

Statewide Database Licensing Advisory Committee Meeting
Oregon State Library – Room B9
July 12, 2011 10:30-2:30

Committee members present: Tony Greiner, Chair, Canon Crawford, John Russell, Jane Nichols, Garnetta Wilker, Sheryl Eldridge, Glenna Rhodes, Thomas Richards, Dolores Judkins, Linda Weight

Committee members present via telephone: Linda Malone and Sean Park

Committee members absent: Greg Doyle, Stephen Cox, Chris Tanner

Guest Present: Robin Paynter, Oregon Health & Science University

Staff Present: Jim Scheppeke, MaryKay Dahlgreen, Jennifer Maurer, Ferol Weyand

Welcome New Members & Thank Departing Members:

Chair Tony Greiner called the meeting to order at 10:38 am. Greiner welcomed new members Garnetta Wilker representing School Libraries drawn from OASL Membership; Sheryl Eldridge from Newport Public Library representing Public Libraries Serving less than 25,000; Jane Nichols from the Valley Library (OSU) representing Academic Libraries from Oregon University System (OUS). Also present for the first time, representing the Organization for Educational Technology and Curriculum, was Thomas Richards. Greiner thanked outgoing members Dolores Judkins and Linda Weight for their service to the committee.

Review Agenda and Approve Minutes of March 1, 2011 Meeting:

Canon moved to approve the minutes from March 1, 2011 with corrections. Linda Malone seconded. Motion passed unanimously.

Review Bylaws:

MaryKay Dahlgreen reviewed the bylaws for the committee and asked for questions. Judkins inquired regarding the length of term for the Chair position and if the Chair can be elected for two years. Russell and Malone commented that the bylaws do not specify length of term.

Elect Committee Chair:

Greiner asked for volunteers to serve as Chair. Malone would be happy to do but schedule at work won't allow. Greiner mentioned previously the Chair has switched between academic and public. Greiner asked Glenna Rhodes; after discussion Rhodes declined. Malone inquired about schools. Canon Crawford volunteered. Crawford was voted in unanimously.

Update about Gale Contract:

SDLAC had to consider whether or not to renew the Gale contract, and if yes, for how many years – one, two, or three. Dahlgreen reported that the SDLAC asked OSL staff to request that Gale consider adding databases at no additional expense. Gale responded with an offer to add one database each from two

lists of options at no additional cost and to freeze the contract price if renewed for three years. SDLAC chose to accept Gale's offer and to add *GreenR* and *US History in Context*. The Gale contract extension went to the LSTA Council where it was approved. It then went to the Oregon State Library Board of Trustees where it was approved. The contract renewal starts August 1, 2011 and goes through July 31, 2014. Oregon State Library and Gale are working on a rollout plan for the new databases with some possible training opportunities. The LearningExpress contract expires approximately 2013. OSL staff will continue working with Gale, urging them to make improvements. After discussion, the committee decided that there should be more communication with constituents regarding the SDLAC, describing who the representatives are and what the committee does; communications should include information and decisions about all statewide databases. Schepke suggested the committee might also consider an annual report. Rhodes agrees. Crawford will work with OSL staff to craft an email about the Gale contract renewal to send statewide on all the appropriate listserves, and the annual report will be on the agenda for the next meeting.

Presentation by Robin Paynter about How Social Workers and Students Use Databases:

Greiner introduced Robin Paynter, a librarian from Oregon Health & Science University. Paynter presented the results of a project done at Portland State University last year by social work graduate students on evidence-based practices. Paynter worked with students to study how social workers and students use databases and reported that they might benefit from access to *PsycINFO* and *Social Services Abstracts*. Many social work professionals work for non-profit and/or private agencies which do not qualify as state agencies in terms of access to SDLP. Paynter stated that access to these databases through SDLP would be a great benefit to approximately 4,000 professionals throughout the state in not only the mental health field, but also those in education and business arenas. Paynter stated that Oregon Senate Bill 267 requires social workers to incorporate an increasing amount of evidence based-practices and treatments, so access to research is even more vital. Many social work professionals contacted in surveys were not aware of a lot of the databases that are available to them, even the free ones, but results showed that 69 % said yes they would use the two suggested databases from their office or home if they had access. The committee discussed who has and who can have access to OSL databases. Schepke is pretty sure that any entity providing services funded or supported by a state agency can receive access to SDLP databases. Dahlgreen and OSL staff will look in to this and report back to the committee. Greiner pointed out that the requested databases are abstract services, so cited journals may or may not be available in our current database offerings. Therefore, social workers might still need to find certain articles on their own. Judkins reported that social workers might qualify for access to the medical databases at OHSU; she will follow up on that. The committee decided to put this on the next meeting agenda for further discussion. Weight requested that the outgoing members be informed of the committee's final decision. After some discussion, the committee decided to take a look at the service and also the audience that the Oregon State Library provides to all professionals before the RFP goes out in 2012.

