



SMALL GRANT PROGRAM APPLICATION 2009-2011

Application Processing Information (to be completed by the Small Grant Team Contact):

Application #: _____

Date Received: _____

Date Acted On: _____

___ Recommended ___ Denied

SGT Contact

Signature: _____

I. GENERAL INFORMATION

OWEB Funds Requested \$ _____
Round to nearest dollar

Total Project Cost \$ _____
Round to nearest dollar

Name of Project (five words or fewer) _____

Project Location (if more than one, include location/landowner information on each map.)

This project occurs at (check one): ___ A single site ___ Multiple sites

Watershed(s) _____
County or counties _____
Township, Range, Section(s)
(e.g., T1N, R5E, S12)

Longitude, Latitude (e.g., -123.789, 45.613) _____
Subbasin(s) – Please note the 10-digit hydrological unit code, previously 5th Field HUC

River or Creek Name (if applicable) _____
River Mile (if applicable)

Have you previously submitted an application to OWEB, either through the regular or small grant program, for this project, or one similar to it on the same property? ___ Yes Grant # _____ ___ No

If yes, explain _____

II. CONTACT INFORMATION

Applicant Org.:	Contact:
Mailing Address:	Zip:
Phone:	Email:

Landowner(s):
Landowner Address:
Phone:
Email:

Project Manager for the Grantee:
Project Manager Address:
Phone:
Email:

Fiscal Agent Org.:	Contact:
Fiscal Agent Address:	Zip:
Phone:	Email:

Technical Contact:
Phone:
Email:

III. PROJECT INFORMATION

Priority Watershed Concern: the project will address—Check One Only:

- Instream Process & Function Riparian Process & Function Urban Impact Reduction
- Wetland Process & Function Road Impact Reduction Upland Process & Function
- Fish Passage Water Quantity & Quality/ Irrigation Efficiency

Small Grant Team Priority Project Type(s) addressed by the project (see application instructions):

1. Is the project consistent with the local watershed assessment or action plan?

- Yes Name primary assessment/plan _____
- No N/A—The watershed does not yet have an assessment or action plan

Is the project consistent with the local Agricultural Water Quality Management Area Plan?

- Yes No

Is the project consistent with any developed plan for the property (e.g., local conservation or stewardship plans, etc.)? Yes No

If yes, name the plan(s): _____

2. Describe the current watershed PROBLEM(s) you are seeking to address.

3. Describe the SOLUTION(s) you are proposing to address the current problem(s). (attach a site map, color photo(s), and (if applicable) a project drawing

4. Technical Guidance Source (check at least one and identify the Practice Code, or page and paragraph).

___ NRCS Field Office Technical Guide Practice Code ___	___ Guide to Placing Large Wood in Streams Page # / Para ___
___ Oregon Road/Stream Crossing Restoration Guide Page # / Para ___	___ Forest Practices Tech Note #4 Page # / Para ___
___ Nonpoint Source Pollution Control Guidebook Page # / Para ___	___ Forest Practices Tech Note #5 Page # / Para ___
___ Urban Subwatershed Restoration Manual Page # / Para ___	___ Tribal Natural Resource Plans and Water Plans (attach the relevant page or pages)

5. Maintenance and Post-Implementation Monitoring

a) Project maintenance is the responsibility of the landowner. What aspects of the project will be maintained? (See application instructions)

Who will maintain?	What will be maintained?	How will it be maintained?	# of years/ #of times/year

b) Post-implementation monitoring including photo points and visual inspection is required for small grants (Year-Two Status Report). What (if any) additional aspects of the project will be monitored post-implementation? (See application instructions)

Who will monitor?	What will be monitored?	Cite monitoring protocols	# of years/ #of times/year

6. Who will be responsible for writing the Year-Two Status Report?

Name:	Org.:
Mailing Address:	Zip:
Phone:	Email:

7. Have the required permits been obtained for the project? ___ Yes ___ No ___ Not Required

If yes, what permits have been issued? (Attach copies) ___

If no, what permits must be obtained and by when? ___

8. Is this project required as a condition of a local, state, or federal permit, order, or enforcement action (e.g., a manure storage and management project required by ODA permit)?

___ Yes ___ No

9. Project Partners. Show all anticipated funding sources, and indicate the dollar value for cash or in-kind contributions. Be sure to provide a dollar value for each funding source. If the funding source is providing in-kind contributions, briefly describe the nature of the contribution in the Funding Source Column. In the Amount/Value Column, provide a total dollar amount or value for each funding source.

