

**Teams Advisory Group Meeting/
Teams Training Advisory Committee
Gresham Fire Department, training Center
19204 San Rafael St
Portland, OR 97320**

February 23, 2011, 10:00am

Minutes

Present:

Dan Crutchfield, HM15
Stephen Best, HM03
Cary Munro, HM10
Scott Brainard, HM04
Larry Burg, HM04
Jared Gammage, HM14
Steve Brewer, HM01
Chris Baird, HM03
Forrest Chambers, HM02
Jessy Claerhout, 102 CST
Tracy Fox, HM01
Wade Mutchler, FBI Portland
Steve Boughey, HM09

Kyle Romey, HM05
Bruce Armstrong, OSFM
Scott Cowan, HM05
Becky Oberfoell, OSFM
Mariana Ruiz-Temple, OSFM
Shon Christensen, HM06
Grant Coffey, HM06
Sudhir Oberoi, OR RAD Protection Services
Markus Lay, HM02
Deric Weiss, HM09
Jamie Kometz, OSFM
Reed Godfrey, HM13

Introductions were made.

Minutes for the October TAG/TTAC meetings were approved.

Registry of Volunteer Radiation Professionals – Sudhir Oberoi

Sudhir Oberoi from DHS Public Health Division gave a presentation on the State Emergency Registry of Volunteer Radiation Professionals, a volunteer group made up of licensed health care professionals who provide radiation monitoring in the event of a radiological emergency. This organization's focus is public health. OSFM, HM teams and RPS will meet in the future to further facilitate a working partnership.

FBI Radiological Emergency Plan – Wade Mutchler, FBI

Wade is responsible for the planning in the FBI's Portland Annex. He spoke on the FBI's role in Radiological emergency planning, in relation to IED's. Wade was not able to share the actual plan w/the teams. He did relate that the HM teams would be involved in the decon portion if there were to be an incident, and would fill rolls in the Unified Command System.

ERU All Hazards Exercise – Mariana Ruiz-Temple

Mariana Ruiz-Temple introduced the Exercise, and invited the HM team members to come to the event and participate as either evaluators or observers.

Steve Boughey and Forrest Chambers are members of the planning team under the Operations branch. The main objective for the exercise is integration and skill building between HM, US&R

and IMT. HM will have 8-10 key injects ranging from interactions with law enforcement to US&R.

OSFM Update-

Procurement –

PPE's- Mariana Ruiz-Temple indicated that OSFM would be able to purchase new level- A suits at the beginning of the 11-13 biennium for the teams identified as needing new suits.

Bruce Armstrong – no updates

Level–A Stock Proposal – Steve Best

Steve Best proposed that OSFM purchase a stockpile of 8 Level-A suits. The suits will be housed and maintained by Salem. The suit company, Trelleborg in Sweden, occasionally ends up with a backlog of orders. This can at times take several months to receive the suits after the order has been placed. The HM Teams have all decided this is an unacceptable time-frame. By keeping a state stock pile, the teams can replenish their suits in a reasonable amount of time.

Reed and Steve will work on writing an SOG that states the number of suits each team must maintain.

Task Book Mid-cycle Reporting – Jamie Kometz

Task Book mid-cycle reporting was due January 10th. Jamie needs task books from Salem and Eugene. She will plan one circuit training for later this year, possibly two. The location is TBA. It will be similar to the one held in Pendleton.

Work Projects for 2011 – Mariana Ruiz-Temple

There were three work projects designated for 2011, the Contracts Committee chaired by Forrest Chambers, the Outreach Committee chaired by Reed Godfrey and the Succession Planning Committee chaired by Steve Best.

It was recommended to re-evaluate the TTAC curriculum and training in the future.

The subcommittees will meet on Tuesday and then TTAC/TAG will meet on Wednesday. This change will take place for the Hermiston meeting. It will be held on April 5th & 6th. Times for subcommittee meetings will be scheduled and emailed out to the members.

Fire Bridge Update – Jamie Kometz

Teams should be using Fire Bridge to enter all of the information on the “goldenrod” sheet. The ops packet is still being worked on, and is not ready to go live at this time. When it is launched there will be several trainings on site for the teams.

