

**Mid-Valley LEPC Meeting
November 18, 2009
10:00 a.m. – 12:00 noon
Phoenix Inn
3410 Spicer Rd SE
Albany, Oregon**

DRAFT

Minutes

Comments from Chair

Chair asked Heather Slocum, representing the Nomination Committee, to provide a report to the Membership. Heather reported that Stephen Kalb had indicated an interest in running for the position of Co-Chair. She then opened up nominations of the Co-Chair position to the membership. There were no nominations voiced. Nominations were closed. The nomination committee is made up of Terry Virnig, Heather Slocum, and Jennifer Schroeder.

Introductions

Ben Atchley, Albany Police Dept.
Keith Ayers, ODOT Region 2
Douglas Baily, Corvallis Fire Department
Garry Black, City of Philomath
Bill Brauer, State Fire Marshal's Office
David Charlton, Charlton Environmental
Scott Coffin, ATI Wah Chang
Scott Cowan, Albany Fire - HM5
Douglas Freeman, RCO International
Kevin Harding, Hewlett Packard
Wendy Hiatt, Costco Wholesale
Rick Hurley, Western Pulp Products

Tori Jager, Pacific Cast Technologies
Sharon King, LBCC
Deron Neukomm, Synthetech
Armando Nunez, National Frozen Foods
Marcene Olson, LBCC
Thomas Shaddon, Ch2M Hill OMI
Heather Slocum, City of Albany
Marsha Swanson, Oregon Freeze Dry
Darrel Tedisch, City of Albany
Terry Virnig, Georgia Pacific
Terry Wolfe, State Fire Marshal's Office

Presentation – Bill Brauer - HSIS CD Demonstration (1 hour)

Bill provided the membership an excellent overview of the HSIS. It was apparent from the demonstration that this system has many very useful components that can be used by facility operators and emergency responders.

Review and Approval of October 14, 2009, Meeting Minutes

A motion to except the minutes as sent out was made by Armando Nunez, National Frozen Foods Corp, and was seconded by Scott Cowan, City of Albany. The motion passed unanimously.

Old Business

No old business.

Reports from Participating Organizations

1. State Fire Marshal's Office
Terry Wolfe shared with the membership all of the material their office was able to provide the LEPCs through grant funding, including brochures, shelter-in-place material, LEPC handouts, interactive hazardous material orientation for grades 1 – 3 CDs, pens, tablets, pencils, hazardous materials classification cards, and LEPC membership stickers. The purpose of all this material is to allow the LEPCs an opportunity for good, meaningful outreach in their community.
2. Department of Transportation
They are working on traffic re- routes in Linn County so if traffic needs to be diverted off of I-5 all necessary emergency responders will be aware of alternative routes.
3. Department of Homeland Security - No Report.
4. Region 5 Hazardous Materials Response Team

They have two new members that will be attending training in the near future. Funding for this training is provided through a grant from the State Fire Marshal's Office.

5. Benton County – Emergency Management, Public Works – No report.
6. Linn County – Emergency Management, Public Health – No report.
7. Cities - Albany Public Works, Halsey – No report.
8. Fire Departments – Albany, Corvallis – No report.
9. Samaritan Health Services – No report.
10. Educational Facilities – Linn-Benton Community College, Corvallis, Albany
LBCC provided a report on the activities they are involved in.

Workgroup Reports

1. Membership – No Report.
2. Outreach – No Report.
3. Presentation – No Report.
4. Emergency Planning –Reported that five Phase I evaluations had been completed and are working on Selmet which would complete the six needed for 2009.
5. Resource Assessment – No Report.

Information Coordinator Report – No Report.

New Business

1. New Meeting Location – It was shared that we had the Northwest Natural Gas facility scheduled out for the entire year. There were also three members who indicated we could use their facilities: Linn-Benton Community College, National Frozen Foods, Inc., and Pacific Cast Technologies. It was decided we would work with these facilities to schedule meetings at their location throughout the year. A tentative schedule will go out later in December.
2. Darrel Tedisch let the membership know about the HAZUS grant the City of Albany had received and that in the future someone may be calling about setting up a time to conduct a survey of the building on their site.
3. The chair informed the membership of the six grant projects that had been submitted to the State Fire Marshal's Office for the 2009 grant year.
4. The chair talked with the membership about holding a tabletop exercise in the first quarter of 2010. The exercise would have to do with offloading ethanol at the rail facility off of Jackson Street. The group thought it would be a good idea; organization of this exercise was assigned to the Emergency Plan Workgroup.

Membership Discussion Items

1. Adjournment to Workgroup Meetings

2009 Goals

- Conduct one (1) Public Open Meeting
- Conduct six (6) Phase I Plan Reviews
- Provide one (1) Membership Training

2010 Goals

- Conduct one (1) Public Open Meeting
- Conduct nine (9) Phase I Plan Reviews
- Conduct two (2) Phase II Plan Reviews
- Provide three (3) Membership Training
- Complete Draft of LEPC Plan
- Release three (3) Public Outreach Articles