Funding Source Name the partner and contribution	Cash	In-Kind	Amount/ Value
OWEB:			
Landowner:			
Total Estimated Funds (add all amounts in the far right column)			\$0

The total should equal the total cost of the project on page 1

10. Project Budget—Itemize projected costs for each of the following “Expense Categories” that apply to your project. A minimum of 25% cost share/in-kind (column 4) is required. See application instructions and additional team conditions for further guidance.

Fill in the amounts, rounded to the nearest dollar, please **do not** include cents.

Expense Category	No. of Units	Unit Cost	Cost Share In-Kind (Match)	OWEB Funds	Description-- <i>what will be purchased and who will provide it.</i>
PRE-IMPLEMENTATION (Design, permits, inspection, land use form — see application instructions)					
		\$	\$0	\$0	
		\$	\$0	\$0	
PROJECT MANAGEMENT (Oversight of project implementation and completion)					
		\$	\$0	\$0	
		\$	\$0	\$0	
IN-HOUSE PERSONNEL (Includes time devoted to this project only by applicant employees for whom payroll taxes are paid)					
		\$	\$0	\$0	
		\$	\$0	\$0	
TRAVEL (For current rates go to: http://www.oregon.gov/OWEB/forms_linked.shtml#Regular_Grant_Forms_Documents Travel Rates)					
		\$	\$0	\$0	
		\$	\$0	\$0	
CONTRACTED SERVICES (Work crews, establishing plants, equipment operation, <i>equipment rentals</i>, etc.)					
		\$	\$0	\$0	
		\$	\$0	\$0	
		\$	\$0	\$0	
		\$	\$0	\$0	
		\$	\$0	\$0	
SUPPLIES/MATERIALS (Seed, fencing, pipes, gravel, logs, plants, etc.)					
		\$	\$0	\$0	
		\$	\$0	\$0	
		\$	\$0	\$0	
		\$	\$0	\$0	
		\$	\$0	\$0	
SUBTOTAL			\$0	\$0	
FISCAL ADMINISTRATION (optional)			\$0	\$0	(\$200, or not to exceed 10% of subtotal)
YEAR-TWO STATUS REPORT (optional)			\$0	\$0	(Not to exceed \$200)
PROJECT TOTALS			\$0	\$0	(Not to exceed \$10,000 in OWEB funds)

We, the undersigned, attest that to the best of our knowledge the information contained in this application is true, that the proposed project is not required by a state or federal agency directive, and that the project will be completed within 24 months from the date of the team funding recommendation of the application. We understand that the submitted application is a matter of public record. **Also, should this application be awarded, 1) we understand that we may not incur any project expenses until all designated signatories have signed an OWEB grant agreement, 2) that we will be required to provide proper accounting of project expenses, and 3) that we will be required to provide necessary and normal maintenance to sustain the value of the project once it is completed.** By their signatures, the landowner(s) attest that they have no plans to sell their property as of the date of this application, and they agree to provide, upon prior request and at a mutually acceptable time, site access to the applicant or representatives of OWEB for a period up to two years following project completion to allow project work to be implemented, monitored, and maintained.

_____	_____
Applicant	Date
_____	_____
Landowner	Date
_____	_____
Fiscal Agent	Date

<p>ATTACHMENT CHECKLIST</p> <p>___ Project location map (Required)</p> <p>___ Color photographs of site (Required)</p> <p>___ Site drawings/diagrams (if applicable)</p> <p>___ Juniper Checklist (if applicable)</p> <p>___ Cooperative agreement, if 2 or more landowners (Optional)</p> <p>May be in lieu of ALL Landowner signatures on Application</p> <p><u>ALL Landowners must sign Grant Agreement</u></p> <p>___ Restoration Metrics form (Required)</p> <p>Other materials (as required by team)</p> <p>OPTIONAL FORMS AT APPLICATION STAGE</p> <p><u>(See instructions)</u></p> <p>___ Irrigation Efficiency</p> <p>___ Culvert/Stream Crossing</p> <p>___ Secured Match</p> <p>___ Land Use</p>
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RESTORATION METRICS FORM

OWEB receives a portion of its funds from the federal government and is required to report how its grantees have used those funds. Complete both sections of the form below as they apply to your project. The information you provide is used for federal reporting purposes.

