

DEFINITIONS

For purposes of this manual and contract,

- A. **Applicant** means any person or persons completing the “Let’s Go Boating” application packet.
- B. **Approved application** means the recipient application including any changes, exceptions, deletions, or additions made by the Marine Board prior to and for the purposes of approval.
- C. **Authorized signature** means the person on behalf of the applicant has authority to bind the applicant to the terms of the agreement.
- D. **Award** means as the context requires, either identifying or occurrence of the Agency's identification of the Person with whom the Agency intends to enter into a Contract following the resolution of any protest of the Agency's selection of that Person, and the completion of all Contract Negotiations.
- E. **Biennium** means the 24-month period beginning July 1 of each odd numbered year and ending June 30 of the next odd numbered year.
- F. **Board** means the Oregon State Marine Board.
- G. **Construction** means activities, which produce new or renovated capital improvements and increase the value or usefulness of existing property.
- H. **Contract** means a document signed by both parties outlining the binding terms and conditions of a project between the recipient and the Marine Board.
- I. **Director** means the State Marine Board Director.
- J. **Fiscal Year** means the twelve-month period beginning July 1 of any year and ending June 30 of the next year.
- K. **Improvements** means new construction, buildings, or other structures put on land.
- L. **“Let’s Go Boating” Assistance Program** means funding assistance to eligible non-profit participants for new, unique or innovative ideas/programs to increase involvement of youths in boating, whether it is power, sail, or manually propelled watercrafts.
- M. **Marine Board** means the Oregon State Marine Board
- N. **Maintenance** means those activities necessary to keep a facility in operation.
- O. **Non-Profit Corporation or Organization** means an organization or group of organizations described in section 501(c)(3) of the Internal Revenue Code that is exempt

from income tax under section 501(a) of the Internal Revenue Code. Must have proof of required 501(c) 3 nonprofit IRS tax filing status in effect to be an eligible recipient.

- P. **Operation** means those activities necessary for the functioning of a facility to produce desired results.
- Q. **Person(s)** means an individual, partnership, or non-profit organization.
- R. **Program Fund** means a granting source from the Federal funding assistance for State Recreational Boating Safety Programs as authorized by Title 46 United States Code (U.S.C.) 13105(a) Authorization of Contract Spending.
- S. **Project** means an activity, or series of related activities, which are described in the specific project scope of work and which results in specific products or services.
- T. **Project period** means the period of time during which all approved work and related expenditures associated with an approved project are to be accomplished by the recipient.
- U. **Recipient** means a non-profit corporation or organization to which funds are awarded and which is accountable for the use of the funds provided. The recipient is the entire legal entity even if only a particular component of the entity is designated in the contract document.
- V. **Specific Scope of work** means the units of work to be accomplished by an approved project.
- W. **Staff** means employees of the Oregon State Marine Board.
- X. **Vendor** means an entity that provides goods or services at the recipient's or Marine Board's request.