SOG-025 Training and Certification – Steve Best & Reed Godfrey

SOG-025 on training/certifications was presented for approval by Steve and Reed. All of the teams present approved it. A copy will be mailed to the two teams not present for their approval as well.

Equipment Committee Update – Kyle Romey

When the Cerex Monitors arrive there will be two trainings. Gresham has offered to host one in the north. Kyle asked Roseburg to host a southern training. The monitors should be on schedule

to be ready for the teams in June. The training dates and times will be finalized after the monitors arrive.

The Trelchem suits have compatibility problems. Trelchem has offered to send the each of the HM teams replacement test kits free of charge. HM Teams should speak with Bruce Armstrong to order the kits. The ventilation system also has compatibility problems. Teams that have incompatible suits can have Trelchem come out and replace the valves free of charge. Kyle will be meeting w/the Trelchem rep on 2-24 and will get more information for the teams. Kyle also informed the teams the suit sizes are running large, and to please check the sizes for the team members.

2011-2013 Contract Recommendation- Forrest Chambers

The Contract Review Committee made the following recommendations:

- Remove the 50%. This will allow teams to spend more of their training budget and not leave money on the table.
- The committee also recommended the creation of a new team member training fund that would allot \$17,000 per new member. The Contract Committee will work w/the Succession Planning Committee in the future to help determine the potential number of incoming team members.
- Create cost worksheets within the contract for each position. This will help keep costs consistent throughout the program.
- Change the vehicles and equipment section to align with the MOB Plan.
- Add a new fund to committee work w/around \$5000 per team. This will allow the State to track hours and money spent on committees.
- Change the wording the contract to reflect that the teams will receive at least 16,000 for equipment purchase and maintenance.

2012 HM Conference Committee Update- Jamie Kometz

The conference date will be February 22-24, 2012 in Sunriver. The website is www.oregonhazmat.com. The Committee met in February at Sunriver for a tour and facilities walkthrough. Vendor save the date cards have been mailed. The committee is currently looking for instructors. Teams with members interested in teaching a class should contact Forrest via email (forrest.r.chambers@ci.eugene.or.us).

Incident Review

Each team presented a review of incidents since the last meeting in October.

Agency Updates – New Business -None

Focus/Agenda Items for April Meeting

Subcommittee chairs should send Jamie their agenda items for the Tuesday subcommittee meetings.

The Next TAG/TTAC meeting is scheduled for April 5-6, 2011 in Hermiston.

TTAC/TAG Action Items – January 2011

	Task	Assigned to	Review Date	Completed
	SOG's			
1	SOG on Level A suits	Reed/Steve B	4/6/11	
2				
3				
4				
5				
6				
	Equipment			
7	Meet w/Trellchem for further information on compatibility issues	Kyle	4/6/11	
8				
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	Admin			
13	Send agenda items to Jamie for sub-committee meetings	Committee Chairs	4/1/11	
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HazMat Sub Committees

Conference Planning Committee

Chair – Jamie Kometz

Members:

Douglas Baily

Stacy Brainard

Forrest Chambers

Shon Christensen

Jessy Claerhout

Dan Crutchfield

Reed Godfrey

Becky Oberfoell

Mariana Ruiz-Temple

Ryan Siggins

Contract Review Committee

Chair – Forrest Chambers

Members:

Scott Brainard

Tracy Fox

Reed Godfrey

Jamie Kometz

Markus Lay

Becky Oberfoell

Mariana Ruiz-Temple

Equipment Committee

Chair- Kyle Romey

Members:

Bruce Armstrong

Jeff Armstrong

Bryan Baumgartner

Forrest Chambers

Grant Coffey

Dan Crutchfield

Tracy Fox

Jerry Hochderffer

Kelly Jensen

Jamie Kometz

Outreach Committee

Chair – Reed Godfrey

Members:

Jeff Adkins

Jamie Kometz

Becky Oberfoell

Kyle Romey

Mariana Ruiz-Temple

Robert Stacy

Mark Truax

Training Committee

Co-chairs: Steve Boughey

Steve Brewer

Members: (tentative)

Dan Giles

Mark Bernt

Succession Planning Committee

Chair – Steve Best

Members:

Scott Stanton

Douglas Baily

Jared Gammage

Mark Matthews

Larry Burg

Deric Weiss

Becky Oberfoell

Jamie Kometz

Mariana Ruiz-Temple