

**Brief Grant Proposal for New Projects
Library Services and Technology Act FFY2014**

This form is available for download in Microsoft Word on our web site via: www.oregon.gov/osl/LD/Pages/grantmainalt.aspx. Proposals not meeting the following conditions will be returned. The form must not exceed this cover page and two single-sided pages of proposal content. Use 12 point Times New Roman with one inch margins. Do not change the words on this form. The deadline for receipt of this proposal is **5:00 pm on Friday April 12, 2013**. Use form Appendix D if applying for a second or third year of funding.

General Information

Project Title: Linn County Cooperative Library System

Applicant: Albany Public Library; Lebanon Public Library; Linn-Benton Community College Library; Sweet Home Public Library

Mailing Address: 6500 Pacific BLVD SW, Albany OR, 97321

Contact Person: Bryan Miyagishima

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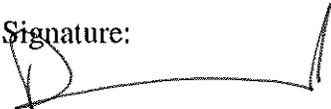
Email: miyagib@linnbenton.edu

Fiscal Agent (if different than Applicant): Dean Baugh – City of Lebanon Finance Manager

Authorized by: Dean Baugh

Title: City of Lebanon Finance Manager

Signature:



Date:

4/11/13

PLEASE INDICATE THE ANTICIPATED LENGTH OF YOUR GRANT PROJECT:

(Check applicable boxes)

THIS IS THE 1st YEAR OF A

ONE YEAR GRANT PROJECT.

TWO YEAR

THREE YEAR

For projects that are anticipated to be multi-year projects be sure to include an estimate of the funds anticipated to be needed for future years in the Section 4 budget discussion and Section 5 grid.

THIS IS PRIORITY 2 OF THIS ORGANIZATION'S PROPOSALS.

A Word or PDF version of your proposal, and one original of this form with signature must be received at the State Library no later than **5:00 pm on Friday, April 12, 2013**. Faxed copies will not be accepted. The electronic copy does not substitute for the signed, mailed copy. Send the electronic copy to ann.reed@state.or.us.

Library Development Services
Oregon State Library

250 Winter St. NE
Salem, OR 97301-3950

Project Proposal (insert your text after each section)

Section 1. Provide the exact text of the single most relevant goal of Oregon’s Library Services and Technology Act (LSTA) Five-Year Plan 2013-2017 that will be addressed by the grant project. See Appendix A.

GOAL # 2 – Use technology to increase capacity to provide library services and expand access

Section 2. Describe the problem(s) that will be addressed by the proposed grant project.

Small town residents Linn County, Oregon can be limited in their access to library resources for several reasons. It may be that their public library lacks a web presence, as in the case of Harrisburg, Or, their public library lacks a web searchable OPAC, as in the case of Brownsville or Scio or Lyons. And for county residents lacking a public library card (or without the means to pay for one), accessing subscription databases through their library’s website may prove to be impossible (without means of authentication). Unless they know to visit the librariesoforegon.org site, they lack access to statewide resources. Finally, even area residents with a library card may find their access to materials lacking due to library budget constraints. For example, according to the statistics from the Public Libraries Survey (2010), Harrisburg public library allocates \$2.32 per capita, Lyons public library \$1.39 per capita, and Brownsville \$3.14 per capita.

Section 3. Briefly describe the proposed solution that the project will implement. Indicate the project goal, and the quantified objectives that will be used to measure whether the goal is accomplished. Describe briefly the activities that will be undertaken to meet each objective. Briefly indicate how you will evaluate the outcome(s) of this project. See instructions.

This project will use a shared ILS, and web development services, and a courier to expand services and resources to library patrons within Linn County, Oregon, with an emphasis on smaller libraries.

Objectives for meeting this goal:

- Expand access to the Evergreen open source shared ILS currently used by Albany, Lebanon, and LBCC Libraries to at least 2 other public libraries within Linn County within the first year of the grant
- Allow patrons of all libraries sharing the ILS to request materials from other member libraries and receive them at their home library via courier by the end of year two.
- Establish a website with all Linn County Library contacts, contact/policy information, and links to shared statewide resources within the first year of the grant.

Activities for meeting this goal:

- Identify Linn County libraries needing ILS software or who wish to switch

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- Meet with staff from those libraries to determine scope of technology needs in regards to ILS services and determine a schedule for migration and training
- Contract for migration and consulting services
- Provide training to library staff and means for follow-up communication to participating libraries
- Library staff will meet to articulate policies for reciprocal borrowing (following the Oregon Passport program) and get approval from necessary library/city administrators
- Establish/contract for courier services

Evaluating project outcomes – Libraries participating in this shared ILS system will meet once a year to determine the following:

- Cost of shared ILS is competitive with/ lower than costs of commercial products
- Share ILS support is sufficient to libraries’ needs
- The number of borrowing requests from other libraries that are made in a given year
- The number of additional library users (generally county residents not living within city limits) benefiting from this system
- The inter-library courier usage is high enough to be considered cost-effective.
- The usage of the county libraries website to access statewide databases

Section 4. Provide specifics about the project budget.

LSTA grant funds will be used to contract for migration services for libraries joining the shared ILS, consultation services in establishing patron-initiated borrowing from other libraries, courier services between libraries (year 2 only), and initial ILS maintenance costs for new libraries (years 1 and 2). City of Albany IT personnel will provide in-kind technical support. Lebanon, Albany, and LBCC library staff will provide in-kind training, support, and travel to other libraries joining the ILS. Linn-Benton Community College will provide an in-kind contribution of courier services between Albany, Lebanon, and Sweet Home during year one of the grant cycle.

Section 5. Proposed project budget summary (Use this format – do not alter it):

(Double click on the table to enter data. Before closing the table, be sure to scroll to the top of it)

Item	Local Cash	Local In-kind	LSTA	Total
Personnel		\$10,000		\$10,000
Benefits		\$3,000		\$3,000
Travel		\$1,000		\$1,000
Equipment				\$0
Supplies				\$0
Contractual			\$48,030	\$48,030
Library Materials				\$0
Total Direct Charges	\$0	\$14,000	\$48,030	\$62,030
<i>Indirect Charges</i>	\$0	\$0	\$0	\$0
Total Budget	\$0	\$14,000	\$48,030	\$62,030

Proposed second year LSTA amount: \$10,000. Proposed third year LSTA amount: _____

