

Minutes

Present

John McDowell, Springfield Fire
Derek Grafton, Eugene Fire
Reed Godfrey, Salem Fire
Jamie Smith, Albany Fire
Tina Toney, OSFM
Jason Blount, Hillsboro Fire
Mark Maunder, Gresham Fire
Dan Buckner, Portland Fire
Deric Weiss, TVF&R
Craig Warden, Clackamas Co FD #1
Mariah Spradlin-Crater, OSFM
Andy Loudon, Corvallis Fire
Jason Morgan, TVF&R
Abe Madrigal, Hillsboro Fire
Keith Gillespie, Albany Fire
Dan Licktieg, Gresham Fire
Scott Carmony, Clackamas Co FD #1

Partnering Agencies

The September minutes were not approved, pending an amendment to the Program Updates.

Introductions were made.

OSFM Program Updates – Tina Toney

The contract with DPSST has been signed for \$30,000 and the OSFM budget has been approved with \$150,000 for US&R for the 11-13 biennium. DPSST funding can be used to support training with consumables, expendables, and supplies. The OSFM funding is program support for training, equipment, and maintenance.

Standard Operating Guideline Review – Tina Toney

SOG-TF007 Vehicle & Equipment Maintenance has been tasked to Greg Kluever, the Cache Manager from Clackamas. Tina will send it to the group upon completion and it will be discussed at the meeting in January.

SOG-TF001 The Training Committee reviewed the SOG for Team Rostering and continues to support maintaining the standard. The group discussed continuing to require the 80-hour SCT class, when there is no funding to support it. Under the current structure departments need to send individuals through SCT training twice; once to meet NFPA standards for rescue technician, then again to meet FEMA standards for state rostering. Abe suggested looking at a bridge between the two classes in order as a possible solution, which had a lot of support. There was discussion about the requirements related to instructors. It is most cost-effective to do training in-house, which is how all the core classes are done. They had concerns that with only utilizing our own list of instructors that it is not sustainable with the small group we have as lead instructors and no funding to bring in more instructors or to maintain the instructors we have.

The group did agree that maintaining a standard and consistency is important, but it must be obtainable and sustainable, if the program is going to continue.

A survey was sent out last week by the Training Committee looking for information about challenges and upcoming training. Jason Blount asked that everyone take the survey and discuss some of their issues with their chiefs and forward that information to Derek and include Tina and Jason. Jason thought there was good discussion in regards to the SOG and with more time, a solution could be found. It was decided to table the discussion until we have collected information back from the surveys.

Willamette Valley Regional Exercise Update – Reed Godfrey

Reed spoke to the owner of the property about the number of participants. The one request from the owner is that there be accountability; it should be known exactly who is on the property and who they are. Also, if you enter a building be prepared to secure it when you leave. The initial 911 call for the day of the exercise is set to come in at 0630 and Salem is expecting to go until 2100 hours. Everything will be real-time. Each Monday in April is set aside to build props, but anybody is welcome to work on props whenever their schedules allow. The group still needs culverts and vaults. US&R members participating should expect to be notified at 0800.

As far as funding, what each department does with its monies is their decision. Each department is a sub-grantee and will be reimbursed for applicable costs including shift replacement and overtime. Questions about the grant can be directed to John McDowell.

Team Training & Outreach Report – Jamie Smith

Derek mentioned an ACT-20 class being held in Eugene on November 30th. Tina has already sent out the flyer.

Committee Reports

Logistics – Tina Toney

OSFM has procured fuel cards for each of the cache trailers. The committee is working on creating Logistics Guidebooks. Brian Carrara is working on pricing and contracting accountability boards. Dave Hall is working on creating adapters for the generators and setting up a database to track equipment.

This committee requested that Logistics work on creating a list of necessary equipment for the caches. There was some discussion about using the equipment catalog model used by TVF&R and creating a preloaded order for IMT in the event of a US&R deployment.

Training – Derek Grafton

There are still 4 instructors the Training Committee is trying to get through SUSAR.

Medical – Craig Warden

The Medical Advisory Group met on October 19th. Their current objective is gearing up for the May drill by acquiring equipment. The group is trying to determine its capabilities.

Operations – John McDowell

Due to time constraints, the Operations Report will be presented in January.

Good of the Order

SUSAR Conference Update – Tina Toney

Tina showed a PowerPoint about her time at the conference. Because US&R's missions are more likely to be weather related than in the past, there may be some changes to typing. The federal teams are looking at restructuring to cut costs. There was discussion at the conference about mutual aid agreements; they may be necessary to work out beforehand in the event that communications systems go down during an emergency.

There was more discussion about the SCT class and our requirement of an 80-hour course. The group agrees that we need to be creative in this area, but consistency is key.

Tina asked that any upcoming training be sent to her so she can include it on the calendar.

Tina reminded everyone to take the training survey.

Next meeting ~ January 12th following the ERU Summit at Agate Beach Inn in Newport

ACTION ITEMS

WHO	WHAT	DUE	DONE
A. All			
Steering Committee	Identify and Develop Program SOGS	On-going	Done
Steering Committee	Tabled Team Rostering, until training issues are resolved		
B. Administrative – Tina Toney			
Tina	Send out draft minutes	On going	Done
Jamie	Strategic Plan (on hold)	Feb2011	Past Due
Tina	Create SOGs for outreach (on hold)	May 2011	Past Due
Tina	To send out Training Needs Survey	Jan 2012	
C. Operations – John McDowell			
Rich Tyler	Callout plan/schedule for the north	May 2011	Past Due
John McDowell	Medical Team Manager PD	Nov 2011	Done
Dr. Warden	Determine capabilities for medical (ALS/BLS)	Nov 2011	
John McDowell	Regional/National Guard POC for Finance & Props	On going	
Reed Godfrey	Regional/National Guard POC for site development	Apr 30 2012	
Ben Meigs	Regional/National Guard POC for Timeline		
D. Training – Derek Grafton			
Derek	Review SOG on Rostering (on hold)	Sept 2011	Past Due
Derek	Instructors approval for SUSAR		
E. Logistics – Tina Toney			
Greg	Rework Maintenance SOG	Jan 2012	
Brian	Accountability Boards/	Jan 2012	
Dave	Electrical adapters/ inventory database	Mar 2012	
Dave	Ops Manual Review Logistics	Mar 2012	
All	Annual Trailer Maintenance	Mar 2012	
F. Incident Reviews			
John	Mohawk Response	Jan 2012	

Meeting Schedule

January 12, 2012	Agate Beach
March 27, 2012	OSFM
May 22, 2012	OSFM
July, 24, 2012	OSFM
September 25, 2012	OSFM
November 27, 2012	OSFM

Conference Call 1-877-455-8688

Participant Code 437274