

OREGON STATE LIBRARY

**Library Services and Technology Act
Grant Activities Report**

(check one)

quarterly reports must be filed even if there is no activity in that quarter

1st Quarter Report 3rd Quarter Report
 2nd Quarter Report Final Report (*send e-copy
to State Library*)

Project Name: Opening the Doors Wider: Serving the Unserved in East Linn County, Year 3

Grant Project Number: 12-31-1p

Date Submitted: July 1, 2013

Submitted By: Rose Peda

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1. Summarize the overall purpose of the grant project:

This is the third year of a project designed to develop new non-resident library patrons by offering them a discounted card for three consecutive years, with the discount decreasing over three years from 90% (first year) to 75% (second year) to 50% (third year). During that time each library will use grant funds to complete the cost of the card (minus \$1 per card as an in-kind contribution).

2. Summarize the project results to date:

The year three rate (at 50%) began on September 1, 2012. This report will reflect the renewals and sale of library cards in April, May and June. We continue to work with the number of library cards distributed in year one (70 Scio, 200 Sweet Home, and 350 Lebanon). The only other activity for this quarter were meetings of the committee members held on April 16 and June 5, 2013 to discuss renewals and sales of library cards, the LSTA budget and the grant modification. The grant modification dated May 5, 2013 requested transferring \$3,000 from Contractual to Library Materials. After discussion and review of the budget, it was determined to “reverse” this grant modification.

Outputs Summary – please report as appropriate depending upon your grant (*double click Word table to enter data- table can be altered to record outputs*)

LSTA Grant Activities Report

Actual # of people served this quarter	275	Actual # of people served to date	1143
# of programs /meetings /events	2	# of programs /meetings /events to date	5
# of programs /meetings /events attendees	8	# of programs /meetings /events attendees	20
Other output measure(s): <i>(please indicate) Household cards renewed Lebanon 27; Sweet Home 27; Scio 5. Number of new cards sold Lebanon 17; Sweet Home 5; Scio 11. Number in households; Lebanon 141; Sweet Home 75; Scio 59.</i>		Other output measure(s): <i>(please indicate) Household cards renewed Lebanon 119; Sweet Home 87; Scio 48. Number of new cards sold Lebanon 124; Sweet Home 27; Scio 35. Number in households; Lebanon 589; Sweet Home 305; Scio 249.</i>	

Narrative summary:

Our third year project had three goals: First to continue developing new non-resident library patrons; second, bringing East Linn County librarians together on a regular basis and third, to develop a collaborative project among the three libraries.

The libraries continue to build on the success of the first two years of the grant by developing processes and procedures for the renewal of the second year cards. Renewal letters began going out on November 15, 2012. At that point, renewal letters started going out to patrons one month prior to the expiration date of their grant funded library cards. Card holders were encouraged to renew for a third year at the discounted rate of 50%. Scio has 70 cards, Sweet Home has 200 cards and Lebanon has 350 cards to go through the renewal process. If cards were not renewed, they became available to another out-of-city patron at the discounted rate of 50%.

To accomplish the second goal of bringing East Linn County librarians together, the committee held meetings in April and June in Lebanon. The primary topic at the April, 2013 meeting was the development of a grant modification. A decision was made to modify the grant budget to reallocate monies from the “contractual” line to “library materials.” The justification for this modification is that the increased number of patrons puts a strain on the available resources, particularly for Scio, which has a comparatively small collection. We also agreed on the allocation to each library (Scio \$3,000 / Lebanon \$2,000 and Sweet Home \$2,000). Once the grant modification was approved we agreed to spend half the money in the third quarter and half in the final quarter. We submitted a second grant modification requesting \$3,000 moved from contractual to library materials. After we were given more complete financial information, we later requested this grant modification to be reversed.

For the third goal, the librarians agreed to proceed with the author visit with the help of the Friend’s groups. The committee decided to ask Dean Adams, author of “Four Thousand Hooks” to come speak at Scio, Lebanon and Sweet Home Library in February, 2013. This program was

well received at all the libraries. The librarians continue to collaborate and make recommendations for authors and speakers.

3. Report on specific project objectives to date:

Objective: Renewal of grant funded cards	% Progress / Results:
Activity Summary: <i>(type below this table)</i>	70%

Fourth quarter activities:

Lebanon Total cards 350 / Cards sold/renewed to date 243/ cards available 107

Sweet Home Total cards 200 / Cards sold/renewed to date 116 / cards available 84

Scio Total cards 70 / Cards sold/renewed to date 60 / cards available 10

Continue with processes and procedures to facilitate card renewal. – Note cards available are cards for renewal or sold to new patrons.

Objective: Meeting of East Linn Librarians	% Progress / Results:
Activity Summary: <i>(type below this table)</i>	100

Fourth quarter activities:

- Quarterly meeting held in Lebanon on April 16 and June 5.

LSTA STATISTICS

July 1, 2013

LEBANON

Year 1:

New Cards	319
Renew Year 2	131 (41%)
Renew Year 3	62 (19%)

Year 2:

New Cards	174
Renew Year 3	38 (22%)

Year 3:

New Cards	76
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SWEET HOME

Year 1:

New Cards	189
Renew Year 2	92 (49%)

LSTA Grant Activities Report

	Renew Year 3	55 (30%)
Year 2:	New Cards	37
	Renew Year 3	11 (30%)
Year 3:	New Cards	27

SCIO

Year 1:	New Cards	70
	Renew Year 2	46 (66%)
	Renew Year 3	23 (33%)
Year 2	New Cards	24
	Renew Year 3	4 (16%)
Year 3	New Cards	19

4. Significant developments:

After last quarter's meeting with Ann Reed, Federal Programs Coordinator for the State Library, the committee developed a grant modification to the budget. The grant modification was submitted by the fiscal agent and approved by the State Library. The budget was changed with a reduction in the contractual amount and a new line item added for the purchase of library materials. The group discussed another grant modification to move additional money from contractual to library materials. With additional information regarding the budget, the group decided to request a reversal of this modification. We agreed to meet in September, 2013 after our Summer Reading programs are done. We received the grant evaluation from Steve Skidmore where he states, "One of the most successful outcomes of the grant program was the collaboration among the librarians in the three libraries. The quarterly meetings were a very positive result of "Opening Doors Wider" ..."