



Oregon State Police
OFFICE OF STATE FIRE MARSHAL
Community Right to Know Unit

Community Right to Know Fee Meeting

January 14, 2010

Meeting Objectives

1. Provide an update on cement & fertilizer hazard rank review
2. Brief overview of Community Right to Know law
3. Present current program staff and service levels and budget information
4. Present projected program needs

1.1 Registration fee

- One aspect of the overall fee discussion
- Issue needing addressed early in the process
- Examination and review stage
- More technical review since last meeting

1.2 Hazard Rank Determinations

- Need to better define our hazard rank determination process and rule interpretation
- Need to review existing registered chemicals and borderline minimally hazardous substances
- Considering an external technical committee to assist with difficult determinations

2.1 Oregon Community Right to Know Program

- ORS 453.307-453.414
- OAR 837-085
- Directs the Office of State Fire Marshal to issue a Hazardous Substance Information Survey to covered facilities in Oregon.
- Information collected is to be distributed to first responders and available to public
- Directed to assist responders with training and planning for hazardous substance incidents

2.2 Covered Facilities/Substances

- Any employer, owner, or operator possessing a hazardous substance in a reportable quantity must report on a survey
- Hazardous substance = any substance which OSHA requires the manufacturer to prepare a Material Safety Data Sheet
- Reportable quantity = 500 lbs solid; 200 ft³ gas; 50 gal liquid

2.3 Connection to Federal Law

- State equivalent of federal Emergency Planning and Community Right to Know Act (EPCRA)
- Fulfills facility requirements under EPCRA (satisfies EPA)

2.4 Reporting Universe

- 22,000 facilities reporting
- 30,000 substance names reported (some synonyms)
- Info available as secure download file to Oregon fire service/hazmat teams/emergency mgmt/health officials
- Basic info available on public website

2.5 Hazardous Substance Possession Fee

- Based on highest quantity substance reported
- 6500 facilities receiving a fee
- 1500 substances being used to assess the fee
 - From ABS Cement to Zinc

2.6 Specific Cement Demographics

- 172 facilities in the following business classification codes
 - Cement manufacturing
 - Ready-mix concrete manufacturing
 - Concrete block and brick manufacturing
 - Concrete pipe manufacturing
 - Other concrete product manufacturing
- 202 facilities paying a fee on a cement substance

3.1 CR2K Program Staffing & Services

- 14 positions in the program
- **Collect** hazardous substance information
- **Audit** reported information
- **Distribute** information
- **Assist** communities with hazardous substance planning and training

3.2 Collect Hazardous Substance Information

- Three (3) Office Specialist 2 positions
- Process about 22,000 facility reports each year

