

# Fire and Life Safety Competency Recognition Advisory Committee Minutes

1:00 PM ♦ Wednesday, April 8, 2009

Office of State Fire Marshal/Mt Hood Room

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## Members Present

Stacy Warner, Assistant Chief Deputy  
Greg Keller, Fire Chief, Salem Fire Dept  
Debbie McDermott, Deputy Fire Marshal, McMinnville FD  
Bill Bench, Fire Marshal, Forest Grove Fire Dept  
Traci Cooper, Fire Marshal, Redmond Fire & Rescue  
Gene Durnin, Salem Fire Alarm, NW Automatic Fire Alarm Assoc

## Representation

Office of State Fire Marshal  
Oregon Fire Chiefs Assoc / GFSPC  
Oregon Fire Marshals Assoc  
Exempt Jurisdictions  
Non-exempt Jurisdictions  
Industry

## Others

Anita Horsley, Training & Development Specialist II  
Connie Dalke, staff support to the committee

Office of State Fire Marshal  
Office of State Fire Marshal

## Members Absent

Mark Wilson, Fire Marshal, Lebanon Fire Dept

Non-exempt Jurisdictions

## Welcome/Introductions

Stacy Warner called the meeting to order and welcomed Debbie McDermott from McMinnville Fire Department, representing Oregon Fire Marshal's Association. Stacy introduced Anita Horsley, OSFM's new Training & Development Specialist II. Bill Bench moved to approve the minutes from the October 15 meeting; Gene Durnin seconded; motion carried.

## New member representing Exempt Jurisdictions

Stacy asked the chiefs to nominate someone to serve on the committee, to fill the vacancy created when Mike Thrapp left. He received two nominations - Al Gerard (Springfield Fire & Life Safety) and John Nohr (Portland Fire Bureau). The committee considered that the north part of the state is well represented, so it makes sense to have representation from the south. Bill Bench nominated Al Gerard; Greg Keller seconded; motion carried. Stacy will issue an appointment letter and invite Al to the next meeting.

## Status report on the Recognition program

Stacy said one of the biggest change in the program has been the hiring of Anita Horsley. She has been here since February and is doing an outstanding job.

Anita gave an update on curriculums:

- One of our goals is to put the pre-requisite courses on the web, including the FLS Awareness Module I, Basic Mechanical, Basic Building, and Code Amendments. Classroom training would still be an option.
- The Basic Mechanical course is available through OSFM on CD. The test can be taken on-line through the iLearn web.
- We're building courses in Adobe Captivate that can be uploaded to the iLearn web site. Outside users can create an account, take training, and take the test - all on-line. The iLearn program allows us to track training and manager users.

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- We're getting ready to administer the Company Inspection challenge test to Portland Fire Bureau and Clackamas FD. We won't have a hundred people go on-line enmass ... we'll designate smaller groups. These are the only departments doing the challenge test; all other departments will sit in class.
- We may go into a studio to produce a video training for Code Amendments. And, we're looking at some teleconferencing capability out of our office, probably web based. Ideally, we want to be able to transmit to the Committee Colleges. Debbie McDermott referred to the training given by Doug Friant (Portland Fire Bureau); we may want to use him or his course.
- OSFM is sponsoring a fire plans examiner (FPE) course June 15-18 at DPSST to prepare people for taking the ICC FPE test. This is our 6<sup>th</sup> offering. OSFM pays for everything, the students just need to get there. Until the Basic Building Codes curriculum is created and made available, we are accepting ICC FPE certification as an equivalent. We also accept community college course work.
- A draft of the Basic Building Codes course is being reviewed by a sub-committee. The material covers the first 10 chapters of the Building Code (those codes not already in the Fire Code).

Basic Building Codes sub-committee members:

Greg Hall	Building Official Corvallis
Guy Sperb	Building Official Oregon City
Martin Brown	Building Official Wilsonville
Eric McMullin	Fire Marshal McMinnville
John Caul	Deputy State Fire Marshal
Stacy Warner	Assistant Chief Deputy SFM

- Stacy gave a brief explanation of the OSFM Recognition program; how it works with, and is different from, the certification programs at DPSST and Building Codes Division.

### Good of the Order

Nothing new to report.

### Adjourn and Next Meeting

Stacy adjourned the meeting at 2:00.

The next meeting will be Wednesday July 15, 2009 at 1:00 PM at OSFM in Salem.