

Local Emergency Planning Committee  
Annual Meeting Minutes  
April 28, 2011

**Present:**

Krista Fischer, Oregon State Fire Marshal's office  
Ray Noble, Norpac Foods  
Craig Williams, Hermiston Foods  
Mark Swanson, Pendleton Grain Growers  
Dave Stewart, URS  
Mike Stahl, citizen  
Ken VanHaitsma, TransCanada GTN  
Doug Paine, Good Shepherd Medical Center  
Kerri Deal, ConAgra Foods  
Jodi Florence, Umatilla County Emergency Management  
Tyler Nokes, Pendleton Fire

**Welcome**

Kerri Deal welcomed everyone to the first annual meeting.

**What is LEPC? (Power Point Presentation) - Krista Fischer**

Bill Brauer was unable to attend. He is part of an IMT that was sent to Eugene for an officer shooting.

Krista presented a power point presentation that described the history and goals of LEPC. She also explained the requirement for facilities with extremely hazardous substances to be part of the LEPC. Those facilities that are required to be part of LEPC, but have not become members, may hear from the State Fire Marshal's office. However, EPA is the enforcing agency and can fine companies for not becoming members of the committee.

The State Fire Marshal's website has been updated. There is information on all other LEPCs in the state, including minutes. There is grant money available. LEPCs receive first priority for the grant money.

**Subcommittee Reports - Doug Paine**

Doug explained that the Umatilla County LEPC has been in existence for about two years. We are working towards the goals of a LEPC and have formed several subcommittees to accomplish those goals. We are here to make our county safer in case of disasters.

Even though membership is mandatory for some facilities, we want to find out what facilities want and need and hope that they willingly take part.

Planning subcommittee – They have identified three EHS facilities for planning. The committee has completed Phase One planning with Pendleton Flour Mills in Pendleton.

Confined Spaces subcommittee – This is something that facilities need and want. This committee is actively looking at equipment and training. (see Dave Stewart's presentation notes)

There are also subcommittees that focus on:

Public Outreach  
Executive Committee  
Resource Development  
Training and Exercise

Members are encouraged to be part of these subcommittees.

### **Focus on Confined Spaces (Power Point Presentation) - Dave Stewart w/ URS**

Dave explained what is considered a confined space, OSHA's definition and requirements for entry, and gave examples of confined spaces. He also talked about what kind of notification was needed for entry, what potential hazards could be, differences and procedures between non-permit / permit required entries.

Hermiston Generating has provided some equipment. The subcommittee is in the process of going through the equipment and determining what is needed.

LEPC goals: To provide confined spaces training to LEPC members and emergency personnel, and to acquire and provide rescue equipment to be used by Umatilla County businesses for permit required confined space entries.

### **ConAgra / LambWeston – Kerri Deal**

Kerri gave a brief description of ConAgra / Lamb Weston. They have about 500 employees and run twenty four hours a day, seven days a week. They have a lot of confined spaces and are an EHS facility.

ConAgra has revamped their ammonia response plan to make it more comprehensive.

LEPC has given them the opportunity to network with emergency response agencies. ConAgra is a member of the Umatilla and Morrow Counties LEPCs.

They would like to get to the point of doing drills and helping other agencies do drills as well.

### **Future of LEPC - Jodi Florence**

Jodi explained that LEPC has the opportunity to take over some of the emergency preparedness outreach that the Chemical Stockpile Emergency Preparedness Program (CSEPP) has provided. LEPC can take on public outreach to help businesses and residents be prepared for any emergency.

All members are encouraged to become part of a subcommittee.

**CD with presentations will be available at the next meeting.**

Next meeting:

May 10 - Hermiston Fire Station # 3 at 10 a.m.