



Oregon State Police
OFFICE OF STATE FIRE MARSHAL
Community Right to Know Advisory Group Meeting

January 14, 2010
1:00 p.m.
Office of State Fire Marshal
Mt. Hood Conf. Room

Meeting Minutes

In attendance:

Chris Kuenzi, OSFM
Sue Otjen, OSFM
Donna Disch, OSFM
Larry West, OSP
Kailean Kneeland, OSP
Terry Witt, Oregonians for Food and Shelter
Roald Berg, Berg Environmental
Jeff Mendes, Ash Grove Cement
Kevin Richardson, LaFarge NA
Tim Fiechtner, LaFarge NA
Levi LouKota, LaFarge NA
Bryan Wigginton, CalPortland
Tony McCauley, LeHigh Cement
Monte Kirby, LeHigh Cement
Rick Chudek, LeHigh Cement
Rich Angstrom, Oregon Cement and Aggregate Producers Association
Lana Butterfield, Northwest Propane Gas Association

On conference call:

Norma Job, Ash Grove Cement

The meeting began shortly after 1:00 pm with introductions around the table of those in attendance.

Chris began the meeting by explaining that OSFM was not prepared to present fee increase options as was indicated by the agenda sent with the meeting reminder. Instead, the meeting would be focused on presenting and update on the hazard rank review, providing an overview of the Community Right to Know (CR2K) program staffing and service levels, and current budget scenarios.

Chris presented information on the current status of the hazard rank review process. This involves looking at all substances that are currently ranked as a registered chemical and subject to a registration fee of \$25. Chris explained that since the December meeting, OSFM has determined that it needs to slow down the process and look at forming a small work group to assist in making these more difficult determinations. Chris will be working over the next few weeks to put such a group together, which would include invitations to any facility/industry representatives that would like to be part of the discussions.

Chris presented information about the CR2K program and its overall purpose and requirements. Information about the current staffing levels was presented. Several questions and discussions took place during this portion of the presentation. In particular, the group was interested in how the information collected on the Hazardous Substance Information Survey is used and distributed to make sure it gets in the proper hands.

Chris then presented the overall 2007-09 biennium's budget totals. This led to extensive discussion over future funding options and the involvement of DEQ programs in the Hazardous Substance Possession Fee (HSPF). One main point brought up by the group was that the next meeting should include participation by DEQ so that stakeholders can understand how these programs are involved and how revenue collected from the HSPF is distributed to DEQ.

The next meeting will occur in February or March with the goal of involving DEQ and possibly Department of Revenue to provide a better overview to the group of the fee allocation and revenue distribution mechanism.