

**Teams Training Advisory Committee &
Teams Advisory Group Meeting
The Riverhouse Hotel
3075 N Business 97
Bend, OR 97701**

May 1, 2008, 12:30 PM

Minutes

Present:

Chris Greenhill, DHS	Scott Cowan, HM05
Mark Matthews, HM05	Forrest Chambers, HM02
Jamie Kometz, OSFM	Sue Otjen, OSFM
Mariana Ruiz-Temple, OSFM	Bruce Armstrong, OSFM
Tom Davis, HM14	Reed Godfrey, HM13
Blake Reichel, HM09	Grant Coffey, HM06
Stephen Best, HM03	Mark Truax, HM11
Scott Brainard, HM04	Jim Forquer, HM06
Corky Gillies, HM12	Tom Gall, HM03
Bill Terrill, HM03	Tracy Fox, HM01
Larry Burg, HM04	Chris Simmons, HM07
Margrethe Gregg, OERS	

Introductions were made.

Minutes from the January TTAC and TAG meetings in Eugene were approved.

INCIDENT RESPONSE CRITERIA ~ TRACY FOX, HM01 ROSEBURG

Tracy suggested that we need to take a look at the levels of response. We need to put together two types of brochures and videos - - one for the public and one for responders.

COMMUNICATIONS COMMITTEE UPDATE ~ MARIANA RUIZ-TEMPLE, OSFM

The committee has put together a final proposal. Mariana and Sue have reviewed the proposal. There are funds in our budget. Two teams will test the system recommendations. Mariana will email out the final proposal to TAG/TTAC reps. Alan McMahan from OSFM will be at the July TAG meeting for any technical questions. The satellite phones and internet costs will be paid for by the State.

EQUIPMENT COMMITTEE UPDATE ~ JIM FORQUER, HM06 PORTLAND

At our January meeting we invited two vendors to come and demonstrate about a half dozen monitors. Forrest Chambers, HM02 Eugene, put together a comparison and Jeff Miller, HM09 TVFR, built a matrix. The committee had hands on evaluation. The equipment committee selected the ITX Multi-Gas Monitor. The committees recommendation is that each team will receive two monitors with a docking station. The monitors have a two-year warranty as long as they are well maintained and calibrated. The equipment committee will continue to meet quarterly.

TASK BOOK UPDATE ~ GRANT COFFEY, HM06 PORTLAND

The task book was compared to the CFR and NFPA 472. The revised task book is not based on hours, but competency. Some of the revisions include adding monitors, changing from a 5-step to a 10-step, and having more flexibility. Next week Grant will email the revised task book out to the teams for comment. Grant and Forrest have agreed to create a crosswalk between the current task book and the revised task book. So that teams can continue to use the current task book until the end of the biennium.

At the July meeting the revised task book and crosswalk will be provided to each team.

OERS OVERVIEW ~ MARGARETHE GREGG, OERS

Margarethe provided an overview of OERS policy and procedures. OERS receives approximately 3,000 calls a year and 54% of them are HazMat related. Questions and concerns over the call out process prompted a meeting between OSFM and OERS.

INCIDENT PACKET

Reed Godfrey, HM13 Salem, offered to create an electronic fillable incident packet to provide to the teams at the July meeting.

TECHNICIAN WEEKS TRAINING ~ STEVE BEST, HM03 GRESHAM

Steve suggested we create a list of individuals who are qualified to come to technician weeks for the final written and practical evaluations. The following team members volunteered to be on the work group to help put together criteria for a Technician Weeks Training Evaluation Program: Forrest Chambers, Blake Reichel, and Tracy Fox. Steve Best will be the lead. This group will provide a progress report for TTAC at the July meeting.

DECON SOG

Mark Matthews, HM05 Albany, and Steve Best, HM03 Gresham, worked together to revised the current decon SOG. Meeting attendees received the revised SOG and were asked to review it and send any comments to OSFM.

EMERGENCY RESPONSE UNIT FIELD DAY

Emergency Response Unit Field Day will be held at DPSST in Salem on May 13 at 1:00PM.

PLANNING AND TRAINING ASSISTANCE UPDATE ~ SUE OTJEN, OSFM

Sue gave an update on PATAs current activities with the LEPCs. HazMat outreach funds can be used for team members to attend LEPC meetings in their response areas.

NEW BUSINESS

Scott Brainard, HM04, would like a list of all the software that should be installed on the teams laptop.

Lisa Bradley will be coordinating software installations. The software we are installing is the new version of the Weather Master software and the PEAC software. If you are going to be in the Salem area sometime and can bring the laptop with you, please let Lisa know. If not, she will schedule a time to come out to your station.

The meeting was adjourned at 3:09PM.

The next TTAC meeting will be in Salem at OSFM on July 8 at 1:00PM.

The next TAG meeting will be in Salem at OSFM on July 9 at 9:00AM.