

Oregon Urban Search & Rescue | Steering Committee

May 24, 2011 9:00
Salem OSFM

Minutes

Present

Dan Buckner, Portland Fire
Tina Toney, OSFM
Mariah Spradlin-Crater, OSFM
John McDowell, Springfield Fire
Craig Warden, Clackamas Fire Dist. 1
Reed Godfrey, Salem Fire
Jamie Smith, Albany Fire
Andy Loudon, Corvallis Fire
Derek Grafton, Eugene Fire
Jason Blount, Hillsboro Fire
Deric Weiss, TVF&R
Tom Henke, Albany Fire
Chad Ledson, TVF&R

Partners

Greg Ek-Collins, ODOT

Introductions were made.

Minutes were approved.

Agency Updates

There was some discussion of the train derailment in Portland on May 5th. Tina is hoping to use Portland's footage for a future tabletop.

Program Updates – Tina Toney

The DHS Grant has been signed. Mariana is also working on getting \$30,000 from DPSST to add to the US&R budget. The Training Committee is hoping to create a two-year training plan to utilize some of these funds. The current budget is at about \$5,000 to carry the program through June 30th. Currently US&R has only one PCA, but Tina is hoping to get one for each agency so the budget can be tracked by department.

Medical Advisory Committee – Craig Warden

Craig showed a PowerPoint highlighting some outstanding issues with US&R's medical capabilities. At this time there is essentially no medical equipment available. The Medical Technicians will need both equipment and training in order to provide effective care. The Committee has been working on deciding what tools are essential to the position and where they will be stored. Reed pointed out that Salem has four 'extra' ambulances which we might be able to utilize.

After a discussion about the difference between a Medical Branch and Medical Specialists, Tina decided that Operations will need to better define the role to avoid mission creep.

The Committee will decide what specifically is needed in the way of equipment and bring a recommendation to the next Steering Committee Meeting.

Outreach Committee – Jamie Smith

The objectives set by the committee this year were to define outreach, identify available tools, define appropriate methods, and identify a target audience. The committee has looked at creating a DVD and Eugene Fire has offered the use of their production equipment to do so. There will be more information available as the project advances.

Training – Derek Grafton, Eugene Fire

Those interested in becoming SUSAR instructors were told to go ahead and take the next step toward certification. There are only two private companies that will teach both the Search Specialist and Heavy Equipment Rigging courses. There will be a Wide Area Search class provided in Salem on November 1, 2, and 3.

Operations – John McDowell, Springfield Fire

Jeff Gurske from Hillsboro is creating a FAQ sheet regarding how to get a search dog and what care and training a dog will require.

The Committee feels it's important to streamline deployment procedures. They asked OSFM to post a dynamic roster on the website that team members can update to show their availability. Mariah will have this done before the next meeting.

Tina has been working on creating a contract with May Trucking, but it will require a bidding process. She is doing research regarding what our expectations will be of a driver. She hopes to have an RFP written by the next meeting.

SOG Review – Tina Toney

TF001 Team Rostering – we are looking at getting away from certifying through DPSST. The team members would be able to send in their certificates directly, which is how the IMT program certifies.

OFIA – Tina Toney

Tina passed out a PowerPoint she presented at the OFIA meeting. It can be tailored to other audiences and can run from 2-4 hours depending on the depth you want to go into. If we use this it will help with the continuity of our information. It can be used as a building block for training and outreach.

Good of the Order

There was discussion about the designation of permanent TFLs in order to better support training. The drill brought to light some confusion regarding assignments, required paperwork, IMT, HazMat, the Delegation of Authority, and the call-down procedure. Jason has been asked to talk to the Operations Committee and really look at what is in the Operations Manual.

Eugene/Springfield is hoping to do a Trench Technician class in the fall, but there are no funds for instructors at this time.

Jason sent out a surveymonkey in regards to the recent tabletops and asked everyone to participate.

An upcoming OSC2 class may be helpful for TFLs. The information is on the OEM Training Calendar.

At the next meeting, the Steering Committee Chair will transfer to the north. Jamie thanked everyone for a great year.

ACTION ITEMS

WHO	WHAT	DUE	DONE
A. All			
Steering Committee	Identify and Develop Program SOGS	On-going	Done
Team Administrators	Contact Derek on SCT class interest	Aug 10	Done
Team Administrators	Participation in ad hoc committees	November	Done
B. Administrative – Tina Toney			
Tina	Send out draft minutes	On going	Done
Tina	Update shared site with SUSAR information and grant award.	December	
Tina	Set up a meeting with OSFM and ODOT to discuss deployments and service contracts for trailers	Next meeting	Done
Tina	Create SOGs for outreach and air monitors	May	Past Due
Jamie	Strategic Plan	February	Past Due
Mariah	Put rosters up on GovSpace	July	
Tina	Create RFP for May Trucking	July	
Tina	Expenditure Report	November	Done
C. Operations – John McDowell			
John	Advance Teams Rostering	December	Done
Rich Tyler	Exercise prop design	January	Done
John	Medical Team Manager PD	November	Done
John	Trailer Transport	March	
John	Canine Research & Recommendation	March 2011	Done
John	Air Monitor Maintenance Formal Recommendation	December	Done
Rich Tyler	Callout plan/schedule	May 2011	Past Due
D. Training – Derek Grafton			
Derek	Dropping Inventory Control requirement	November	Done
Derek	ICS 300 vs ICS for Structural Collapse	November	Done
Derek	Review Inventory Control Course for Logs Position	November	Done
E. Logistics – Tina Toney			
Don	Draft SOG Rope Maintenance	January	Past Due
Don	Develop checklists for trailer inventory to identify discrepancies, software problems and equipment deficiencies	On-going	Done
Don	Clackamas trailer inventory	October	Done
Tina	Set up Logistics Meeting	January	Done
F. Incident Reviews			
Jason	TVF&R for incident review	September	Done
Reed	Salem for Incident review	November	Done
Jamie	Contact Departments for incident reviews	November	Done
Dan	Ensure roster for red team sent to DPSST	March 2011	

2011 Meeting Schedule

Meeting location, unless otherwise noted

State Fire Marshal
4760 Portland Rd NE
Salem OR 97305

Time:

9:00 – 11:30

Dates:

January 25

March 22

May 24

July 26

September 27

November 22

Conference Call 1-877-455-8688

Participant Code 437274