3.3 Audit Hazardous Substance Information

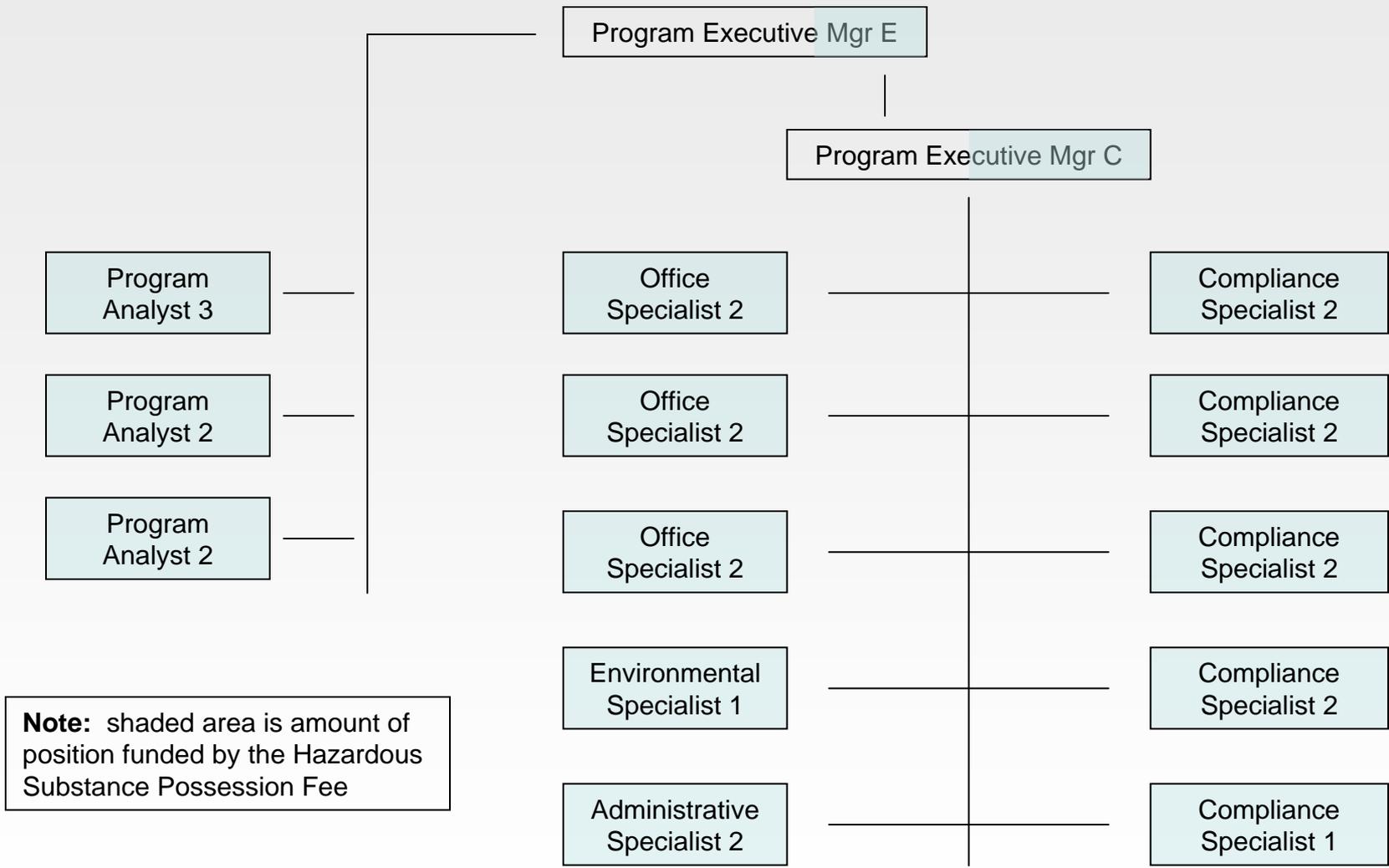
- Four (4) Compliance Specialist 2 positions
- One (1) Compliance Specialist 1 position
- One (1) Environmental Specialist 1 position
- Conducted 1,600 audits in 2009
- Provide reporting assistance to facilities
- Ensure accuracy of chemical information

3.4 Information Distribution

- One (1) Administrative Specialist 1 position
- Ensure information is delivered annually to fire departments/hazmat teams and upon request
- Complete information requests
- Coordinate information posted to online database

3.5 Planning & Training Assistance

- One (1) Program Analyst 3 position
- Two (2) Program Analyst 2 positions
- Provide local responders and communities with hazmat planning and training assistance
- Administer the US DOT Hazardous Materials Emergency Preparedness (HMEP) Grant
- Establish and assist Local Emergency Planning Committees (LEPC) as required by EPA



Program Executive Mgr E

Program Executive Mgr C

Program Analyst 3

Program Analyst 2

Program Analyst 2

Office Specialist 2

Office Specialist 2

Office Specialist 2

Environmental Specialist 1

Administrative Specialist 2

Compliance Specialist 1

3.6 07-09 Expenditure Overview

| | |
|------------------------|-------------|
| Beginning Cash Balance | \$584,295 |
| Fee Revenue (HSPF 07) | \$1,611,520 |
| Operational Costs | \$1,910,192 |
| Ending Cash Balance | \$285,623 |

| | |
|------------------------|-------------|
| Beginning Cash Balance | \$285,623 |
| Fee Revenue (HSPF 08) | \$1,611,520 |
| Operational Costs | \$1,910,192 |
| Ending Cash Balance | (\$13,049) |

4.1 Projected 09-11 – No Fee Change

(Projected costs include savings from salary freezes, furloughs, and vacancy savings.)

| | |
|------------------------|-------------|
| Beginning Cash Balance | (\$13,049) |
| Fee Revenue (HSPF 09) | \$1,567,494 |
| Operational Costs | \$1,896,638 |
| Ending Cash Balance | (\$342,193) |

| | |
|------------------------|-------------|
| Beginning Cash Balance | (\$342,193) |
| Fee Revenue (HSPF 10) | \$1,567,494 |
| Operational Costs | \$1,896,638 |
| Ending Cash Balance | (\$671,337) |

5. Next Steps – Meeting Needs

- What future steps have been identified today?
- How should these be communicated?
- Future meetings?