Oregon Office of State Fire Marshal

LICENSE & PERMITS BRANCH
FIREWORKS PROGRAM
RETAIL SALES FIREWORKS APPLICATION

RECOMMENDED SUBMITTAL DATE: APRIL 15

Phone Number: (503) 934-8274 Fax Number: (503) 934-8288
TTD Line: (503) 390-4661

IMPORTANT: It is recommended completed applications and fee be submitted to the State Fire Marshal not later than April 15 of the year for which the permit is sought. Applications received after that date may not be processed. The retail permit shall be issued prior to any activities allowed by the permit being conducted. See information page for instructions on completing each section of this form.

A permit issued under ORS 480.127 is for the sole use of the permit holder and is not transferable: the permit rights cannot be leased, subleased, contracted, or subcontracted to any other person.

MAIL APPLICATION AND FEE TO:
Office of State Fire Marshal
License & Permits Branch
PO Box 4395 Unit 09, Portland, OR 97208-4395

OSFM USE ONLY Fee $100 0230

Issue Permit No: RS-

PERMIT HOLDER INFORMATION

COMPANY, ORGANIZATION, OR PERSON TO WHOM PERMIT IS TO BE ISSUED

Name:

Work Phone Number

Mailing Address (Street, City, State, Zip)

Fax Number

Email Address

INDIVIDUAL REPRESENTING COMPANY OR ORGANIZATION LISTED ABOVE

Name:

Phone Number

Mailing Address (Street, City, State, Zip)

INDIVIDUAL RESPONSIBLE FOR SALES

INDIVIDUAL SHALL BE RESPONSIBLE FOR ONE LOCATION ONLY

Name:

24-HOUR NUMBER

Mailing Address (Street, City, State, Zip)

Age

STORAGE INFORMATION

ADDRESS(ES) WHERE FIREWORKS WILL BE STORED (Street, City, State, Zip Code)

Phone Number

LOCATION OF THE FIREWORKS AT STORAGE ADDRESS (CHECK ONE)

U-Detached ☐

M ☐ S-1 ☐

APPROXIMATE DATES THE FIREWORKS WILL BE AT THE STORAGE AREA(S)

Beginning Date:

Ending Date:

LOCATION OF FIREWORKS TO OPEN FLAMES, EXPOSED HEATING ELEMENTS, AND DIRECT SOURCES OF IGNITION

Indicate which of the following apply:

None: ☐ Distance in Feet: ☐

Type of Ignition Source:

DESCRIBE FIRE EXTINGUISHING EQUIPMENT AVAILABLE AT STORAGE AREA(S).

FIRE AUTHORITY SIGNATURE FOR STORAGE LOCATION

Signature

Fire Department

Printed Name of Fire Authority

Mailing Address of Fire Department

Title of Fire Authority

Phone Number

Fax Number

Date Application Signed

Email Address

Identification Provided to Local Fire Official at Time of Application Yes ☐ No ☐

RETAIL SALES LOCATION INFORMATION

NUMBERED STREET ADDRESS OF SALES (STREET, CITY, STATE, ZIP)

COUNTY

Baker

Check One:

Inside Sales ☐ Outside Sales ☐

Tent ☐ Stand ☐ Dimensions

WHOLESALE INFORMATION

WHOLESALER FROM WHOM APPLICANT INTENDS TO PURCHASE ALLOWED FIREWORKS (SELECT UP TO THREE)

High 5 Fireworks

INDIVIDUAL COMPLETING APPLICATION INFORMATION

NAME OF INDIVIDUAL COMPLETING APPLICATION

Printed

Signature

Address
(Street, City, State, Zip)

Phone Number

Fax Number

Email Address

Age

NOTE: By signing this application I verify the information is true to the best of my knowledge.