Section 1 - Project Overview

Answer all five questions below, even if you have answered a similar question in a previous section in the grant application.

1. Land Use Setting: CHECK ONE ONLY.

<input type="checkbox"/> Urban/Suburban/Exurban (Projects located within urban growth boundaries or rural residential areas.)	<input type="checkbox"/> Rural (Projects located outside urban growth boundaries or rural residential areas.)
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2. Dominant Watershed Setting: CHECK ONE ONLY. Example: Your project involves managing erosion in the upland area with some erosion control extended to the riparian area. Because most of the work is to occur in the upland area, you would check only the Upland box below.

<input type="checkbox"/> Estuary (where freshwater meets and mixes with saltwater of ocean tides.)	<input type="checkbox"/> Riparian (adjacent to a water body, within the active floodplain.)
<input type="checkbox"/> Instream (below the ordinary high-water mark or within the active channel — includes fish passage.)	<input type="checkbox"/> Upland (above the floodplain.)
	<input type="checkbox"/> Groundwater (Projects that recharge groundwater or primarily affect the subsurface water table.)
<input type="checkbox"/> Wetland (areas inundated or saturated by surface or groundwater at a frequency and duration sufficient to support a prevalence of vegetation typically adapted for life in saturated soil conditions.)	

If you checked Riparian, have you explored Oregon's Conservation Reserve Enhancement Program (CREP)?
 Yes No Explain: _____

3. **Total Acres Treated:** _____ **Total Stream Miles Treated:** _____ (do not include upstream stream miles made accessible to fish with passage improvements)

4. Post-Project Status Reporting:

Identify monitoring activities planned. Check as many activities as apply.

<input type="checkbox"/> Noxious weed (Presence/Absence)	<input type="checkbox"/> Riparian vegetation (Presence/Absence)
<input type="checkbox"/> Photo Points—pre and post project and 2 year status photographs	<input type="checkbox"/> Upland vegetation (Presence/Absence)
<input type="checkbox"/> Water quality	<input type="checkbox"/> Water quantity
<input type="checkbox"/> Other (explain):	

Section 2 - Project Activities

Provide values for each Project Activity applicable to your application. **Leave blank any Project Activity or metric line that is not appropriate to your application.** All data entered in this form should be what you **plan** to do with the project. Data about **completed** projects will be reported at the end of the project to the Oregon Watershed Restoration Inventory (OWRI). For each activity type where you enter metrics, **estimate** the percentage of the total cost of the project (shown on page 1 of this application) that applies to the activity. **The total of all of the activity cost percentages should equal 100%. Please distribute all administrative, project management and other general project costs among the various project activities when estimating percentages.**

Example: A project will remove a fish passage barrier, place large boulders instream, and plant a riparian buffer. You would enter the appropriate metrics into the Fish Passage, Instream Habitat, and Riparian Habitat activity sections of this form. Then, estimate the percentage of the total cost of the project for each activity. For instance: 20% towards Fish Passage activities, 25% towards Instream Habitat activities, and 55% towards Riparian Habitat activities.

Fish Passage Improvement Projects: *Projects that affect or provide fish migration.* Includes road crossings (e.g., culverts, bridges or fords), barriers (e.g., dams or log jams), and engineered fish barrier bypasses. *For partial barriers, include total miles made accessible by the project. Check all proposed types of barriers that will be installed, removed or modified for fish passage.*

<input type="checkbox"/> Fish ladder installed/improved	<input type="checkbox"/> Road Stream crossing(s) removed (not replaced)
<input type="checkbox"/> Engineered fish barrier bypass (other than fish ladders) installed/improved (e.g., rock/boulder step pools, weirs, bedrock chutes)	<input type="checkbox"/> Road Stream Crossing installed or improved/upgraded: <input type="checkbox"/> Culvert(s) <input type="checkbox"/> Bridge(s) <input type="checkbox"/> Rocked ford(s)
<input type="checkbox"/> Fish passage blockage removed or modified (e.g., diversion dam, push-up dam, log-jam removed/modified)	
<input type="checkbox"/> Other (explain): _____	

Estimated percentage of total cost of the project applied to fish passage activities

Total stream miles in the main channel and tributaries where access is improved above project. (Note: Calculate distance farthest upstream likely to be used by fish.)

