

## Mid-Valley LEPC Annual Meeting

June 9, 2010

10:00 a.m. – 12:00 p.m.

**Pacific Cast Technologies**  
**150 Queen Avenue, Albany**

### Minutes

#### Members Present:

Douglas Baily, Corvallis Fire	Mary King, Benton County Sheriff's Office
Garry Black, City of Philomath	Deron Neukomm, Synthetech
Carla Caudell, City of Halsey	Eric Ortiz, Freres Lumber
David Charlton, Charlton Environmental	Karen Selander, Corvallis School District 509J
Scott Coffin, Wah Chang	Marsha Swanson, Oregon Freeze Dry
Douglas Freeman, RCO International	Darrel Tedisch, City of Albany
Kevin Harding, Hewlett-Packard	Judy Turner, Selmet
Rick Hurley, Western Pulp Products	Cary Vonasek, Tangent Rural Fire District
Tory Jager, Pacific Cast Technologies	Terry Wolfe, State Fire Marshal's Office
Stephen Kalb, Samaritan Health Services-Albany	

**Comments from Chair:** Darrel thanked Tori Jager and Pacific Cast for hosting this meeting.

#### Introductions

#### Review and Approval of May 12, 2010, Meeting Minutes

The following corrections were noted - The spelling of Hewlett after Kevin Harding's name needs to be corrected. The words "Annual Meeting" need to be removed from the title.

Douglas Baily made a motion to approve minutes of the May 12, 2010, meeting with these corrections; Stephen Kalb seconded the motion; and the minutes were approved by a vote of the members.

**Old Business:** None

#### Reports from Participating Organizations

- State Fire Marshal's Office:** Terry Wolfe reported the following: A Lincoln County LEPC is being formed. They will be an "All Hazard" LEPC meaning they will work on chemical releases, tsunamis, storms, floods, etc. Lane County planning is underway for a Eugene area LEPC. He is also working in northeast Portland to divide up that area into manageable LEPCs. The HMEP Grant has been submitted for \$298,000 statewide. This is the same amount as last year. A Phase II review was conducted last week for Columbia County.
- Region 5 Hazardous Materials Response Team:** Douglas Baily reported that they haven't had any calls. They are revising their drill schedule because of budget concerns. Also, their two new members are completing their training this week.
- Benton County:** Mary King reported that they activated their EOC due to the rain and wind storm they had last month. About 24,000 people lost power in the space of 45 minutes due to downed trees. Their 9-1-1 center was overwhelmed with calls and was aided by the EOC. They continue to work on the Everbridge notification system. There is an upgrade that would allow emergency messages to be sent to all cell phones within a given area even if they haven't registered as users. This requires further legislation from the state and a significant cost before it

can be implemented. In 2013 the FCC is changing the way local radio frequencies are controlled. This could require some organizations to purchase new equipment.

4. **Samaritan Health Services:** Stephen Kalb reported that they held decon drills in Lebanon and Newport. They are also developing an "Armed Intruder" policy that they will then drill on. This is in response to an increasing number of security incidents in hospitals. One item of note that they found is that during a security incident or "lock down" police responders consider anybody moving around to be either a threat or a suspect. They recommend that employees stay in one place and hide for the duration of the event.

### Workgroup Reports

1. **Membership:** Judy Turner had nothing new to report.
2. **Outreach:** Scott Coffin reported that they received approval from Linn County to share their booth at the county fair this summer. Details still have to be worked out. There will also be a Safety Fair at the Fred Meyer parking lot on Saturday, June 26, from noon to 2:00 p.m. The Mid-Valley LEPC will have a booth at this event. Darrel and Scott will be there representing the LEPC. Any others who wish to be involved can contact Scott Coffin. There is a Target Safety Fair also scheduled sometime this summer. Darrel will contact Albany Fire to see if he can find out the date and contact information.
3. **Presentation:** Darrel Tedisch reported that the July meeting will include a presentation on Continuity of Operations Planning.
4. **Emergency Planning:** Kevin Harding reported that a Phase I review was completed for the City of Alpine water treatment facility in Benton County. The group feels that facility plans have been found to be well done thus far. There are two more Phase I reviews scheduled for this year. These are for Absorbent Tech and RCO. Several more are needed to fulfill our 2010 goal. We also have a goal of two Phase II reviews in 2010. These would be administered by Terry Wolfe or somebody else from the State Fire Marshal's Office. They would involve local resources like public works, fire, and police, along with 9-1-1 and hospital representatives. Douglas Baily reported that he is ready to do a Phase II for Corvallis. Albany could also be ready by the end of the year. Stephen Kalb reported that the group is also working on the tabletop exercise that is planned for the September LEPC meeting.
5. **Resource Assessment:** Tori Jager reported that they have met with representatives from Brownsville, Halsey, and Harrisburg to determine training needs and available resources.

**Information Coordinator Report:** Eric will be keeping hard copies of all Phase I reviews as well as electronic copies of documents. Terry Wolfe mentioned that the IC should also keep archive copies of meeting minutes and agendas.

### New Business:

1. **Section 304 Reporting:** Terry Wolfe reported that all facilities need to be aware of the 304 reporting requirements. There is more information on these requirements and how to comply with them on the State Fire Marshal's website under the Community Right-To-Know section. The initial report must be made within 15 minutes of a release. He advises facilities to report early

even if they aren't sure if it meets the threshold quantity. The initial report needs to be followed by a written report. Help on making these reports, including what should be included, is available on their website. If we need more information a presentation could be done on this at a future LEPC meeting.

2. Discussion on Notifications of Releases by Scott Cowan was postponed until the next meeting.

**Next Meeting:** The next meeting will be held at 10:00 a.m. on Wednesday, July 14, 2010, at Northwest Natural Gas, 7150 Supra Drive SW, Albany.

Submitted by,

Scott Coffin