

### 1. Copy of Own Oregon Record

Summary of service: Obtaining a copy of your own Oregon criminal offender information based on fingerprints from the central repository – Oregon State Police, Identification Services Section.

Current Fee: \$12  
Proposed Fee: \$33  
Date of last fee increase: November 1993

### 2. Clearinghouse background checks

Summary of service: State and nationwide fingerprint background checks for agencies or companies that work directly with children where no other authority for access to criminal offender information exists. Central repository – Oregon State Police, Identification Services Section applies agency criteria for prohibiting crimes and returns a “Yes” or “No” only response along with fingerprints to the requestor. Confidential criminal offender information from Oregon and FBI is not provided to the requestor.

Current Fee: \$12  
Proposed Fee: \$52  
Date of last fee increase: Established January 2001

### 3. Open Records (public name check)

Summary of service: Obtaining another persons Oregon criminal offender record based on name, date of birth and address from the central repository – Oregon State Police, Identification Services Section. Record results, as provided by law, are returned to the requestor.

Current Fee: \$15  
Proposed Fee: \$10 (fee decrease)  
Date of last fee increase: August 1994

### 4. Public Fingerprinting

Summary of service: Obtaining a complete set of fingerprints – inked or digital copy from the central repository – Oregon State Police, Identification Services Section.

Current Fee: \$5  
Proposed Fee: \$20  
Date of last fee increase: August 1994

### 5. Authorized Non-criminal justice name check

Summary of service: Name based check for agencies with authority to access Oregon criminal offender information by statute or Governor’s Executive Order – when the central repository performs this check for the authorized agency. Record results returned to the agency.

Current Fee: \$2  
Proposed Fee: \$4  
Date of last fee increase: August 1994

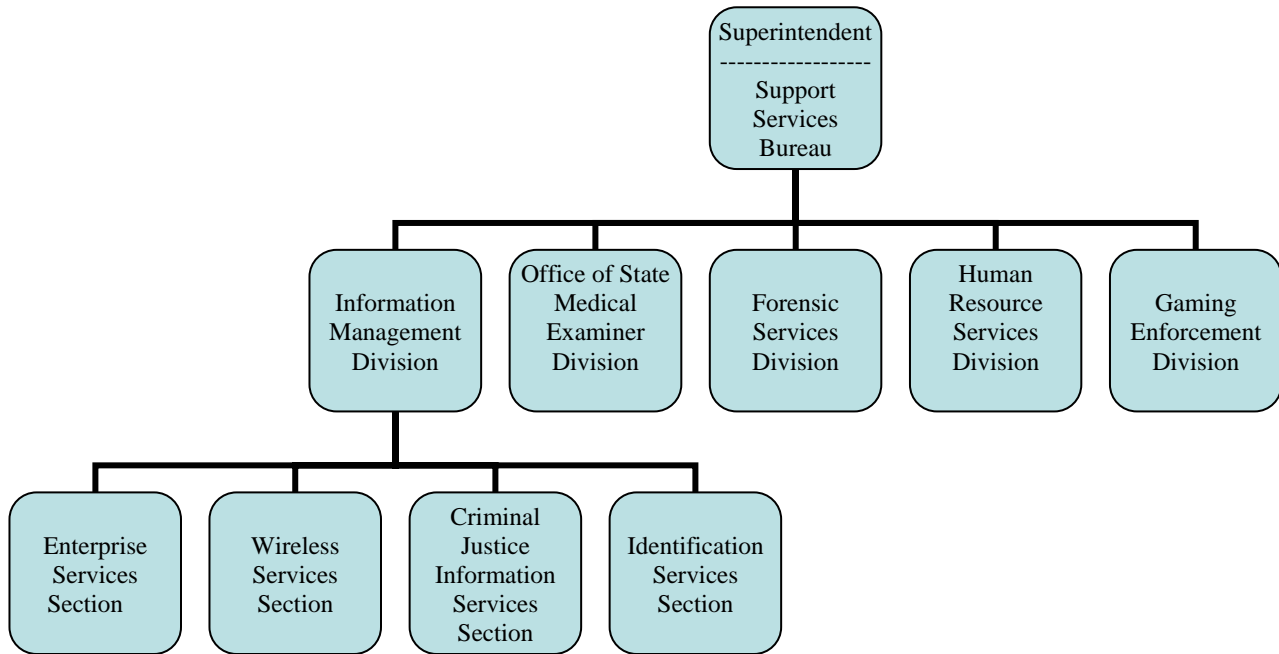
### 6. Authorized Non-criminal justice fingerprint check

Summary of service: Fingerprint based check for agencies with authority to access Oregon criminal offender information by statute or Governor’s Executive Order – fingerprint check must be done by the central repository. Record results returned to the agency.

	<u>Fingerprint card not retained</u>	<u>Fingerprint card retained</u>
Current Fee:	\$12	\$15
Proposed Fee:	\$28	\$27
Date of last fee increase:	November 1993	

**NOTE: Fees above are for Oregon background services only and do not include FBI fees. FBI fees are \$24 or \$18(volunteers).**

2005-2007 State Police Organizational Chart



Assumptions for calculating fees

- ISS funding will be based on 100% of fee's
- Based on 2003-2005 FTE at 73 total
- Personnel Services costs estimated at step 8
- One Cost of living per 12 month period, equal to 2%
- Based on 03-05 Capitol Outlay and Services & Supplies limitations and appropriations
- Capitol Outlay and Services & Supplies allocated to each function based on total FTE
- Core Services (Administration, Accounting, AFIS and CCH) costs allocated to each function based on total FTE.
- Based on biennial volumes for average submissions by function from July 2001-June 2004
- Waived fee's reimbursed through General Fund as follows:
  - Clearinghouse waived fees = 75% of total submissions
  - Open Record waived fees = 1% of total submissions

Service Provided	Direct Cost	In-Direct Cost	Total Cost
Copy Own Record	\$17.00	\$16.00	\$33.00
Clearinghouse Checks	\$28.00	\$24.00	\$52.00
Open Records	\$ 5.00	\$ 5.00	\$10.00
Public Fingerprinting	\$10.00	\$10.00	\$20.00
Authorized Agency (name check)	\$ 2.00	\$ 2.00	\$ 4.00
Authorized Agency (prints not retained)	\$15.00	\$13.00	\$28.00
Authorized Agency (prints retained)	\$14.00	\$13.00	\$27.00

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