

Mid-Valley LEPC Meeting
July 8, 2009
10:00 a.m.
5880 Old Salem Road
Albany, Oregon

MINUTES

Comments from Chair

1. Co-Chair Terry Virnig Extension to December 2009 - Darrel shared his conversation with Terry Virnig and that Terry volunteered to continue as Co-Chair through December 2009, at which time a new Co-Chair would need to be elected.
2. July - Executive Committee Meeting to Discuss Information Coordinator Responsibilities - Darrel reported that the Executive Committee would be meeting following this LEPC meeting to discuss Information Coordinator responsibilities.
3. August - Executive Committee and Workgroup Chair Meeting - Darrel reported that he would like to hold an Executive Committee meeting after the August LEPC meeting and include workgroup chairs to discuss coordination of efforts.
4. Linn-Benton Vulnerable Population Committee - Darrel reported on the efforts of this committee to identify plan items, address preparedness issues, and locate facilities in both counties that house vulnerable populations. He introduced Kristi Daslow who is an intern working through a grant with the Linn County Health Department. She is contacting local facilities who house or care for vulnerable populations and assessing their level of preparedness. She will then work with these groups to assist in preplanning. She reported that there are approximately 300 agencies in Linn County working with vulnerable populations.

Introductions

Douglas Baily, Corvallis Fire Department
Chris Bailey, City of Albany
Jane Fleischbein, Linn County Health Services
Douglas Freeman, RCO International
Terry Glasgow, Western Pulp Products
Justin Goss, Absorbent Technologies, Inc.
Krissi Halbrook, Wah Chang
Kevin Harding, Hewlett Packard
Lorri Headrick, Albany Fire Department
Sharon King, Linn-Benton Community College

Deron Neukomm, Synthetech
Eric Ortiz, Freres Lumber Co.
Jennifer Schroeder, Corvallis School District
Thomas Shaddon, Ch2M Hill OMI
Laurie Starha, Benton County Public Works
Marsha Swanson, Oregon Freeze Dry
Darrel Tedisch, City of Albany
Judy Turner, Selmet
Carolyn Wesolek-Babcock, International Paper

Review and Approval of May 13 & June 10, 2009, Meeting Minutes

Carolyn Wesolek-Babcock made a motion to approve minutes of the May 13, 2009, meeting as submitted; Douglas Baily seconded the motion; and the minutes were unanimously approved by a vote of the membership.

Judy Turner made a motion to approve minutes of the June 10, 2009, meeting as submitted; Douglas Baily seconded the motion; and the minutes were unanimously approved by a vote of the membership.

Old Business

1. Phase I Evaluation Discussion - Comments were shared that they thought the Phase I evaluation conducted in June went well. Improvements in the future would be to position the parties conducting the evaluation to face the audience so they can hear the dialog better. It was apparent that the facility and emergency responder had met prior to the evaluation and had preliminary discussions; it was felt that this contributed to an unproblematic evaluation.

A question was asked if there is a deadline for EHS facilities to complete their Phase I evaluations. Carolyn commented that there may be other outside entities that may put a requirement on your facility for this, but the LEPC does not impose a deadline.

2. ATC-20 Training, Damage Assessment - The City of Albany is hosting another three-hour, no-cost, ATC-20 class on August 28. There will be additional classes to follow if interested in participating, but unable to attend on August 28.
3. Hazardous Materials Emergency Preparedness (HMEP) Grant - Darrel reported that for grant year 2009-10 the state has requested \$288,000 from the federal government. Of that, \$74,700 addresses planning and training. The Mid-Valley LEPC has requested up to \$21,000.

Workgroup Reports

1. Membership - Judy Turner reported that the Membership Workgroup needs to meet and assess how to distribute the workload. Terry Wolfe at the State Fire Marshal's Office is handling the EHS facilities, so they also need to coordinate with him to avoid overlap of these facilities. Terry will no longer attend each monthly meeting, but will attend on a quarterly basis. He is also accessible by email or phone for assistance.

Discussed the importance of including Linn and Benton County emergency responders. Lorri will verify that the Linn and Benton County Fire Defense Board members are included in the LEPC email group so they receive the meeting agendas and minutes.

2. Outreach - Chris Baily reported on the emergency notification system being implemented through Linn and Benton Counties. The system should be operable by July 31. The system will be for use by emergency service agencies.

The Outreach Workgroup is gearing up for a public LEPC meeting. They have discussed venues and how to attract the public. They want to get the message out about what LEPC is and why people should be interested. Information about the emergency notification system and shelter-in-place from the Counties would be good agenda topics. Suggestion was also made to solicit input from groups outside the LEPC and coordinate with them for related agenda topics.

3. Presentation - Nothing to report.
4. Emergency Plan - Marsha Swanson and Douglas Baily reported on the Emergency Planning Workgroup. They will be focusing on facilities that overlap both counties. They have a map showing the EHS facilities and will be using that to identify the target areas/facilities. They have nine people in their workgroup which will provide a good number for distributing the workload.
5. Resource Assessment - Darrel Tedisch reported that the Resource Assessment Workgroup has met with Terry Wolfe and discussed their responsibilities. They will be identifying the emergency

responder agencies for both Linn and Benton Counties and the required training levels for these agencies and where the Mid-Valley LEPC can assist them. They will meet again in August.

New Business

1. Election of Executive Committee Chair - Darrel Tedisch reported that his initial six-month term as Executive Committee Chair has expired and requires an election for this position. He implied that he would be willing to continue for an additional three-year term. Carolyn Wesolek-Babcock made a motion to re-elect Darrel Tedisch as Executive Committee Chair for a three-year term; Judy Turner seconded the motion. The vote of the membership was unanimous in favor of Darrel Tedisch being re-elected as Executive Committee Chair effective July 2009 for a period of three years.

Membership Discussion Items

1. Next Meeting Date, Time, and Location - August 12, 2009, 10:00 a.m., at International Paper Training Center.
2. Adjournment to Workgroup Meetings - 10:50 a.m.

Submitted by,

Lorri J. Headrick
Secretary