

April 25, 2007

## **MEMORANDUM**

**TO:** Oregon Watershed Enhancement Board

**FROM:** Ken Bierly, Deputy Director

**SUBJECT: Agenda Item O: 2007-2009 Board Meeting Dates and Grant Application Deadlines  
May 15-16, 2007 OWEB Board Meeting**

### **I. Introduction**

This report presents for Board consideration proposed Board meeting dates and grant application deadlines for the 2007-2009 biennium.

### **II. Background**

OWEB offers four grant cycles per biennium. The Board sets the schedule and identifies the types of grant applications solicited for each deadline based on OWEB's legislatively adopted budget. The Board established deadlines for the 2005-2007 biennium at the May 2005 meeting.

The OWEB Board typically meets four times a year in January, March, May and September. Board meeting dates are based on grant cycle timing and Board member availability, especially to avoid conflicts with other state natural resource agency boards and commissions.

### **III. Proposed Board Meeting Dates and Application Deadlines**

Grant application offerings are based on a 21-week review cycle. Grant cycle deadlines are coordinated with Board meeting dates to allow for time between a Board funding decision and the next grant application deadline. This timing allows time for grant applicants who are not funded to revise and resubmit their application.

Attachment A contains staff recommendations for grant cycle deadlines and Board meeting dates for the 2007-2009 biennium. With respect to grant application types, Restoration/Acquisition and Watershed Council Support offerings are proposed to occur consistent with traditional time frames. A Technical Assistance grant offering was made available for the April 23, 2007, cycle, as approved by the Board at the March 2007 meeting. However, at this time no other non-capital grant application type is proposed for the schedule pending final legislative approval of the OWEB 2007-2009 budget. The Board will consider options for non-capital grant types at the September meeting.

### **V. Recommendation**

Staff recommend the Board approve the grant application deadlines proposed in Attachment A. Staff will follow up with Board members to confirm final meeting dates.

Attachment

A. 2007-2009 Proposed Grant Application Deadlines and Board Meeting Dates

**2007-2009 Biennium**

**Proposed Dates for Grant Application Deadlines and Board Meetings**

<b>Application Deadline</b>	<b>Application Type(s)</b>	<b>Board Meeting and Board Funding Decision Dates</b>
<b>April 23, 2007</b>	Restoration/Acquisition Technical Assistance	September 18-19, 2007 (T-W)
	N/A	January 16-17, 2008 (W-T)
<b>October 22, 2007</b>	Restoration/Acquisition Other types to be determined	March 19-20, 2008 (W-T)
	N/A	May 20-21, 2008 (T-W)
<b>April 21, 2008</b>	Restoration/Acquisition Other types to be determined	September 16-17, 2008 (T-W)
	N/A	January 21-22, 2009 (W-T)
<b>October 20, 2008</b>	Restoration/Acquisition Other types to be determined	March 18-19, 2009 (W-T)
<b>December 12, 2008</b>	Watershed Council Support	May 19-20, 2009 (T-W)
<b>April 20, 2009</b>	Restoration/Acquisition Other types to be determined	September 15-16, 2009 (T-W)