

**CERTIFICATION OF SESSION ATTENDANCE FOR  
BASIC AND CONTINUING EDUCATION CREDIT**

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
License #

\_\_\_\_\_  
Sponsoring School/ Organization including address and telephone number

\_\_\_\_\_  
Location of Program

\_\_\_\_\_  
Course/ Seminar Title

\_\_\_\_\_  
Date Commenced

\_\_\_\_\_  
Date Completed

This is to certify that the above-named student has attended \_\_\_\_\_ number of hours of instruction dealing with personal income tax subjects conducted by the above-named organization.

- Basic Course Did the student successfully complete the basic 80-hour course?  YES  NO  
 Continuing Education

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Signature of Instructor/Sponsor

Board of Tax Service Examiners  
3218 Pringle Rd. SE #120  
Salem, OR 97302

Do not sign unless hours of attendance can  
be verified.

**Questions?**

Phone (503) 378-4034

Fax (503) 378-2757

e-mail: [tax.bd@state.or.us](mailto:tax.bd@state.or.us)

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