

# Morrow County Local Emergency Planning Committee

Port of Morrow building, 2 Marine Drive, Boardman, Oregon

January 27, 2009

## **Call to Order: 10:08 am**

Present: Cindy Burrigh, **Boardman Foods**; Marc Rogelstad, Suzanne Gray, **Boardman Fire**; Dave Winters, John Zeiler, **City of Boardman**; Dave Nevin, Joe Chamberlin, James McAllister, **ConAgra Foods**; Dan Turley, **Coyote Springs**; Larry Burns, **Irrigon Fire**; Michael White, Dave Marsing, **Morrow Cold Storage**; Casey Beard, Maureen Roxbury, **M. Co. Emergency Mgmt.**; Trent Harrison, **M. Co. Grain Growers**; Bill Brauer, **Oregon State Fire Marshal**; Charlene Henry, **Pacific Ethanol Columbia**; Jim Stearns, **Umatilla Co. Emergency Mgmt**; John Fowler, **Pendleton Fire Department**

Round Table Introductions of those present

Minutes reviewed. Maureen Roxbury moved that minutes be approved, seconded by Dave Winters, motion carries unanimously.

Additions to the agenda ~ Umatilla County representatives here to discuss forming LEPC

Open floor to nominations for new officers.

Dave Nevins currently Vice-Chairperson has had significant changes with employer demands

Dan Turley unable to commit the time

Bill Brauer distributed member role information and overview packets.

Chairperson to set agendas and lead meetings

Sub-committees do most of the work

Dave Marsing inquired about a person in his facility possibly filling the Chairperson position.

Marc Rogelstad proposed a meeting in two months to elect a new Chairperson

History of Morrow County LEPC

Local Boardman group met more than ten years ago

State Fire Marshal Office opened to entire county

Businesses need to take leadership positions

Meet quarterly

Jim Stearns and John Fowler currently meet with emergency responders and would like to continue communications through a LEPC. LEPC is business driven not emergency management. Sharing information with neighbors of facilities under Community Right to Know Act is the focus of Local Emergency Planning Committees. Facilities with Extremely Hazardous Substances are required to be involved with a LEPC.

Morrow Co LEPC has worked on confined space and vertical rescue issues and discussed incidents and issues to be addressed. Focus on communication with neighbors Membership attendance needs improvement.

The Oregon State Fire Marshal Office has begun the Community Capability Assessment Program with Boardman Fire District and ConAgra

Formation of Membership Sub-committee is an immediate Morrow Co. LEPC goal. Changes (new contact person, reorganization) within facilities need to be addressed. Currently approximately 35 membership applications are on file. Suzanne Gray will provide addresses of members. Bill Brauer will provide addresses of industry expected to participate.

Bill Brauer will provide a letter to Membership Sub-committee: Maureen Roxbury, Michael White and Dave Nevins. Membership letters are targeted to be out by the first of March 2009.

LEPC Toolkits needed by Dan Turley, Dave Marsing, Michael White, Maureen Roxbury, Charlene Henry

Next meeting is scheduled for Thursday, March 19, 2009 at 10:00 am in the Port of Morrow's Riverfront Room

Meeting adjourned 11:18 am