

APPLICATION FOR FREE LIBRARY SERVICE



Mailing address

Talking Book and Braille Services

Oregon State Library
250 Winter Street NE
Salem OR
97301-3950

Phones

Toll Free:
1-800-452-0292

Salem:
503-378-3849

TTY Relay:
1-800-735-2900

e-mail
tbabs.info@state.or.us

Website
www.tbabs.org

Revised 9/06

INSTITUTIONAL ACCOUNTS

Please Print or Type:

*Name of Institution _____

Contact Person _____

Mailing Address _____

City _____ County _____ State _____ ZIP _____

Telephone (____) _____

E-mail _____

*Note: School accounts must complete the enclosed student insert. See page 4.

CERTIFICATION TO BE COMPLETED BY FACILITY DIRECTOR OR ADMINISTRATOR:

I certify that the institution named serves individuals who are unable to read or use standard print material due to blindness, visual disabilities, or physical limitation. (See page 4). I further certify that the reading materials and equipment borrowed will be used by such persons only.
Please Print.

Name of Administrator _____

Street Address _____

City _____ State _____ ZIP _____

Telephone (____) _____

Signature of Administrator _____

Book Service Option:

Request Only – I will call or submit books lists as desired.

Please indicate how many persons will be using the service: _____

Please send the bi-monthly *Talking Book Topics* catalog and quarterly *Newsletter* in the following media:

Large Print Cassette Computer Diskette

For Braille Readers only:

Please send the bi-monthly *Braille Book Review* in:

Large Print Braille Computer Diskette

Media and Accessories:

Equipment and accessories are available on extended loan. The cassette machine is needed to play National Library Service 4-track recorded material. **One cassette machine/headphone is available for every four to six individuals who will be using the service.**

Please check as many of the following items you would like to use so we can send the proper equipment:

Cassette Books Cassette Magazines

Braille Books Braille Magazines

Descriptive Videos
(VCR required) Headphones

The following accessories may be loaned for demo purposes:

(Persons requiring these items should be registered on an individual basis).

Pillow speaker for readers confined to bed.

Extension Lever Breath Switch

____Amplifier for use by readers with profound hearing loss. **

____Remote control for use by readers confined to bed or those with difficulty in mobility.** Turns machine on and off only.

** Requires an additional application which will be sent by the State Library after registration.

RETURN OF EQUIPMENT AND ACCESSORIES

Playback equipment and accessories are supplied to eligible persons on extended loan. If this equipment is not being used in conjunction with recorded reading material provided by the National Library Service and its cooperating libraries, it must be returned to TBABS. One recorded cassette or NLS-produced magazine must be borrowed annually to retain use of equipment and accessories.

Lending of materials and classes of borrowers

The reading materials and playback equipment for the use of blind and physically disabled persons may be loaned to individuals who qualify, to institutions such as nursing homes and hospitals, and to schools for the blind or physically disabled for the use of such persons only. The reading materials and equipment may also be used in public or private schools where disabled students are enrolled; however, the students in public or private schools must be certified as eligible on an individual basis and must be the direct and only recipients of the materials and equipment.

Eligibility of blind and other physically disabled persons for loan of library materials

The following persons are eligible for loan service:

1. Blind persons whose visual acuity, as determined by competent authority, is 20/200 or less in the better eye with correcting lenses, or whose widest diameter of visual field subtends an angular distance no greater than 20 degrees.
2. Persons whose visual disability, with correction and regardless of optical measurement, is certified by competent authority as preventing the reading of standard printed material.

3. Persons certified by competent authority as unable to read or unable to use standard printed material as a result of physical limitations.

4. Persons certified by competent authority as having a reading disability resulting from organic dysfunction and of sufficient severity to prevent their reading standard printed material in a normal manner.

In cases of blindness, visual disability, or physical limitation, the administrator of the institution can serve as the certifying authority.

In the case of reading disability from organic dysfunction, competent authority is defined as doctors of medicine and doctors of osteopathy who may consult with colleagues in associated disciplines.