

**Teams Advisory Group Meeting  
Medford Fire Department Station #6  
3700 E Barnett  
Medford, OR 97501**

**October 8, 2008, 9:00 AM**

**Minutes**

**Present:**

Tracy Fox, HM01  
Larry Burg, HM04  
Jerry Baird, HM04  
Scott Stanton, HM10  
Dan Crutchfield, HM15  
Sue Otjen, OSFM  
Mark Truax, HM11  
Reed Godfrey, HM13  
Alan McMahan, OSFM  
Tom Gall, HM03

Terry Mairs, HM14  
Forrest Chambers, HM02  
Blake Reichel, HM09  
Brian Fish, HM08  
Bill Brauer, OSFM  
Mariana Ruiz-Temple, OSFM  
Jamie Kometz, OSFM  
Jackie Sparks, OSFM  
Corky Gillies, HM12

Introductions were made.

Minutes from the July TAG meeting in Salem were approved.

**TTAC REPORT**

See minutes from TTAC meeting on October 7, 2008.

**HAZARDOUS MATERIALS PLANNING PRIORITY PROGRAM ~ Bill Brauer, OSFM**

Bill gave a power point presentation on how to use the HSIS program to generate a list of all chemicals and the amounts reported in a specific area. Bill is able to go and train different departments on this program if needed, please contact Bill to set up a time and let him know about how many people will be at the training. The training will take about 3 hours.

You can contact Bill Brauer at 503-934-8233 or by email [Bill.brauer@state.or.us](mailto:Bill.brauer@state.or.us)

**PLANNING AND TRAINING ASSISTANCE UPDATE ~ Bill Brauer, OSFM**

PATA continues to meet with communities and is working toward getting an LEPC for each county. Currently there are 4 LEPCs in the following counties Columbia, Morrow, Klamath, and Linn.

The 2009 HMEP grant application deadline was September 30, 2008, applications are currently being reviewed.

The LEPC website is now up and running you can go to the following link to view it:

[http://www.oregon.gov/OSP/SFM/Local\\_Emergency\\_Planning\\_Committees.shtml](http://www.oregon.gov/OSP/SFM/Local_Emergency_Planning_Committees.shtml)

#### **ELECTRONIC INCIDENT PACKET ~ Reed Godfrey, HM13 Salem**

The electronic incident packet has been posted on OSFM's website under forms. There were no questions or comments received from the group.

Mariana gave an update on the online incident reporting. The new incident reporting system will collect NFIRS data as well as casualty and responsible party information.

#### **COMMUNICATIONS COMMITTEE UPDATE ~ Alan McMahan, OSFM**

Alan presented the communications plan that the committee has proposed. Albany, Eugene, and Klamath Falls will be testing out the recommendations. Each team can have up to 3 cell phones if needed. Phone mounts and cellular boosters will also be installed. Alan will be going to HM04, Klamath Falls to install the first satellite dish. Klamath Falls will report to OSFM on how much it has improved communications.

#### **EQUIPMENT COMMITTEE UPDATE ~ Mariana Ruiz-Temple, OSFM**

Kyle Romey, HM05 Linn/Benton is the new chair for the Equipment Committee. The first committee meeting will be on November 5 at OSFM. Please let Kyle know who will be representing your team on the equipment committee.

Kyle will be at the next Salem TAG meeting to give an update on what the committee is working towards and the priorities of the committee.

The monitors are in a 30 day comment period and should be ordered by the end of October. Teams should have their monitors by the end of this year.

#### **INCIDENT RESPONSE CRITERIA ~ Tracy Fox, HM01 Douglas Co**

Tracy Fox will chair a committee that will work on the following:

- Look at the current brochure and possibly revamp it to better state what our teams do. Produce one version for the public and another for first responders.
- Develop a DVD to advertise and sell our teams. Maybe a version for public and another for first responders
- Look at our current levels of response and possibly look at adding another tier (standby or using an incident as team training)

OSFM will be sending out an email on behalf of Tracy to all TAG reps soliciting representatives for this committee.

#### **INCIDENT REVIEW**

Each team present reported on incidents that had occurred since July.

#### **New Business**

Blake sent the following link to Mariana to be forwarded to TAG reps. This link offers free federal publications:

<http://wwwn.cdc.gov/pubs/niosh.aspx>

The Pacific Perril drill will begin on April 27, 2009 and last for four days. Mariana is on the planning committee for this table top exercise and will provide an update at the January TAG meeting.

The meeting was adjourned at 11:49AM.

The next TAG meeting will be on January 13, 2009 at 9:00AM in Salem.