

Morrow County Local Emergency Planning Committee
Port of Morrow Building, Riverfront Room, 2 Marine Drive, Boardman, Oregon
Meeting Minutes
May 15, 2012

Attendees 18 plus 2 presenters

Good Standing Facilities: 13

Cindy Burrigh, **Boardman Foods**; Suzanne Gray, **Boardman Rural Fire Protection District**; Dave Winters, Rick Stokoe, **City of Boardman**; Mindy Binder, **Columbia River Community Health Services**; David Hodges, **Columbia River Processing**; Roy Brown, Dave Marsing, Yvette Medelez, **Morrow Cold Storage – ConAgra Foods**; Renee Yocom, **Morrow County Fair**; Steve Myren, **Morrow Co Sheriff's Office**; Dan Turley, Mike Garrett, Jeff McCauley; **PGE**; Kevin Gilbertson, Justin Purcell; **Port of Morrow**; Robert Schilling, **RDO-Calbee Foods**; Bill Langley Jr., **Reklaim**; Don Kennedy-**Watts Brothers – ConAgra Foods**

**** City of Boardman and Morrow County Sheriff's Office—Returned to GOOD STANDING status**

Meeting called to order at 9:09 am.

- A. **Don Kennedy** made motion to approve minutes from March 20, 2012 LEPC meeting. Dave Marsing seconded the motion. All were in favor; none were opposed.
- B. New members introduced:

- Justin Purcell, Port of Morrow

Membership applications are available as the last page of the Bylaws & Constitution of this group at the following link.

http://www.oregon.gov/OSP/SFM/docs/LEPC/Morrow_Co_LEPC_Bylaw_Constitution_11_18_10_rev2.pdf

Please complete the form 1) send it **electronically to the Information Coordinator** or 2) bring a **print out** to the next LEPC meeting. The Oregon Office of the State Fire Marshal website has several resources for this committee including contact information for current officers of local committees. http://www.oregon.gov/OSP/SFM/Local_Emergency_Planning_Committees.shtml

C. Chair Report: Don Kennedy

- a. Notification to LEPC members of a release.
- i. Review of 3/20/12 minutes: **Travis Hyder** will be responsible for getting list updated. **Don Kennedy** requested LEPC members to send the best 24-hr emergency contact number to Travis Hyder. **Steve Myren** also requested updated contacts list be sent to the Morrow County Sherriff Office Dispatch center for 911 responses.
- b. **Emergency Management “Legacy Book” distribution.**
- i. **Suzanne Gray** stated that several cases were delivered to the fire station and available to any facility for distribution.

D. Subcommittee update report:

- o Planning- James McAllister no report
- o Information and Membership- Travis Hyder no report
- o Training- Dave Winters no report
- o Emergency Response- Loren Dieter. No report provided.
- o Confined Space- Mike Garrett no report.

E. OTHER – Training

- a. Bomb Recognition/Response Training was conducted by Dennis Wagner and Carl Farber, Oregon State Police. Classroom instruction started at 9:15 am at the Port of Morrow building in the Riverfront Room. The offsite field portion of the course was held at the range immediately following.

Meeting adjourned 11:33am

Next meeting scheduled for Tuesday, July 17, 2012 at 10:00 am.

Facilities Not in Good Standing: 21

AT & T Mobility, Collins Company, Dept. Homeland Security, Ione School District, Irrigon Rural Fire Protection District, Michael Runyon AIA, Morrow Co Grain Grower, Morrow Co Health Dept., Morrow Co. Planning Dept., Morrow Co. Schools, Neighborhood Watch, North Morrow Vector Control District, Oregon DHS Public Health Division, Oregon Potato, Pacific Ethanol Columbia, Pacific NW Motor Park, Park & Recreation, River Point Farms, Umatilla Electric Cooperative, Umatilla Co LEPC

Willow Creek Energy, LLC representative Nathan Butcher sent a completed 2011-2012 EPCRA Hazardous Material Information Survey which was handed to Chair Don Kennedy on May 15, 2012.

Please have the following individuals submit membership applications to Suzanne Gray. Thank you.

Mike Sowa
John Neal
Tina Livingston
Roy Brown
Jared Purcell