

Mid-Valley LEPC Annual Meeting

April 14, 2010

10:00 a.m. – 10:55 a.m.

Northwest Natural Gas

7150 Supra Drive SW

Albany, Oregon

Minutes

Members Present:

Scott Coffin, Wah Chang	Eric Ortiz, Freres Lumber
Douglas Freeman, RCO International	Evan Osterlund, SnoTemp Cold Storage
Justin Goss, Absorbent Technologies	Robert Rieker, Samaritan Health Services-Lebanon
Kevin Harding, Hwelett-Packard	Karol Schrems, National Energy Technology Lab
Lorri Headrick, Albany Fire Department	Tom Shaddon, CH2M Hill
Jim Howell, Linn County Emergency Mgmt.	Laurie Starha, Benton County Public Works
Stephen Kalb, Samaritan Health Services-Albany	Kris Stiegler, Oregon Dept. of Environment Health
Deron Neukomm, Synthetech	Marsha Swanson, Oregon Freeze Dry
Armando Nunez, National Frozen Foods	Darrel Tedisch, City of Albany
Marcene Olson, LBCC	Judy Turner, Selmet

Comments from Chair: Darrel reported that on March 26 the City of Albany Senior Center and Police Department hosted an emergency preparedness event. LEPC handouts from the State Fire Marshal's Office were made available for the event. Additional handouts are available for other public presentations if needed.

The Lane County LEPC is incorporating Natural Hazard Mitigation Planning, which is something we may also want to consider in the future.

Review and Approval of March 10, 2010, Meeting Minutes

Judy Turner reported that she and Steve Albrich were in attendance at the March 10 meeting, but were not listed. Deron Neukomm made a motion to approve minutes of the March 10, 2010, meeting with the changes to attendees; Kevin Harding seconded the motion; and the minutes were approved by a vote of the members.

Old Business: Nothing to discuss.

Reports from Participating Organizations

1. **State Fire Marshal's Office:** The following information was provided by Terry Wolfe via an email to report at the meeting.

The 10/11 HMEP Grant proposal is now posted on the OSFM web site. Any organization that is not currently attached to an LEPC is welcome to submit a proposal for any planning or training project related to hazardous materials.

IMPORTANT: For those LEPCs that are up and fully functioning, like Mid-Valley, I will be asking that they begin to look at what projects they will be wanting to accomplish between October 2010 and September 2011, including estimated dollar amounts. We will need to have those business plans by September so that we can lock those funds down for the LEPCs, before we pull the group (*LEPC Chairs and OSFM Reps.*) together to evaluate the proposals. My goal is

to identify what funds are left over, after LEPC requests, so that we have an idea of what funds are available before we begin awarding them to proposers that are not attached to an LEPC.

I've asked Bill Brauer to coordinate getting the LEPC external hard drives out to all the Information Coordinators. These have been on my desk for a while and I haven't had time to get them out, so Bill will be taking the lead on this. Right now he is developing the guidance documents for what needs to be on the drives and suggested filing structures. Very shortly, he will be contacting each Info Coordinator to arrange to meet with them and hook the drive up and make sure it works and answer any questions they may have.

The HazMat Teams Conference is coming up the week after next. Anyone from the LEPC that is going to the conference and will need travel reimbursement, needs to contact Jamie Kometz while at the conference and she will be happy to help you fill out the appropriate forms.

Clatsop County LEPC has lost one of their key players. Mike Jackson, who was coordinating the group, has taken a Chief's position in a town in Washington. The group has also decided to do some restructuring based on local issues, but is continuing to move forward on getting up to full speed.

Columbia County LEPC, (CEPA) has begun the process of doing a Phase II (community) and Phase III (County) Plan Review. I provided an Orientation Meeting on April 6 and the team members are now working on filling out their questionnaires. The community they chose to work on is Columbia City, which is just a few miles from Dyno Nobel, (*the area's largest EHS facility*). The team set a date of May 12 to do the plans review.

Nothing new to report from the other LEPCs at this time, but they are all currently working on their priorities.

