

**Mid-Valley LEPC Meeting  
Northwest Natural  
7150 Supra Drive SW, Albany  
October 12, 2011  
10:00 a.m.  
Minutes**

**Attendees:**

Garry Black, City of Philomath	Armando Nunez, National Frozen Foods
Lori Blau, Cascade Pacific Pulp	Marcene Olson, LBCC
David Charlton, Charlton Environmental	Karol Schrems, National Emerg. Technology Lab
Roger Coddington, Absorbent Technologies	Karen Selander, Corvallis School District
Scott Coffin, ATI Wah Chang	Greg Skaer, Oregon Freeze Dry
Douglas Freeman, RCO International	Judy Turner, Selmet
Lorri Headrick, Albany Fire Department	Betty Williams, City of Philomath
Seaton McLennan, City of Tangent	

**Comments from Chair:** Marcene Olson stood in as chair. Darrel Tedisch was attending the Annual Oregon Emergency Management Association Conference.

**Review and Approval of August 10, 2011, Meeting Minutes:**

Minutes of the August 10, 2011, meeting were approved as submitted.

**Presentation:** The presentation originally scheduled from Sue Otjen of the State Fire Marshal's Office has been postponed until the January 2012 meeting.

**Reports from Participating Organizations:**

**City of Tangent** - Seaton McLennan reported that he is encouraging staff to take the ICS classes that are required in order for a jurisdiction to be eligible for FEMA funding.

**Corvallis School District** - Karen Selander reported that they are in the process of updating fire plans.

**LBCC** - Marcene Olson reported that they will be conducting their first shelter-in-place drills next week. They are also in the process of the annual review of their emergency response plan.

**Workgroup Reports:**

**Membership** – Judy Turner reported that they are waiting for direction from the state to identify what local agencies should be contacted for membership and additional direction on who is required to attend.

**Outreach** – Scott Coffin reported that there will be no state funding this year for outreach. However, he anticipates continuing our participation in the Linn County Fair since this event requires no funding, just resource materials from the State Fire Marshal's Office and LEPC members to provide the staffing.

**Presentation** – Marcene Olson described the presentation in November with Kristin Steigler and asked for input on future presentation interests for 2012.

**Emergency Planning** – No report.

**Resource Assessment** – No report.

**Information Coordinator Report:** No report.

**Local Exercises & Training:**

- April 20, 2012, Earthquake Drill, City of Albany
- July 15, 2012, Samaritan Albany General Hospital Alternate Care Facility Drill
- September 2012, Full-Scale Chlorine Exercise

**Old Business:**

**Review September 14 Functional Exercise After Action Report** - There was no feedback specific to the After Action Report. Scott Coffin, who attended the September 14 exercise, reported that he thought the focus of the drill was emergency responder communications and identified that it took 45 minutes before there was any notification to the facilities. He also recognized that this was in line with information that was previously shared by emergency responders. His take-home message was that facilities need to act on any type of notification of a situation and not rely on waiting for a formal notification from emergency responders before taking action.

Other comments included the observations of the length of time that it took to contact the hospital and that perhaps the County Health Division should be a player.

**New Business:**

**November Election of Co-Chair** - Please send an email to Lorri Headrick ([lorri.headrick@cityofalbany.net](mailto:lorri.headrick@cityofalbany.net)) if interested in running for the co-chair position. Election will take place at the November meeting.

**Grant Awards** - Notification was made from the State Fire Marshal's Office approving the following grants:

- a. Mid-Valley LEPC Chlorine Full Scale Exercise - \$18,000
- b. Mid-Valley LEPC Hazardous Material Awareness and Operations Training - \$5,000
- c. Mid-Valley LEPC Hazardous Materials Team Training - \$12,000

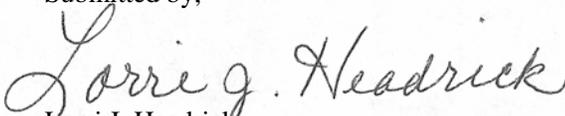
**February 2012 Annual Meeting Agenda** - Discussed the need to find topics of personal interest to the public if we want to see public participation in the annual meeting. Discussed the idea of a safety fair to include topics like fire extinguisher training, presentations by the electric or gas companies, etc. Identified that marketing the annual meeting will be important.

**Planning Team for September 2012 Full-Scale Exercise** - Scott Coffin and Karen Selander volunteered to assist as representatives of industry and the school district. Karen did mention that she thought it might be more appropriate if the Albany School District was involved. If others are interested in participating on the planning team, please contact Darrel Tedisch.

**Next Meeting:** Wednesday, November 9, 2011, at Northwest Natural

**Adjournment:** 10:45 a.m.

Submitted by,

  
Lorri J. Headrick  
Secretary