

**Brief Grant Proposal for New Projects
Library Services and Technology Act FFY2015**

This form is available for download in Microsoft Word on our web site via: <http://www.oregon.gov/osl/LD/Pages/LSTAcomp.aspx>. Proposals not meeting the following conditions will be returned. The form must not exceed this cover page and two **single-sided** pages of proposal content. Use 12 point Times New Roman with one inch margins. Do not change the words on this form. The deadline for receipt of this proposal is **5:00 pm on Friday April 11, 2014. Use form Appendix D if applying for a second or third year of funding.**

General Information

Project Title: Historic mining and minerals records

Applicant: Oregon Department of Geology and Mineral Industries (DOGAMI)

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Fiscal Agent (if different than Applicant): Seay Johnson

Authorized by: Vicki McConnell Title: Director

Signature: signature on hard copy Date: April 2, 2014

PLEASE INDICATE THE ANTICIPATED LENGTH OF YOUR GRANT PROJECT:

(Check applicable boxes)

THIS IS THE 1st YEAR OF A ONE YEAR GRANT PROJECT.
 TWO YEAR
 THREE YEAR

For projects that are anticipated to be multi-year projects be sure to include an estimate of the funds anticipated to be needed for future years in the Section 4 budget discussion and Section 5 grid.

THIS IS PRIORITY 1 OF THIS ORGANIZATION'S PROPOSALS.

One electronic copy of your proposal in Word or PDF format and one hard copy of this form with original signature must be received by State Library no later than **5:00 pm on Friday, April 11, 2014 Faxed copies will not be accepted.**

Library Development Services
Oregon State Library
250 Winter St. NE
Salem, OR 97301-3950
ferol.veyand@state.or.us

Project Proposal (insert your text after each section)

Section 1. Provide the exact text of the single most relevant goal of Oregon’s Library Services and Technology Act (LSTA) Five-Year Plan 2013-2017 that will be addressed by the grant project. See Appendix A.

Goal 2. “Use technology to increase capacity to provide library services and expand access.”

Section 2. Describe the problem that will be addressed by the proposed grant project.

Significant, often fragile, historical mining documents including manuscripts, letters, maps, photographs, data sheets, newspaper clippings, and claim and patent records are scattered in small collections at historical societies, local libraries, museums, and local and State government offices across Oregon. These collections are typically difficult for the public to find and access and many are not well organized. Recurring budget cuts that reduce storage space place these collections at risk. The DOGAMI Library is located in Portland, but demand for this type of information is disproportionately rural. These mine records bridge the gap to the contemporary world and tell a story of exploration, discovery, and the lives of people who worked the mines. It is important to preserve this information because it represents a comprehensive documentary heritage of the collective memory and actions of Oregon’s mining industry and could be considered the State’s record of mining.

Section 3. Describe the proposed solution that the project will implement. Indicate the project goal, and the quantified objectives that will be used to measure whether the goal is accomplished. Describe briefly the activities that will be undertaken to meet each objective. Briefly indicate how you will evaluate the outcome(s) of this project. See instructions.

We propose a three part solution: **Task 1:** Conduct a pilot project to assemble, digitize, and return previously identified files held by Baker County, by historical societies in western Jackson and Josephine Counties (Rogue River, Grants Pass, Gold Hill), and by DOGAMI’s Baker City and Albany Offices; **Task 2:** Prepare metadata, organize, and serve the digital data acquired in Step 1 on the DOGAMI website and return original and digital copies to the original owners; and **Task 3:** Prepare an inventory of such resources held by other historical societies, museums, local libraries, state and local governments, and possibly corporations statewide in anticipation of year 2. Because DOGAMI currently has a process in place to add large amounts of data to its digital collections, it would be particularly cost effective to assemble scattered data sets at this time. (see <http://www.oregongeology.org/sub/milo/ohmi.htm>)

Collections identified in Baker County include approximately 8000 pages of mining claim Notice of Location and approximately 500 pages of original patents. DOGAMI has a geologist working in the Baker County Courthouse who can supervise the work without the documents having to leave the building. The Josephine County Historical Society has been visited and their collection holds thousands of pages of mining and mineral-related information; their staff has described

similar collections held by the historical societies of Rogue River and Gold Hill. DOGAMI has a geologist who lives in Grants Pass and can transport documents to Portland for scanning. The Mineral Land Regulation and Reclamation office holds thousands of pages of material related to significant eastern and southern Oregon mines. The documents can be scanned in-house with supervision provided by reclamation and library-trained staff on site. Task 3 inventory will begin with areas near existing DOGAMI offices so that additional collections will have been located and can be scanned and served as part of Tasks 1 and 2 if time and budget permit.

Evaluating the results of Tasks 1 and 2, digitizing and serving, will be done by the measuring the amount of material placed on the DOGAMI website and delivered as digital files to the original owners as well as by surveys of suitability and satisfaction to be completed by original owners. The results of Task 3 will be evaluated by preparing a spreadsheet with organization, contact name and phone, estimates of amount and type of material available to be included, degree of enthusiasm, and any restrictions on moving material to be scanned.

Section 4 Provide specifics about the project budget.

Budget will include personnel, travel, and supplies. Personnel to include 12 months of Office Specialist-1, 2 months of Natural Resource Specialist 4 (technical and supervision) and 2.5 months of Library staff. LSTA funds will not be used to pay for pre-existing positions. Funding is split evenly between grantor and applicant. Supplies will include packaging, shipping, and mailing costs and materials. Travel will include approximately 10 days per diem and lodging to inspect and assess collections. Indirect costs will be billed at the 6% rate. Parts 1 and 2 will consume roughly 75% of the personnel costs. Supplies are largely assigned to the pilot project and travel is largely assigned to the inventory. Inventory and preparation of materials by local entities is not included as in-kind, but is a significant contribution.

Section 5 Proposed project budget summary

Item	Local Cash	Local In-kind	LSTA	Total
Personnel		\$26,575	\$33,300	\$59,875
Benefits		\$13,461		\$13,461
Travel			\$1,000	\$1,000
Equipment				\$0
Supplies			\$1,000	\$1,000
Contractual				\$0
Library Materials				\$0
Total Direct Charges	\$0	\$40,035	\$35,300	\$75,335
<i>Indirect Charges</i>			\$4,520	\$4,520
Total Budget	\$0	\$40,035	\$39,820	\$79,855

Proposed second year LSTA amount: \$39,820 Proposed third year LSTA amount: _____