



September 20, 2007
Office of State Fire Marshal
Mt. Hood Conference Room
1:30 – 3:30 p.m.

Welcome and Introductions 1:30-1:35

Approval of July 19, 2007 minutes 1:35-1:40

Old Business: 1:40-2:15

Landlord Training Joanne Hatch/Dee Anna Morgan
Action Item: Distribute flyers to OLST members
For training scheduled on October 25, 2007

Real Estate On-line Training Program Krista Fischer/Tim Birr/OSFM staff
Action Item: Next Step

Smoke Alarm Door-to Door Campaign Colleen Olson
Action Item: Distribute flyers to OLST members
For training scheduled September 27, 2007

OVFA newspaper inserts for fire prevention week Steve Schneiderman

New Business: 2:15- 3:15

Fire Prevention Week Materials

Action Item: Distribution of toolkits for Fire Prevention Week

Toolkit includes smoke alarm PSA on CD, press release and flyer on home escape planning (same as newspaper insert). OSFM has 100,000 flyers to place in toolkits for distribution to fire depts. with limited budgets for fire prevention and who want to participate in Fire Prevention Week.

COUNTY REPRESENTATIVES: PLEASE SURVEY YOUR DEPARTMENTS to determine the departments that will need fire prevention week materials...who and how many?

OLST members are invited to celebrate OSFM 90th Anniversary on October 23, 2007. An Open House is scheduled between 12:00- 2:00p.m. with a presentation at 1:00 p.m. The OLST October meeting will follow immediately after the Open House from 3:00-4:00 p.m.

Next Meeting Date: NOTE DATE CHANGE October 23, 2007, 3:00 p.m., Cache Mt. OSFM Adjourn

R.S.V.P. to Dee Anna Morgan, 503-373-1540 ext 416 or e-mail at Dee.Ann.Morgan@state.or.us

Mission statement: To coordinate and implement consistent statewide fire prevention education