(Road stream-crossing(s) only): Miles of stream channel made accessible upstream by replaced/improved/removed crossing(s).

Total # of passage blockages, impediments or barriers removed or altered to allow passage (this includes road stream crossings).

of culverts, installed, replaced, or improved to allow passage

Instream Flow Projects: *Projects that maintain and/or increase the instream flow of water.* If these activities do not have a value for the estimated increase in instream flows then the activities should be recorded under Upland – Agriculture Management Activities. Check all proposed activities.

<input type="checkbox"/> Irrigation practice improved to increase instream flows (e.g., install diversion headgate, replace open ditches with pipes)	<input type="checkbox"/> Water flow gauges installed to measure water use
<input type="checkbox"/> This project will dedicate instream flow.	<input type="checkbox"/> Other (explain): _____

Estimated percentage of total cost of the project applied to instream flow activities.

Miles of stream where increased flow is the result of decreased/eliminated water withdrawals.

Estimated increase in flow of water in the stream as a result of conservation effort (cubic feet per second).

mm/dd/yyyy of initial start date

mm/dd/yyyy of final end date

Instream Habitat Projects: *Projects that increase or improve the physical conditions within the stream environment to provide needed habitat conditions. Check all proposed activities.*

<input type="checkbox"/> Channel reconfiguration and connectivity (e.g., creating instream pools, meanders, improving floodplain connectivity, off-channel habitat)	<input type="checkbox"/> Plant Removal/control (instream); list species
<input type="checkbox"/> Channel structure placement (e.g., boulders, large wood, engineered structures or deflectors, barbs, weir, etc.)	<input type="checkbox"/> Salmon carcass placement
<input type="checkbox"/> Streambank stabilization	<input type="checkbox"/> Other (explain):
<input type="checkbox"/> Spawning gravel placement	

Estimated percentage of total cost of the project applied to instream habitat activities.

Total miles of stream to be treated with instream habitat treatments

Riparian Habitat Projects: *Projects above the ordinary high-water mark of the stream and within the floodplain of the stream. Check all proposed activities.*

<input type="checkbox"/> Riparian planting	<input type="checkbox"/> Conservation grazing management (e.g., rotation grazing)
<input type="checkbox"/> Riparian fencing	<input type="checkbox"/> Non-native/noxious plant control
<input type="checkbox"/> Livestock exclusion (by means other than fencing)	<input type="checkbox"/> Forestry practices/stand management
<input type="checkbox"/> Water gap development	<input type="checkbox"/> Other (explain):

Estimated percentage of total cost of the project applied to riparian habitat activities

Total riparian acres to be treated.

Miles of riparian streambank to be treated. *Stream sides treated* one two (Do not double count miles if a second side was treated)

Upland Habitat Projects: *Projects implemented above the floodplain. Check all proposed activities.*

<input type="checkbox"/> Erosion control structures (e.g., sediment collection basins, WASCObS)	<input type="checkbox"/> Upland Agriculture Management (e.g., no/low-till, irrigation/water management)
<input type="checkbox"/> Planting/seeding for erosion control (e.g., convert From crops to native vegetation, grassed waterways, windbreaks, filter strips)	<input type="checkbox"/> Livestock Manure Management (e.g., relocate/improve manure holding structures and manure piles to reduce/eliminate drainage into streams)
<input type="checkbox"/> Slope stabilization (e.g., grade stabilization, landslide repair, terracing slopes)	<input type="checkbox"/> Upland Livestock Management (e.g., grazing plans, fencing, livestock water)
<input type="checkbox"/> Vegetation Management (e.g., juniper removal, noxious weed control, tree thinning, brush control, burning)	<input type="checkbox"/> Other (explain):

Estimated percentage of total cost of the project applied to upland habitat activities.

Total acres of upland habitat to be treated.

Road Projects: *Projects designed to improve road impacts to watersheds. Check all proposed activities.*

<input type="checkbox"/> Road drainage system improvements & reconstruction	<input type="checkbox"/> Road obliteration/decommissioning
<input type="checkbox"/> Other (explain):	

Estimated percentage of total cost of the project applied to road activities.

