

**Teams Advisory Group Meeting/
Teams Training Advisory Committee
Office of State Fire Marshal
4760 Portland Rd NE
Salem, OR 97305**

October 13, 2010, 10:00 AM

Minutes

Present:

Mariana Ruiz-Temple, OSFM
Bruce Armstrong, OSFM
Sue Otjen, OSFM
Tina Toney, OSFM
Mattie Benfit, OSFM
Dan Crutchfield, HM15
Tracy Fox, HM01
Grant Coffey, HM06
Mark Truax, HM11
Steven Boughey, HM09
Scott Cowan, HM05
Chris Baird, HM03
Scott Brainard, HM04

Brian Fish, HM08
Chris Greenwill, DHS Chemical
Michael Heffner, HM13
Shon Christenson, HM06
Kyle Romey, HM05
Scott Stanton, HM10
Jared Gammage, HM14
Demian San Miguel, 102 CST
Markus Lay, HM02
Mark Matthews, HM05
Forrest Chambers, HM02
Stephen Best, HM03

Introductions were made.

Minutes for the July TAG/TTAC meetings in Coos Bay were approved.

Quarterly Team Training and Outreach Report Highlights

HM03~Chris Baird will now serve as the representative for TAG. Tom Gall will be serving as representative for TTAC.

102 CST~Feb.2010 training will include HazMat and SWAT for WMD course. CRFP planning will take place in mid-summer. Demian will provide more CRFP information via e-mail.

HM11~Mark Truax inquired about how awareness training can be improved so that it fills an 8-hour time frame. This conversation was tabled to Project for TAG/TTAC.

HM02~A grant-funded full-scale exercise will be taking place in December. Forrest invited other committee members (from outside teams) to evaluate the exercise.

OSFM Program Update

Procurement

- Inventory Schedule ~ Bruce Armstrong, OSFM

The new schedule will be set-up for next year; a tentative schedule will be given to all members for review and input before a final schedule is published.

- Level A ~ Mariana Ruiz-Temple, OSFM
Purchase for 1st group is finalized; purchasing for the 2nd group has started and should be finalized by the end of the biennium.

Upcoming Training ~ Mariana Ruiz-Temple, OSFM

- PEAC -Nov. 04 in Salem from 8 am-5 pm.
- EPA -Nov. 18-19 in Hermiston.
- CAMEO-Dec. 6-10 in Salem

****Please register for courses****

Task Book Training Modules ~ Steve Boughey, HM09

Mariana inquired about gaining some access to Training Module documents. Steve and Mariana will get together and discuss what information can be shared on E-Gov.

ERU Exercise ~ Tina Toney, OSFM

On March 9, 2011, an all-hazards full-scale exercise will take place at Intel Corp. in Aloha. The following teams will be participating:

- HM09 Tualatin
- IMT Blue
- USAR North Region
- Washington Co. law enforcement

At least 120 participants are expected to attend this exercise. We are aiming to finish the following tasks by February:

- Prop design and construction
- Master scenario list (timeline of events)
- Contact evaluators and controllers
- Develop communications plan

Projects for TAG/TTAC ~ Mariana Ruiz-Temple, OSFM

Collectively, the committee wrote down some projects and ideas that they would like to work on over the next two years. These thoughts can be summarized into the following topics:

- Contracts (“governmental agreements”)~ Marcus Lay, Forrest Chambers, Scott Brainard, Tracy Fox
 - Compensation for TAG/TTAC
 - Equipment
 - Personnel training
 - Additional training costs
- Outreach~ Reed Godfrey, Kyle Romey, Mark Truax, Dan Crutchfield
 - What is outreach?
 - What constitutes outreach?

How to Use Fire Bridge

David Gulledge from OSFM conducted a one-hour basic overview on Fire Bridge. Gulledge handed out business cards at the conclusion of his presentation. Any technical question regarding the software can be directed to him.

Equipment Committee Update ~ Kyle Romey, HM05

Kyle informed the group that committee met and is recommending the CEREX Hound Monitor.

2012 HM Conference Committee Update

Forrest Chambers, HM02 Eugene~ the committee is continuing to meet. Members can e-mail Forrest with their ideas for conference courses or any needs you feel should be covered.

Michael Heffner, HM13 Salem~ RFP has closed is now out for review with the evaluation committee (an alternate website for conference marketing is being created).

Incident Review

No major highlights for team discussion arose.

Agency Updates

New Business:

The discussion about establishing a RAD Specialist position on each team was brought up. To move forward on this, DPPST would have to review requests. This issue will be discussed further at January's meeting.

Meeting adjourned at 3:00 pm

Next Meeting ~ January 12, 2011 10:00 AM in Gresham