

**Brief Grant Proposal for Continuing Projects
Library Services and Technology Act FFY2015**

This form is available for download in Microsoft Word on our web site via:
<http://www.oregon.gov/osl/LD/Pages/LSTAcomp.aspx>. Use this form only if applying for continuing grant funding. Proposals not meeting the following conditions will be returned. The form must not exceed this cover page and two **single-sided** pages of proposal content. Use 12 point Times New Roman with one inch margins. Do not change the words on this form. The deadline for receipt of this proposal is **5:00 pm on Friday, April 11, 2014**.

General Information

Project Title: Expanding Opportunities Program (EOP), Year 3

Applicant: Josephine Community Libraries, Inc. (JCLI)

Mailing Address: 200 NW C Street, Grants Pass, OR 97526-2038

Contact Person: Teresa Stover, grants coordinator Phone: 541-471-2931

Email: tstover@josephinelibrary.org

Fiscal Agent (if different than Applicant): N/A

Authorized by: Kate Lasky Title: Executive Director

Signature:  Date: April 9, 2014

Project URL (if any): www.josephinelibrary.org

PLEASE INDICATE THE ANTICIPATED LENGTH OF YOUR GRANT PROJECT:
(Check applicable boxes)

THIS IS THE 2nd YEAR OF A TWO YEAR GRANT PROJECT
 3rd YEAR OF A THREE YEAR

For projects that are anticipated to continue another year, be sure to include an estimate of the future funds anticipated to be needed in the Section 4 budget discussion and Section 5 grid.

THIS IS PRIORITY N/A OF THIS AGENCY'S PROPOSALS.

A Word or PDF of your proposal, and one original of this form with signature must be received at the State Library no later than **5:00 pm on Friday, April 11, 2014**. **Faxed copies will not be accepted.**

Library Development Services
Oregon State Library
250 Winter St. NE
Salem, OR 97301-3950
ferol.weyand@state.or.us

Project Proposal (insert your text after each section)

Section 1. Briefly describe the project. Indicate the overall goal and quantified objectives, and outcome(s) of the multi-year project.

The Expanding Opportunities Program (EOP) meets the needs of Josephine County citizens looking to develop prospects and improve their lives in the areas of education, employability, and entrepreneurship; specifically by partnering with local organizations and providing information literacy training on the resources and technology available through the library system.

Objective 1: Determine the information needs of the target audience and partner organizations.

Objective 2: Develop at least six two-hour workshops on information literacy related to the needs of the target audience in the areas of education, employability, and entrepreneurship.

Objective 3: Deliver the six different two-hour workshops on information literacy.

Objective 4: Foster at least three additional partnerships or participants in the community.

Section 2. Describe the progress accomplished in the current grant year to date and justify the need for continued funding.

EOP is past the middle of Year 1. So far, more than 80 programs, events, and meetings have connected with 26 community organizations and 1,381 people. There's a tremendous demand for information literacy learning among different populations. Through the digital skills workshops conducted by the Outreach Education Librarian (OEL), the reaction is consistently "I had no idea!" The efforts of the OEL is now being multiplied through the formation of the new "Library Ambassadors Program," in which trained library volunteers conduct the digital skills outreach presentation, titled "Your Library: What's In It For You?" throughout the community.

The OEL has conducted multiple train-the-trainer sessions with partnering and participating organizations to great effect. Regular workshops, including the Digital Skills Workshop, Computer Basics, Info Desk Training, Student Success: DataBASE CAMP, Online Search Skills, and DIY Market Research are being offered. Library open houses have been held for families with middle school students, the business community, and Spanish-speaking patrons.

In Year 3, we hope to expand to an underserved audience with larger needs for information literacy that leads to improved employability: people getting services from the Department of Human Services (DHS) and training from Goodwill Industries. The staff at these organizations are enthusiastic about EOP, and their clients can realize great benefits from building their information literacy skills. These individuals can realize an outcome in which they are transforming their lives through education, employment, and/or entrepreneurship opportunities.

Section 3. Indicate the project goal for the next year. List the quantified objectives that will accomplish the goal. Describe briefly the activities that will be undertaken to meet each objective. Briefly indicate how you will evaluate the outcome(s) of this project. See instructions.

The goal of Expanding Opportunities Program, Year 3, is to refine and grow program offerings to meet information literacy needs of clients of potential partners of DHS and Goodwill with a focus on employability, but also providing opportunities for education and entrepreneurship. Ideas for extending the reach of the EOP in Year 3 include a dedicated EOP website, elearning/video presentations, podcasts of lectures and business workshops, computer devices and wireless router lending, and an EOP business incubator space in the library or community.

Objective 1. Within two months of the start of Year 3, evaluate the results of Year 2 and focus and refine the program offerings to meet the information needs of the target audience.

Activity: Collect and analyze Year 2 evaluation results and refine Year 3 program plans.

Objective 2. Within five months of the start of Year 3, develop and deliver four new two-hour workshops to at least 30 participants each.

Activity: Assess and refresh materials acquisitions related to the program focus areas.

Activity: Develop patron-driven curriculum for four different two-hour workshops.

Activity: Conduct train-the-trainer sessions for library and program partner staff.

Activity: Develop and market the workshop schedule and other program offerings.

Activity: Conduct at least three workshops per month to the target audience.

Activity: Implement a schedule for one-on-one direct coaching with library patrons.

Objective 3. Within seven months of the start of Year 3, develop three ideas for extending the reach of the library beyond its hours and walls out into other venues throughout the community.

Activity: Conduct a brainstorming session with program partners.

Activity: Conduct a survey for ideas from workshop participants and other library users.

Activity: Evaluate and choose three ideas that are most feasible for further development.

Section 4. Provide specifics about this proposed year's project's budget. Identify any additional resources obtained for the project.

LSTA Personnel and Benefits costs are for the OEL and represent a 5% increase over Year 2.

The LSTA Travel costs represent an average of 150 driving miles per week for one year.

Equipment costs are for training and EOP lab equipment paid by local supporting organizations.

LSTA supply costs cover printing, paper, copies, and other supplies needed for the workshops.

LSTA contractual costs are for graphic design, video, curriculum development and delivery that supplements the efforts of the OEL. Local in-kind represents printing and Web communications.

Library materials are for additions to the collection to refresh the program focus areas. This amount is paid by the JCLI operating budget and funding from local organizations.

We expect to obtain sustaining support from program partners, local government, and local foundations who have an interest in alleviating the problems this proposal addresses. When our county passes the library district measure (election expected for November 2014), we can expect financial support for this program from the library district budget.

Section 5. Proposed project budget summary (Use this format – do not alter it):

(Double click on the table to enter data. Before closing the table, be sure to scroll to the top of it

Item	Local Cash	Local In-kind	LSTA	Total
Personnel			\$57,330	\$57,330
Benefits			\$6,615	\$6,615
Travel			\$4,368	\$4,368
Equipment	\$27,000			\$27,000
Supplies		\$1,000	\$2,000	\$3,000
Contractual		\$20,000	\$5,000	\$25,000
Library Materials	\$32,000			\$32,000
Total Direct Charges	\$59,000	\$21,000	\$75,313	\$155,313
<i>Indirect Charges</i>	\$0	\$0	\$0	\$0
Total Budget	\$59,000	\$21,000	\$75,313	\$155,313

Proposed third year LSTA amount: \$75,313

