

USAR
Governance Board Minutes
Tuesday, March 25, 2008
Salem Fire Station 6

Governance Board

- Jason Morgan, TVF&R
- Dave Phillips, CCFD1
- Craig Warden, Public at Large
- Rose Gentry, ODOT
- Ben Meigs, Eugene Fire
- John Oliver, CCFD1
- Scott Parker, Salem FD
- Todd Anderson, Tillamook Co SO

Chair Committee

- John McDowell, Springfield Fire
- Don Schallberger, Hillsboro Fire
- Dave Hall, Eugene Fire

- Ed Fitzgerald, PF&R

Others Present

- Reed Godfrey
- Mariana Ruiz-Temple, OSFM
- Tina Toney, OSFM
- John West, DPSST

Call to order – Dave Phillips, Chair

February 08 minutes approved.

Dave will be available to provide and update at the OFCA conference in April.

Old Business

- Contact Tina on the amount of brochures you will need for any upcoming meetings.
- We will plan to provide brochure at the upcoming chiefs' conference. John McDowell will send the current PowerPoint presentation to Dave.
- Dave will be working with Scott and Reed on the May 13th Field Day

New Business

Discussion:

- It was discussed if the current rotation schedule should be a fixed document with annual county rotation or to rotate the schedule each calendar year similar to the incident management teams and OSFM duty officers. Mariana will talk with Randy and Nancy about having it stay the same. We will talk more about in the Sep or Oct 08 meeting.
- Dave will speak with Don and the training committee about getting a class going for Task Force Leader.
- Tina asked if everyone could review their contact information on the rotation schedule and contact her will any changes. An updated wallet contact card will be available by the next meeting.
- Scott Magers will be the speaker for IMT at the Chief's conference. We will need to have a spokesperson for the US&R team.
- Formal invitations for the Emergency Response Unit Field Day will be going out in the mail in about two weeks with RSVPs. It is a good idea to encourage everyone to attend.

- With no pressing items on the agenda, the April meeting will be canceled. The next meeting will be on May 13th before the field day at DPSST.
- John West will arrange for a meeting room at DPSST for that day he will also be requesting the auditorium. Contact Mariana or Tina on any supplies needed for the field day as soon as possible.
- Ben and Tina will work together on providing poster boards showing different information about US&R to support the budget. The different topics of the poster boards should be:
 - The training required for each position and the cost of all the training.
 - All the equipment needed and the cost.
- All 190 signers should also be part of the event to show the partnership of all the agencies.

Committee Reports

Administration – Tina Toney Budget

- The 30k from DPSST will be used to put on the SCT class.
- Mariana will be meeting with OSP on Tuesday, April 2, 2008, to present our budget of \$1.7 million. Currently OSP is 40 million over budget.
- Tina provided handouts, which included the forms and process for call-down procedures used during TOPOFF. If revisions are needed, she will need to know as soon as possible.

Operations – John McDowell No report

Training – Don Schallberger

- Don is waiting on information about the recently submitted Request for Proposal for the Structural Collapse Class.

Logistics – Dave Hall No report

Strategic Planning Working Groups:

Tina will contact the SUSAR group to get a copy of the presentation used at the Florida conference on recruiting engineers.

Next meeting scheduled for May 13, 2008 9:00 a.m., DPSST.

Adjournment: 10:25am.