

**Mid-Valley LEPC Meeting
Northwest Natural
7150 Supra Drive SW, Albany
January 12, 2011
10:00 a.m.
Minutes**

Attendees:

Douglas Baily, Corvallis Fire	Tori Jager, Pacific Cast Technologies
David Charlton, Charlton Environmental	Stephen Kalb, Samaritan Health Services
Scott Coffin, Wah Chang	Eric Ortiz, Freres Lumber Co.
Carisa Deethardt, Linn County Public Health	Karen Selander, Corvallis School District
Jane Fleischbein, Linn County Public Health	Tom Shaddon, City of Adair Village
Douglas Freeman, RCO International	Nora Taylor, Georgia-Pacific Chemicals
Roman Geigle, NWFF Environmental	Darrel Tedisch, City of Albany
Ron Greenhill, DHS Chemical Security Division	Judy Turner, Selmet
Lorri Headrick, Albany Fire Department	Terry Wolfe, State Fire Marshal's Office

Comments from Chair: Darrel announced that January 14, 2011, marks the two-year anniversary of the Mid-Valley LEPC.

Darrel introduced as new member, Robert Tatum with Harrisburg School District. Robert explained that they have received a Department of Education grant for a two-year project to improve emergency readiness.

The 2011 meeting schedule was passed around during the meeting to provide an opportunity for people to sign up to bring meeting refreshments.

Review and Approval of December 8, 2010, Meeting Minutes:

It was noted to add Tori Jager to the list of attendees. Douglas Baily made a motion to approve minutes of the December 8, 2010, meeting as revised; Stephen Kalb seconded the motion; and the minutes were approved by a vote of the members.

Old Business:

Annual Meeting - February 9 at Northwest Natural. Agenda will include a brief ten-minute business meeting to primarily include workgroup reports and 2011 goal discussion. The remainder of the agenda is the public presentation on shelter-in-place.

Public notice of the meeting is required; Terry Wolfe will send it out through the Albany Democrat-Herald and Gazette Times the week of January 24. In addition, Albany Fire Department will send a news release to all newspaper, radio, and television media in the area. It will also be posted on the City's and State's web sites.

Reserved seating has been confirmed for 17 people, which includes members from adult foster care homes, Neighborhood Watch groups, and Community Emergency Response Teams. Darrel may also extend an invitation to the Vulnerable Populations Committee members.

We will be providing LEPC information packets and shelter-in-place (SIP) kits. Lorri Headrick will coordinate collection of materials for the SIP kits. Suggestions were made to add a label to the outside of the container showing recognition of the LEPC and a list of the items that should be stored inside and provide a list of local radio stations. Lorri will prepare the labels and lists. Suggestion was also made to provide a copy of the SIP presentation on DVD to the attendees. Nora brought up posting the

DVD through Facebook or other social media. She will research this for posting after the presentation.

Shelter-In-Place (SIP) Practice Presentation - Jane Fleischbein and Carisa Deethardt presented on SIP. The presentation is primarily geared for residential. Input was provided by the members during the presentation; Jane will incorporate suggestions for the final presentation. It was reiterated to emphasize preplanning, notification, and the steps for SIP: shelter/shut/listen.

Reports from Participating Organizations:

State Fire Marshal's Office - Terry Wolfe reported that Randy Simpson retired as the State Fire Marshal and Jim Walker will be assuming temporary command.

Terry explained that there is a new process for Hazardous Materials Emergency Preparedness (HMEP) grant applications. Each request requires a project proposal sheet with a description of the project. Once completed, a final report of the results of the project will be required. Deadline for project proposals to the state is May 1, 2011, for the 2012 grant year.

Darrel indicated that we will need to decide on our grant requests at the March meeting.

City of Adair – Tom Shaddon announced that he now works for the City of Adair; they have established a municipal public works department.

City of Corvallis - Douglas Baily reported that the City of Corvallis has scheduled the Phase II evaluation.

Samaritan Health – Stephen Kalb reported that they are drafting exercises for the next few years. Hazmat decontamination is a target, with a communitywide exercise in 2012 with HazMat Team 5.

Harrisburg School District - Robert Tatum reported that as part of their grant project they will be conducting earthquake assessments of their buildings and implementing a rapid communication system and emergency plan.

Workgroup Reports:

Membership – Judy Turner reported that she has received information on six companies from the State Fire Marshal's Office to contact. The 2011 goal is four new contacts, so this will fulfill that goal.

Outreach – No report.

Presentation – No report.

Emergency Planning – No report.

Resource Assessment – No report.

Information Coordinator Report: No report.

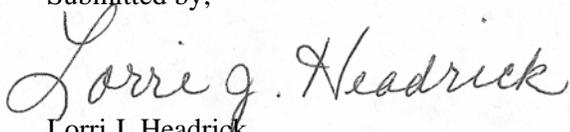
Local Exercises & Training: A list of coming exercises or training will be included on the agenda each month.

Darrel discussed the possibility of using the City of Albany's Emergency Communications Center (ECC) at City Hall for the September exercise. The ECC has radios, phones, etc. to provide for a more realistic exercise.

Next Meeting: Annual Meeting on February 9, 2011, at Northwest Natural

Adjournment of Regular Meeting: 11:55 a.m.

Submitted by,

A handwritten signature in cursive script that reads "Lorri J. Headrick". The signature is written in black ink on a light-colored background.

Lorri J. Headrick
Secretary