

**Local Emergency Planning Committee  
Minutes  
January 11 , 2011**

Present:

David Stewart, URS  
Dean Marcum, Oregon Health Authority  
Stan Ross, Oregon Emergency Management / CSEPP  
Robert Harris, NW Metal Fab  
Sean Basford, City of Hermiston  
Ric Tunstead, Oregon Health Authority  
Ben Weinke, City of Hermiston  
Lyndsey Croghan, Smith Frozen Foods, Inc.  
Scott Stanton, Hermiston Fire  
Pat Hart, Hermiston Fire  
Mike Duffy, Pioneer  
Thane Jennings, Calpine  
Scott Morris, City of Stanfield  
Rod Holland, URS  
Tyler Nokes, Pendleton Fire  
Gary Woodson, Pendleton Fire Chief  
Bob Allstott, Pendleton Flour Mills  
Richard Winter, Umatilla Chemical Depot / CSEPP  
Bill Brauer, Oregon State Fire Marshal's office  
Becky Schwartz, Good Shepherd Medical Center  
Kerri Deal, ConAgra  
Chris Wrathall, Hermiston Fire  
Jodi Florence, Umatilla County Emergency Management  
Greg Loftus, Pendleton Flour Mill

On conference call:  
Sandra Stewart, ConAgra – Weston  
Jason Feldman, HSIS program  
Kris Steigler, Oregon Public Health

**Approval/Correction of Minutes**

Minutes approved.

**Sub-Committee Updates**

- Planning

Tyler Nokes is working with Pendleton Flour Mills. He will be meeting this afternoon to go over the Phase One questionnaire with them. Scott Stanton will be working with Americold.

- Resource Development

No report. Dean will check with county to see if there is a pre-existing list of resources.

- Natural Hazards Mitigation Planning

Tamara Mabbott will attend the meeting in March to discuss the county plan.

- Confined Spaces Team

Chris Wrathall will take the lead to get this operational. Hermiston Generating is willing to donate some equipment. We would like to build a cache of equipment and have a trailer (for storage of equipment) for participant agencies to check out and have on site when they do 'Permit-required confined space entries'. The HFES role would be to store the trailer and coordinate/schedule its use, as well as having some role in checking the equipment on a regular basis. Chris will get some additional training and work on coordination of training.

*Follow Up:* These members have signed up: Kerri Deal, Mark Swanson, Ben Weinke, Chris Wrathall, Rod Holland, Greg Loftus, Craig Williams, Scott Stanton, Gary Woodson, David Stewart, Robert Harris

### **Hazardous Materials Emergency Preparedness Grant (HMEP)**

This grant provides federal dollars for emergency preparedness projects, training, etc. Grant money can go to LEPCs and first responder agencies. There are two ways to get the grant. One: apply for the grant by stating what the money will be used for, who is applying and how money will be used. Two: Have a LEPC plan that states that we want to train all first responders for a specific emergency and how we'll manage it. LEPC requests have first priority, if they meet requirements.

We need to develop a plan specifically stating what we want to do (public information, training, confined spaces, etc) for the next year. Deadline for the grant is September 1, but we need to get it in ASAP.

Bill Brauer has developed some forms for each project. He can email it or the forms are available on the website.

Question: Who holds the money if we get the grant? At this point, we don't have a treasurer. Bill explained that the grant is a reimbursement. An agency will need to front the money, and then it will be reimbursed by the grant. Other LEPCs filter the money through an agency such as a fire department. Any ideas for projects, send to Doug, Pat or Jodi.

Our primary request for grant money should be for confined spaces training.

Chris Wrathall will be the lead in this. If anyone is interested in being on a team, contact Chris ([cwrathall@hermiston.or.us](mailto:cwrathall@hermiston.or.us)). He will try to get a meeting scheduled in the next couple of weeks.

A sign up sheet was passed around for committee members to join the sub committee.

### **Hazardous Substances Incident Reports**

December 3 - River Road, Umatilla. Tractor trailer spilled a paint related material and flammable corrosive. There was not much on ground, most of it was on the shoulder of the road, DEQ was involved.

HFES responded to a spill on Hwy. 395, next to Big 5 Sports, about 100 gallons of fuel spilled.

Kris Steigler – Her office doesn't track petroleum spills. They get their reports from OARS as they happen. Reports are available on the website:<http://www.oregon.gov/DHS/ph/hsees/index.shtml>

### **CSEPP Exercise – Earthquake Facilitated Discussion – Stan Ross**

The Chemical Stockpile Emergency Preparedness Program (CSEPP) is a federally mandated program around the chemical depots in the US. It provides emergency planning for the communities around those depots. CSEPP does an exercise every year to practice emergency plans and communications. Currently, Umatilla and Morrow counties have a Bi-County Emergency Plan.

On April 14<sup>th</sup>, CSEPP will hold a facilitated discussion using an earthquake as the scenario. This discussion will help to identify gaps in the emergency plan that will need to be filled once CSEPP is gone and to focus on an all

hazards plan. LEPC members are invited. Anyone interested in attending, contact Stan Ross @ [stanley.s.ross@state.or.us](mailto:stanley.s.ross@state.or.us)

FEMA courses are available on-line at [www.fema.gov](http://www.fema.gov). These are free trainings to anyone. Recommended courses are Incident Command System (ICS) 100, 200, 700, and 800. If anyone is interested, LEPC could put on and ICS 300/400 course.

### **Community Response Coordination Committee (CRCC)**

Dean Marcum has taken a new job with Oregon Health Authority. Ric Tunstead will be our representative. Next CRCC meeting will be February 8 @ 10:00 a.m. at Hermiston Fire Station 3.

### **Morrow County LEPC**

Casey Beard, Emergency Manager for Morrow County, suggested we discuss joining Morrow County LEPC. Pat Hart, Doug Paine and Dean Marcum will attend Morrow County LEPC to discuss this with their group. Bill Brauer stated there are other counties that have joined together. One advantage of becoming a Bi-County LEPC would be added resources that could be shared.

The next Morrow County LEPC meeting will be January 18<sup>th</sup> at the Port of Morrow @ 10 a.m.

*Follow Up:* Doug Paine and Pat Hart attended the Morrow County LEPC. Pat's report: "There was no specific discussion on combining the groups. We went to listen and see if we could learn from them and to open up dialog about having representatives from each group in regular attendance at the other's meetings. We were well received and invited to attend anytime we wanted. We extended that invitation to them as well."

### **State Fire Marshal's Office**

Bill Brauer presented a plaque from the Office of the State Fire Marshal to the Umatilla County LEPC. The plaque reads: "Pursuant to Title III of the Superfund Amendments and Reauthorization Act (SARA) and the Oregon Community Right-To-Know Act Umatilla County is hereby recognized as a Local Emergency Planning Committee for the purpose of promoting local emergency planning, preparedness and public awareness to protect the communities of Umatilla County from the potential impact of hazardous chemical releases and related disasters."

### **Next Meeting:**

February 15 @ 10:00 a.m. at Hermiston Fire Station 3

Conference calling will be available. Contact Jodi if you would like to attend using this option.

Meeting Schedule:

Every other month starting in April