

OREGON STATE LIBRARY

**Library Services and Technology Act
Grant Activities Report**

(check one)

quarterly reports must be filed even if there is no activity in that quarter

- 1st Quarter Report 3rd Quarter Report
 2nd Quarter Report 4th Quarter Report
 5th Quarter Report (extension)

Project Name: Oregon Women's Political History Collection Processing Project

Grant Project Number: 12-12-5a Date Submitted: February 28, 2013

Submitted By: Linda J. Long Phone: (541) 346-1906

1. Summarize the overall purpose of the grant project:

To archivally process, catalog, and make available to the research community the manuscript collections known as the "Oregon Women's Political History Collection." Collections will be archivally processed, described through online EAD finding aids in the Northwest Digital Archives Consortium database, and cataloged in USMARC in OCLC.

2. Summarize the project results to date:

Outputs Summary – please report as appropriate depending upon your grant

120.25 linear feet was processed this quarter.	2 collections processed.	Finding aids for the following collections were written: Oregon NOW Records and the Oregon Women's Political Caucus Records.	
--	--------------------------	--	--

Narrative summary:

During this fifth quarter (extension), our work focused on processing and creating finding aids for the Oregon NOW (National Organization for Women) Records and the Oregon Women's Political Caucus (OWPC) Records. The collections were weeded, re-folded, and re-boxed. Final finding aids were created for these collections.

3. Report on specific project objectives to date:

LSTA Grant Activities Report

Objective: Archival process the Oregon Women's Political History Collections	100 % Progress / Results: 14 collections
Activity Summary:	

Fifth Quarter (extension):

Two collections were completely processed with two finding aids completed, bringing our total collections processed to 14.

Objective: Create finding aids for collections	100% Progress / Results: 14 collections
Activity Summary: <i>(type below this table)</i>	

Fifth Quarter:

Two finding aids were created for 2 collections this quarter; each has all basic components for a finding aid: box and folder listing, biographical sketch, and scope and content description. These were uploaded into Northwest Digital Archives (NWDA). The addition of these last two finding aids brought the total number of finding aids to 14.

4. Significant developments:

Wikipedia entries; Oregon Encyclopedia

Work was completed for biographical/historical entries for Wikipedia, with a total of 7 Wikipedia entries newly created or updated. We have created entries for all the other manuscript collections, and are working within the guidelines of Wikipedia protocols to add these to Wikipedia. External links to the online finding aids in NWDA that we created were inserted into the Wikipedia entries. Another goal of the grant was to add entries into the online Oregon Encyclopedia. This proved to be a significant challenge, due to a very specific and detailed style guide to which it was very difficult to conform. We will add these Oregon Encyclopedia entries at a later date. Likewise, the MARC cataloging for the collections will be done at a later date, as the catalogers in Collections Services in the UO Libraries were not able to complete this part of the grant work due to other pressing projects.

Outreach

A brochure was created to promote the Oregon Political History Collection. 725 brochures were printed at University of Oregon Printing Services.

Linda Long, Manuscripts Librarian, created a poster about the project and presented it at the annual Northwest Archivists meeting in Vancouver, B.C. on May 4, 2013. This conference was a joint meeting with the Vancouver, B.C. archivists.

LSTA Grant Activities Report

Linda Long also created an online subject guide for the Oregon Women's Political History Collection. This is available in the Special Collections and University Archives webpage at <http://library.uoregon.edu/node/3532>.

Linda Long also wrote a short article about this processing project for the Northwest Archivists' newsletter, *Easy Access*. This will provide outreach for the collections to other archivists and librarians in the Northwest region.

5/2013