Update Cost Tables:

Dahlgreen reviewed a database cost table from 09-10. At that time, the cost of the database contract

was assigned as follows: 45% covered by academic libraries; 35% by public libraries, and 20% by schools. However, the schools' portion was paid for with LSTA funds, although in the past the Oregon Department of Education contributed. The Oregon Administrative Rules state that for public libraries with a population served of less than 20,000 and academic libraries with an enrollment of less than 1,000, OSL would pay the entire amount for their database subscription costs, when there are any. Database usage statistics from July 2010 - March 2011 showed that 56% of usage came from schools, 13.7% from public and tribal libraries, and 30% from academic libraries. (We had EBSCO in July and August 2010.) The committee discussed whether there needs to be charges for these services, and Dahlgreen stated that this is a theoretical discussion at this point. Dahlgreen explained that the cost table is based on what we used to pay for EBSCO. Oregon State Library is currently able to pay for the entire Gale contract with LSTA funds because it costs less than the EBSCO contract did. Dahlgreen reported that the OSL Board annually decides on a cost recovery, but it is not tied to the databases.

Update about Journal and Newspaper Acquisition Requests:

Maurer reported on progress of Gale regarding the acquisition of journals and newspapers requested by the SDLAC. Publishing companies for more than half of the requested titles declined to be added. Of the 103 titles that have been added, some of them do not have full text. Some of the titles that were added are no longer published, making them an inactive title. Greiner feels we should be watching Gale; Malone agrees. Dahlgreen summarized for the new members why the committee asked Gale to add 1088 titles. Committee wants clarification about Gale's definitions and their process for adding journals; OSL staff will follow up. The committee requested a list of the titles that were lost when we dropped EBSCO and also the titles lost due to the recent EBSCO exclusive. Our contract was \$800,000 for EBSCO and is \$300,000 for Gale, and with that cost savings we were able to fund Oregon Encyclopedia and purchase *LearningExpress Library*. Committee discussed the need for more Gale training. There is training available on the Gale website. Rhodes finds Gale's interface for training really helpful and feels that everyone should take some responsibility for their own education. Dahlgreen stated that webinars are going to be more and more the norm for training. OSL staff will inform Gale reps about this discussion and ask for potential solutions.

Begin Discussion about Next RFP Process, Especially Looking at Timeline:

Greiner started the discussion stating the current Gale contract expires July 31, 2014. Dahlgreen reported that after the previous RFP, the process was reviewed by the people who were involved with it. Dahlgreen reported on the last RFP process and procurement and on the review comments.

Previous RFP Time Line:

April 2008 - Started discussing it

Jan 2009 - RFP went out

March 2009 - RFP proposals were due

March 2009 – Committee and select stakeholders reviewed and scored proposals

April 12, 2009 – Vendor proposals reviewed and scored

April 16, 2009 - Vendor selected

May 2009 – Went to LSTA Council for approval
June 2009 – Went to OSL Board for approval
July 31, 2009 – Gale contract signed

Some of the comments from the library community regarding the RFP process were that it was perceived as being secretive and why was there not more transparency. Staff felt they had been pretty transparent, so this needs to be addressed for the future RFP. Because of the size of the contract, OSL has to work with the Department of Administrative Services (DAS), and that involves following their procurement process. Committee should work with the library community more closely for the next RFP to target needs and wants. Single source procurement is very difficult and was not an option last time. Malone asked when the budget would be known. Dahlgreen responded that LSTA funding is year to year; we do not know exactly what it will be. As they are working on the LSTA Five Year Plan, more information will be gathered through that regarding the priority for statewide databases. Current budget is about \$550,000 with Oregon Encyclopedia, LearningExpress and Gale. Previously \$800,000 was budgeted with a 50/50 split – \$400,000 from libraries and \$400,000 from LSTA. Richards asked about sole source and what the budget was. Schepcke stated that the funding most likely will go down, given the economy, and that there has already been a 7% reduction in appropriations. Weight explained that when the previous RFP was created, Time Warner titles and *Consumer Reports* were not sole source but now EBSCO has exclusives on them. Judkins stated that at the time of the RFP the right questions were not asked; this next procurement we must ask better questions. Dahlgreen suggested that during the next procurement process, good communication with DAS SPO should be a priority. Greiner feels that a sliding scoring scale from DAS needs to be part of the procurement process. Dahlgreen feels that the process should be really clear at the onset and the decision-making piece should be moved up to the previous fall so that libraries can prepare for a potential change in vendors. Once the RFP process gets underway, more SDLAC meetings will be necessary.

Dahlgreen reported that the LSTA Five Year Plan is due in June 2012. Follow-up survey in May 2012 will be part of Chair Crawford's letter regarding SDLAC.

Following discussion, the committee set a preliminary schedule for the next RFP process:

July 2012 – start formulating the RFP questions, etc.
Sept 2013 – proposed RFP goes to LSTA council for approval
December 2013 – proposed RFP goes to OSL Board for approval
February 2014 - review & score
April 2014 - selected
July 2014 – start new contract

Committee discussed how the members can communicate with all the libraries they represent. Schepcke suggested that OSL staff could create a listserve for committee members.

Next Meeting will likely be in October; OSL staff will use a Doodle poll to determine best date and will communicate with Crawford regarding agenda.

Agenda items for next meeting:

Annual report for the SDLAC

SDLAC wants to know what is available to whom from *PsycInfo*

The meeting was adjourned at 2:38 pm.