Water Quality Projects: *Project activities with a primary objective of improving water quality parameters. Check all of the water quality related activities that will be used by this project:*

<input type="checkbox"/> Toxin reduction—name of each toxic species, element or material	<input type="checkbox"/> Stormwater/wastewater modification or treatment
<input type="checkbox"/> Pesticide reduction—name of each pesticide	<input type="checkbox"/> Return flow cooling
<input type="checkbox"/> Other urban impact reduction (explain):	

Estimated percentage of total cost of the project applied to water quality activities.

Check all of the water quality limiting factors addressed by the activities selected above. Do not select limiting factors addressed by other types of restoration activities:

<input type="checkbox"/> Bacteria	<input type="checkbox"/> Pesticides	<input type="checkbox"/> High Temperature
<input type="checkbox"/> Dissolved Oxygen	<input type="checkbox"/> Toxics	<input type="checkbox"/> Nutrients
<input type="checkbox"/> Heavy Metals	<input type="checkbox"/> Other (explain):	

Wetland Habitat Projects: *Projects designed to create or improve wetland areas. Check all proposed activities.*

<input type="checkbox"/> Wetland Planting	<input type="checkbox"/> Wetland improvement/restoration of existing or historic wetland (other than vegetation planting or removal)
<input type="checkbox"/> Wetland Plant Removal (e.g., non-native/noxious plant control)	<input type="checkbox"/> Artificial wetland area created from an area not formerly a wetland
<input type="checkbox"/> Other (explain):	

Estimated percentage of total cost of the project applied to wetland habitat activities.

Total acres of artificial wetland created

Total acres of existing or historic wetland habitat treated

Estuarine Habitat Projects: *Projects that result in improvement or increase in the availability of estuarine habitat. Check all proposed activities.*

<input type="checkbox"/> Channel modification/creation (e.g., improve intertidal flow to existing estuarine habitat)	<input type="checkbox"/> Creation of new estuarine habitat where one did not exist previously
<input type="checkbox"/> Dike or berm modification/removal	<input type="checkbox"/> Non-native/noxious plant control
<input type="checkbox"/> Removal of existing fill material	<input type="checkbox"/> Other (explain):

Estimated percentage of total cost of the project applied to estuarine habitat activities.

Total estuarine acres to be treated /created.

Salmon/Steelhead Populations Targeted and Expected Benefits to Salmon/Steelhead

The information provided will be used by OWEB to better meet federal and state reporting requirements. Completion of this section is required but will not be used to evaluate this application for funding.

If this project is NOT specifically designed to benefit salmon or steelhead.

▶ STOP here

Targeted Salmon/Steelhead Populations: Select one or more of the salmon ESUs (Evolutionarily Significant Unit) or steelhead DPSs (Distinct Population Segment) name that the project will address/benefit. For species where the ESU/DPS name is not known or determined, use the species name with unidentified ESU (e.g., Chinook salmon – unidentified ESU). Additional information on the designation and location of the chinook, coho, chum and steelhead populations can be found at <http://www.nwr.noaa.gov/ESA-Salmon-Listings/Salmon-Populations/Maps/Index.cfm>.

Chinook Salmon (<i>Oncorhynchus tshawytscha</i>)		Coho Salmon (<i>O. kisutch</i>)	
_____	Deschutes River summer/fall-run ESU	_____	Lower Columbia River ESU
_____	Lower Columbia River ESU	_____	Oregon Coast ESU
_____	Mid-Columbia River spring-run ESU	_____	Southern Oregon/Northern California ESU
_____	Oregon Coast ESU	_____	unidentified ESU
_____	Snake River fall-run ESU	Steelhead (<i>O. mykiss</i>)	
_____	Snake River spring/summer-run ESU	_____	Klamath Mountains Province DPS
_____	Southern Oregon and Northern California Coastal ESU	_____	Lower Columbia River DPS
_____	Upper Klamath-Trinity Rivers ESU	_____	Middle Columbia River DPS
_____	Upper Willamette River ESU	_____	Oregon Coast DPS
_____	unidentified ESU	_____	Snake River Basin DPS
Chum Salmon (<i>O. keta</i>)		_____	Washington Coast DPS (SW Washington)
_____	Columbia River ESU	_____	Upper Willamette River DPS
_____	Pacific Coast ESU	_____	Steelhead/Trout unidentified DPS
_____	unidentified ESU	_____	

Expected Benefits: Write a brief description of the goals and purpose of the project and how it is expected to benefit salmon/steelhead or salmon/steelhead habitat. **See Application Instructions for helpful examples.**
