	\$13,878
Travel				\$0
Equipment			\$10,000	\$10,000
Supplies			\$4,586	\$4,586
Contractual			\$81,038	\$81,038
Library Materials				\$0
Total Direct Charges	\$0	\$17,062	\$120,408	\$137,470
<i>Indirect Charges</i>	\$0	\$0	\$7,224	\$0
Total Budget	\$0	\$17,062	\$127,632	\$137,470

Proposed second year LSTA amount: \$116,351 Proposed third year LSTA amount: _____