2. **Department of Transportation:** No report.
3. **Department of Homeland Security:** No report.
4. **Region 5 Hazardous Materials Response Team:** No report.
5. **Union Pacific Railway:** No report.
6. **Benton County**

Emergency Management: Mary King reported that they are working on their Natural Hazard Mitigation Plan and hope to have a draft by June/July.

Public Works: Laurie Starha reported that they are revamping a facility in Alpine. They have gone below reportable quantities, but will still be going through a review.

7. **Linn County**

Emergency Management: Jim Howell reported that the Oregon Department of Agriculture has requested assistance in locating an animal trailer shelter for use during disasters. If the trailer is stored in Linn County, this would also fulfill a need of the County.

Workshops will be available for the State Homeland Security Grant application process.

Public Health: No report.

8. **Cities**

Albany Public Works: No report.

Halsey: No report.

City of Adair Public Works: No report.

9. **Fire Departments**

Albany: No report.

Corvallis: No report.

10. **Samaritan Health Services:** Bob Rieker reported on the flood exercise scheduled for April 29 with Mid-Valley hospitals and county emergency management agencies. Ham radio operators will be involved for communications between the hospitals and counties. Lebanon Hospital will be setting up the decon shower at 10:00 a.m. during the exercise. There will also be a valley-wide decon exercise in the future.

11. **Educational Facilities**

Linn-Benton Community College: Marcene Olson reported that they are establishing a meeting with local police and fire agencies to evaluate emergency response to their facility.

Corvallis: No report.

Albany: No report.

Workgroup Reports

1. **Membership:** Judy Turner reported that Karen Selander is contacting agencies in Benton County.
2. **Outreach:** Scott Coffin reported that they are looking for additional members for the Outreach Group; please contact him if interested in participating. Scott asked about the Fire Department's involvement in the Linn County Fair so the LEPC could join forces. Lorri will provide him with the contact information for someone at Albany Fire who may be involved in this. Mary King

volunteered to get information regarding the Benton County Fair and any opportunity for the LEPC to join forces with another agency there.

Fred Meyer is holding a safety fair on June 26 from noon to 2:00 p.m. that Scott would like to have the LEPC be involved with as well.

Armando Nunez reported that he has been working with Terry Wolfe to translate the LEPC brochures to Spanish.

3. **Presentation:** Jeffrey Dukes with Union Pacific will be presenting at the May LEPC meeting, and Andre LaDuke with OSU will be presenting on Continuity of Operations Planning in June. Suggestion was made to consider a more in-depth presentation of the Everbridge Emergency Notification System for a future presentation.
4. **Emergency Planning:** Marsha Swanson reported that we still need to schedule four more Phase I reviews for 2010. Jeffrey Dukes, HazMat Field Manager from Union Pacific, will provide information at next month's meeting about the products being transported north and south by rail. He will also be establishing training with local fire departments.
5. **Resource Assessment:** Darrel Tedisch reported that they have attended both Linn and Benton County Fire Defense Board meetings; have provided them with a list of questions; and will be scheduling interviews with individual departments.

Information Coordinator Report: No report.

Local Exercises & Training: Following is a list of upcoming training exercises. This same information will also be provided each month on the meeting agenda.

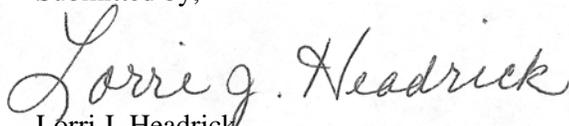
- April 19 – 21 HSEEP Training
- April 19 & 20 Vulnerable Population
- April 29, Linn County, Benton County, Samaritan Health, City of Albany
- May 12, Union Pacific presentation at LEPC
- May 22, Multi-Agency Water Rescue Drill
- July 14, Andre LeDuc presentation on IBHS open for business toolkit at LEPC

New Business: Jim Howell announced that the County is exploring establishing a disaster resource group for the County's Emergency Operations Center. If interested in participating, please contact Jim Howell.

Next Meeting: The next meeting will be held at 10:00 a.m. on Wednesday, May 12, 2010, at Northwest Natural Gas.

Membership Discussion Items: Nothing to discuss. Members broke out into workgroups for meetings.

Submitted by,


Lorri J. Headrick
Secretary