FIRE AUTHORITY SIGNATURE FOR SALES LOCATION

Signature

Fire Department

Printed Name of Fire Authority

Mailing Address of Fire Department

Title of Fire Authority

Phone Number

Fax Number

Date Application Signed

Email Address

Identification Provided to Local Fire Official at Time of Application Yes ☐ No ☐

Print Form

REQUIRED INFORMATION

INSIDE SALES DIAGRAM

Location of fireworks display inside the structure
Location of all exits and distance (in feet) from fireworks to all exits
Location of highly combustible materials, open flames, heating elements, or direct ignition sources within a 20 foot radius of fireworks display

REQUIRED INFORMATION

OUTSIDE SALES DIAGRAM

Location of outside sales stand or tent and location of all exits
Show the distance from tent or stand to the following:
- Streets/sidewalks - minimum 15 feet
- Buildings/ combustible structures - minimum 10 feet
- Dispensers of flammable liquids - minimum 50 feet

USE AREA BELOW TO PROVIDE REQUIRED DIAGRAM OF SALES AREA

Information on Completion of Retail Sales of Fireworks Permit Application

Print or type application, except for signatures, completing all boxes. **Do not use "same" to complete information requested.**

PERMIT HOLDER INFORMATION

PERSON (COMPANY, ORGANIZATION, OR INDIVIDUAL) TO WHOM PERMIT IS TO BE ISSUED

Name: Company, organization, or individual to whom permit is to be issued.
Mailing Address: Address for the company, organization, or individual to whom permit is to be issued.
Work Phone Number: Number where the company, organization, or individual may be contacted.

INDIVIDUAL REPRESENTING COMPANY OR ORGANIZATION

Name: Individual representing the company or organization.
Mailing Address: Mailing address for the person representing the company or organization.
Home Phone Number: Home phone number for the person representing the company or organization.

INDIVIDUAL RESPONSIBLE FOR SALES

NAME OF INDIVIDUAL RESPONSIBLE FOR SALES

Person shall be responsible for one location only. Must be 18 or older and at sales location frequently. This is the individual the State Fire Marshal and/or the local fire authority will expect to find at the sales location during hours the permitted sales location is open for business, for inspections, and to answer any questions regarding the sale of fireworks at the permitted location.
Mailing Address: This is the mailing address for the person responsible for sales.
24-hour Number: The number where the individual responsible for sales may be contacted 24 hrs per day.
Age: This is the age of the person responsible for sales. Must be 18 years of age or older.

STORAGE INFORMATION

ADDRESS WHERE FIREWORKS WILL BE STORED

Street, City, State, Zip Code: This is the street address where the fireworks will be stored.
Phone Number: This is the phone number at the storage location.

Storage Requirements: Group H, Division 3 Occupancy required in conformance with Oregon Fire Code and Oregon Structural Specialty Code requirements. Refer to Oregon Structural Specialty Code Section 307 for information on the types of occupancies that are allowed for the storage of fireworks from June 1 through July 31 of the year in which the retail sales permit is valid.

Exceptions: A permanent building used for the temporary storage of 1.4g (Class C) fireworks as authorized for sale by a retail sales permit (maximum storage dates allowed - June 1 through July 31) under ORS 480.127 may be classified as either Group M, Group S-Division 1, or Group U-Detached as follows:

GROUP M - Includes buildings, structures, or portions thereof, used for the display and sale of merchandise, and involving stocks of goods, wares or merchandise incidental to such purposes and accessible to the public. Mercantile occupancies shall include, but are not limited to, the following:

1. Department stores
2. Drug stores
3. Markets
4. Paint stores without bulk handling
5. Shopping centers
6. Sales rooms
7. Wholesale and retail stores

GROUP S - Includes the use of a building or structure, or a portion thereof, for storage not classified as a hazardous occupancy.
Division 1 - Moderate hazard storage occupancies shall include buildings or portions of buildings used for storage of combustible materials that are not classified as a Group S, Division 2 or as a Group H Occupancy.

GROUP U (Must be detached) - Includes buildings or structures, or portions thereof, and shall be:
Division 1 - Private garages, carports, sheds and agricultural buildings. (must be detached)

Exceptions apply only under the following quantity provisions:

1. The total amount of 1.4g retail fireworks is less than 5,000 pounds gross weight; or
2. When the building is protected by an approved automatic sprinkler system and the amount of 1.4g retail fireworks is less than 10,000 pounds gross weight.

