

Morrow County Local Emergency Planning Committee
Port of Morrow building, 2 Marine Drive, Boardman, Oregon

April 9, 2009

Call to Order: 10:05 am

Present: Jerry Johnson, **Boardman City Council**; Marc Rogelstad, Suzanne Gray, **Boardman Fire**; Kevin Gilbertson, **Columbia Improvement District**; Ken Waely, Klarrisa Hendrix, **Columbia River Processing**; Dave Nevin, Joe Chamberlin, Russ Bartley, **ConAgra Foods**; Dan Turley, Jeff McCauley **Coyote Springs**; Luke Maynard, Rod Reeves, **Greenwood Resources**; Larry Burns, **Irrigon Fire**; Dave Marsing, **Morrow Cold Storage**; Kristi Wheeler-Johnson, **Morrow Co. Health Dept.**; Mark Jones, **Morrow Co. Schools**; Mike Proctor, **Oregon Hay Ag Svc**; Mike Rogers, **Oregon Potato**; Bill Brauer, **Oregon State Fire Marshal**; Mike Garrett, **PGE Coal Fire Plant**; Charlene Henry, **Pacific Ethanol Columbia**; Michael Runyon, **Pacific NW Motor Park**; Ted Lieurance, **Park and Recreation**; Travis Hyder, Don Kennedy, **Watts Brothers**; Terry Tallman, **Morrow County Court**; Jason Carr, **NWSTF Naval Bombing Range**; Jerry Healy, **Columbia Basin Electric**; Stan Thomas, Chris Ottoson, **Oregon OSHA**

The March 19, 2009 meeting had been postponed until today.

Marc Rogelstad apologized to recipients of membership mailing. One letter based on Extremely Hazardous Substance report was sent to two separate lists. The Office of the State Fire Marshal does have the correct information for area facilities.

Round Table introductions were made of those present.

Today's confined space presentation by Stan Thomas of Oregon OSHA is an opportunity to ask questions regarding requirements for safety. The presentation is an overview and not meant to be comprehensive. If you would like an electronic version of the presentation, please contact Suzanne Gray at sgray@boardmanfd.com.

Confined space was defined. Permit Required Confined Space roles and duties were highlighted. The employer is responsible for the placement of a trained and properly equipped confined space rescue team if needed. A confidential, free consultation service through Oregon OSHA is encouraged for all entities.

A booklet "Not Designed To Be Occupied; How to work safely in a permit-required confined space" and "Oregon Occupational Safety and Health Standards; Oregon Administrative Rules, Chapter 437, Division 2 (29 CFR 1910), General Occupational Safety & Health Rules; Subdivision J: General Environmental Controls (1910.141-1910.147)" were distributed along with Fact Sheets on Permit-Required Confined Space and Respiratory Protection.

Open floor to nominations for new officers.

Current officers include Marc Rogelstad as Chairperson, Dave Nevins as Vice-Chairperson, and Suzanne Gray as Information Officer/Secretary.

Nominated persons include Jerry Johnson for Chairperson, Don Kennedy for Vice-Chairperson, and Suzanne Gray to continue as Information Officer/Secretary.

Michael Runyon made a motion to accept slate of nominated officers as new officers of the Morrow County LEPC. Dan Turley seconded the motion. The motion passed unanimously.

Public Awareness of Natural Gas Line Management Presentations

Dave Nevins is the administrator for the ConAgra Line 5 location. The natural gas line was installed in 2007. A map of the approximately quarter mile long line was displayed, location of odorant station and line were pointed out. Signs posted along the line instruct persons to call ConAgra's main switchboard 481-2011 with any concerns. Before digging, please notify ConAgra. The emergency plan consists of shutting off the value, as ConAgra Line 5 is the only consumer on this section.

Dan Turley of PGE Coyote Springs Cogeneration Plant distributed manuals addressing Emergency Response Plan and Gas Pipeline Operations Program. Dan asked that neighborhood facility representatives review contact information in the Emergency Response Plan. He requested updates of any changes in the contact information via a call to the Coyote Springs control room (541-481-8348) or e-mail Dan at dan.turley@pgn.com. If you would like an electronic copy of either manual, please e-mail Dan Turley directly.

Mike Garrett of PGE Boardman Coal Fire Plant announced the Blue Mountain Occupational Safety & Health Conference in LaGrande, Oregon on Wednesday, June 10, 2009. The one-day conference cost is \$50.00 and includes lunch.

Bill Brauer of the Office of the State Fire Marshal pointed out that the LEPC toolkit is now found on their website www.oregon.gov under Public Safety. Bill encouraged the membership committee to increase to nine members and send invitations to other organizations such as hospitals and schools. Bill Brauer suggested formation of a committee to establish by-laws. A copy of Mid-Willamette Valley By-laws is available for review. He also would have Morrow Co. LEPC consider forming a subcommittee to evaluate Emergency Action Plans of the approximately twenty facilities that have Extremely Hazardous Substances in Morrow County.

Meeting adjourned 11:50 am