



LEDs TRAINING BULLETIN

◀ Issued 3 August 2009 ▶

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Article Files Updates

1. Added New Article Type Code "Q"

NCIC has created a new type code "Q" for the entry of items that represent Public Safety, Homeland Security and Critical Infrastructure Identification items.

Currently stolen (ESA) badges, credentials, smart cards and dog tags are entered with the type code "I". NCIC felt that law enforcement and critical infrastructure identification items needed to be logged under a separate code because of the threat of terrorist action. These records will not be purged until the item(s) have been recovered.

Definition for Public Safety and Homeland Security are self explanatory. Critical Infrastructure Items can be: Identification Cards, Badges, Entrance Cards, etc. which allow access to areas that could be compromised. Those could be, but not limited, to access of dams, terminals (airports, marine, etc), military bases, secure computer rooms, electrical sub-stations, communications facilities, etc. If the health and welfare or public safety can be impacted by the public, this would be a Critical Infrastructure item.

All ELA records with the "I" code for badges, credentials, smart cards and dog tags are housed only in LEDs, however if you use the "Q" code they will now be forwarded to NCIC.

Note: NCIC requires that a record for a lost Public Safety, Homeland Security, or Critical Infrastructure items may be entered in NCIC IF the entering agency has supporting documentation.

Article Files continued

NCIC and LEDS will **NOT CONVERT** IBADGE, ICREDEN, ISMARTC or IDOGTAG files. This will be the responsibility of each individual agency. You can contact LEDS Helpdesk at 503-378-5565 or send an e-mail to: helpdesk.leds@state.or.us requesting a current list of these records. If you use e-mail, please list your ORI, contact name, contact phone number and return e-mail address. LEDS will return them in PDF form. Agencies will have to review each file and decide if they fall into Public Safety, Homeland Security or Critical Infrastructure identification items.

To modify an ESA record use the following format:

MSA.YOURORI.LNU/AXXXXXXXXX.NIC/AXXXXXXXXX.OCA/XXXXX.TYP/QBADGE

Please note that some ESA entries with "I" type codes are not forwarded to NCIC, so if they meet the above requirements you'll need to remove them and re-enter. They **CANNOT** be modified. The same applies to an ELA record. You **CANNOT** modify an ELA record when it's housed only in LEDS. It also must be cancelled and re-entered.

LEDS Representatives, you'll be required to validate "Q" records per NCIC validation schedule.

LEDS will be implementing these changes on August 7th, 2009.

2. Cross search of the NCIC Article File with type codes I and Q when person inquiries contain personal identifiers

When you use any of the following message keys listed below, NCIC will conduct a cross search of the Article Files in Type I and Q entries if you use Miscellaneous Number (MNU), Social Security Number (SOC) or Operators License Number (OLN). These matches will be returned as primary hits.

EC, EC-C, ECN, ECNS, EGM, EGMN, EGMT, EID, EIDC, EIN, EMD, EMDC, EME, EMEC, EMI, EMIC, EMJ, EMJC, EMN, EMO, EMOC, EMV, EMVC, EN, ENPO, ENS, EPO, EPOC, ET, ET-C, ETO, ETOC, EW, EW-C, EWJ, EWJC, EXS, EXSC, EXSN, MC, MGM, MID, MM, MPO, MT, MTO, MW, MXS, QGM, QID, QPO, QW, QWA, QWB, QWE, QWF, QWI, QWS, QXS, and ZW.

LEDS will not conduct a cross search in the Article Files, as this is an NCIC function only

Wanted Person Files Update

1. Change in date of birth for EWJ and EWJC records

NCIC has changed the Date of Birth (DOB) field for Juvenile warrants and Juvenile Supervised Release Files. There are no longer any age restrictions for entry on dates of birth, however the DOB cannot be later than the current date of entry.

Please note this change is ONLY for EWJ and EWJC entries

LEDS will be implementing these changes on August 7th, 2009

Missing and Wanted Person Files Updates

1. Change in Date of Emancipation (DOE) field
2. Missing Person Circumstances (MPC) field codes.

Date of Emancipation (DOE)

Excerpts from NCIC Code Manual for DOE:

The DOE Field is mandatory when the message key is EWJ, EMJ or EWJC. DOE will be blank for all other wanted/ missing person MKEs. The DOE indicates the exact day that an unemancipated juvenile will reach the age of emancipation (majority) as defined by the laws of his/her state of residence. The DOE must be later than the DOV. The DOE is entered in the same manner as a DOB (year, month, and day). For example, a wanted person who was born on July 5, 1988, and is emancipated at the age of 18 years would be entered in file with DOB/19880705 and DOE/20060705.

The entry of February 29 (----0229) in the DOE Field for a year that is not a leap year is prohibited. If the DOB is February 29 and the year of emancipation is not a leap year, the DOE should be entered as March 1. The DOE must be complete (year, month, and day), or the entry will be rejected.

Missing Person Circumstances (MPC) Code

Title 42, United States code (USC), Section 5779 (a), states that agencies are required to enter records into the NCIC Missing Person File for missing individuals **under the age of 21**. In order to comply with this federal law, NCIC has issued a MPC code "F" which means "Adult — Federally required entry." Code F is intended to be used to designate records that are entered in the Missing Person File, Other Category, in order to comply with Suzanne's Law.

This new code works hand in hand with the change of DOE criteria. The DOE indicates the exact day that an unemancipated juvenile will reach the age of emancipation as defined by the laws of his/her state of residence. The age of emancipation for Oregon is 18 years of age.

LEDS will be implementing these changes on August 7th, 2009.

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