Unsold Fireworks: Shall be returned to the supplying wholesaler by July 31 of the year in which the retail sales permit is valid.

Storage of fireworks prior to June 1 or after July 31 is prohibited. Permit holders who store ten or more pounds of fireworks for 30 days or more shall complete and submit yearly the Hazardous Substance Survey. Contact the Office of State Fire Marshal for survey forms and instructions.

Allowed Storage Dates: June 1 through July 31 of the year in which the retail sales permit is valid.

Describe Fire Extinguishing Equipment Available at Storage Area(s). There must be a minimum of one 2A water-type extinguisher or the equivalent.

Other Storage Allowed: 1.4g (Class C) fireworks not stored in H-1, H-3, Group M, Group S-Division 1, or Group U-detached shall be stored according to National Fire Protection Association Standard 495, Code for the Manufacture, Transportation, Storage, and Use of Explosive Materials.

RETAIL SALES LOCATION INFORMATION

DO NOT SEND DIAGRAM ON SEPARATE SHEET OF PAPER

Numbered Street Address of Sales: Physical address of the retail sales stand/tent – Include complete address.

County: County where retail sales site is located.

Inside Sales/Outside Sales: Please check only one.

Tent/Stand: Check one only – this box indicates whether a stand or tent is being used for outside sales.

Diagram Area: Required information of inside sales diagram/outside sales diagram

When completing the diagram in the area on the application marked "Diagram Area" please refer to the list of items that must be included in the diagram depending upon whether the sales are located indoors or outdoors. This area must be completed accurately as the sales area must match the diagram.

Stand or Tent Dimensions: Outside dimensions of the stand or tent utilized for sales. Sizes may be decreased after the permit has been applied for, however, they may not be increased.

WHOLESALE INFORMATION

WHOLESALER FROM WHOM APPLICANT INTENDS TO PURCHASE FIREWORKS

This must be a wholesaler licensed in the State of Oregon. This can be up to three companies.

INDIVIDUAL COMPLETING APPLICATION INFORMATION

THIS SECTION MUST BE COMPLETED BY EITHER THE PERMIT HOLDER OR WHOLESALER PERMIT WILL BE RETURNED TO THIS INDIVIDUAL – NO EXCEPTIONS

Name of Individual Completing Application: Permit will be returned to the individual completing application.

Printed name AND signature are required.

Address of Individual Completing Application: This is the address to which the permit will be mailed.

This is the address of the person completing the application.

Phone Number: Daytime contact number for individual completing the application.

Fax Number and E-Mail Address: For the individual completing the application.

Age: Applicant must be at least 21. Actual age must be included in this section.

FIRE AUTHORITY SIGNATURE INSTRUCTIONS

IMPORTANT:

You must obtain the signature of the fire authority in the area(s) where the retail fireworks sales location and storage will be located. Please obtain signatures for both the sales and storage location using the following guidelines for signatures.

- **Inside the city limits**, application must be signed by the Fire Chief or authorized representative.
- **Outside the city limits but inside a rural fire protection district**, application must be signed by the district Fire Chief or authorized representative.
- **Outside both the city limits and a rural fire protection district**, application must be signed by the District Deputy State Fire Marshal.

STORAGE ADDRESS SIGNATURE

You must obtain the signature of the fire authority that has jurisdiction over the storage location where you intend to store your fireworks. If the storage and sales address location are located in the same jurisdiction, the fire authority must complete both the storage address and sales address signature information. **Do not use the word "same" in completing this information.**

SALES LOCATION ADDRESS SIGNATURE

You must obtain the signature of the fire authority that has jurisdiction over the sales location where you intend to sell fireworks. If the sales and storage locations are located in the same jurisdiction, the fire authority must complete both the sales address and storage address signature information**. Do not use the word "same" in completing this information**.

IDENTIFICATION PROVIDED TO FIRE AUTHORITY SIGNING FOR STORAGE AND SALES LOCATIONS

Identification of the individual responsible for sales shall be provided to the fire authority having jurisdiction at the time the application is signed. The fire authority shall indicate this identification has been provided by initializing the application form in the section where identification is required.