



# Oregon Watershed Enhancement Board

## Meeting Agenda

### October 25-26

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**Tuesday, October 25, 2016**

Ashland Hills Hotel  
2525 Ashland St.  
Ashland, OR 97520

Directions: <http://ashlandhillshotel.com/map-directions/>

#### ***Business Meeting – 8:00 a.m.***

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During the public comment periods (Agenda Items D and F), anyone wishing to speak to the Board on specific agenda items is asked to fill out a comment request sheet (available at the information table). This helps the Board know how many individuals would like to speak and to schedule accordingly. At the discretion of the Board co-chairs, public comment for agenda items on which the Board is taking action may be invited during that agenda item. *The Board encourages persons to limit comments to three to five minutes.*

#### **A. Board Member Comments**

Board representatives from state and federal agencies will provide an update on issues related to the natural resource agency they represent. This is also an opportunity for public and tribal Board members to report on their recent activities and share information and comments on a variety of watershed enhancement and community conservation-related topics. *Information item.*

#### **B. Review and Approval of Minutes**

The minutes of the July 26-27 meeting in Otter Rock and the August 2<sup>nd</sup> conference call will be presented for approval. *Action item.*

#### **C. Board Subcommittees Updates**

Representatives from the Executive, Focused Investments, Monitoring, Open Solicitation, and Operating Capacity subcommittees will provide updates on subcommittee topics to the full Board. *Information item.*

#### **D. Public Comment [approximately 9:15 a.m.]**

This time is reserved for general public comment, as well as other matters before the Board. (Note: A separate public comment period is available within Agenda Item F for Pending Open Solicitation Grant Applications.)

#### **E. Upper Middle Fork John Day River Intensively Monitoring Watershed (IMW) – Funding Request**

Deputy Director Renee Davis will provide an update to the Board on the monitoring activities of the IMW. The Board will consider a funding request for this program from the Programmatic Effectiveness Monitoring for Open Solicitation line item in the 2015-2017 Spending Plan and delegate authority to the Executive Director for distribution of these funds. *Action item.*

## F. Pending Open Solicitation Grant Applications

### Introduction

Prior to hearing public comment, Grant Program Manager Eric Williams and OWEB Regional Program Representatives will provide background information on the April 2016 Open Solicitation grant cycle.

### Public Comment [approximately 11:05 a.m.]

This time is reserved for public comment on pending restoration and technical assistance grant applications to be considered for funding by the Board. Only comments pertaining to these specific grant applications will be accepted during this portion of the meeting. The Board will not accept any written materials at this time. Any written comments pertaining to pending grant proposals must be received by agency staff by the October 11, 2016 deadline. ***The Board encourages speakers to limit comments to three to five minutes.***

### Board Consideration of Pending Open Solicitation Grant Applications

The Board will consider grant applications submitted by the April 18-19, 2016 application deadline for restoration and technical assistance grants. Proposals, supporting materials, and funding recommendations will be discussed and acted on by the Board. *Action item.*

### ***Tour – 2:30p.m.***

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The Board and OWEB staff will conduct a field tour of dry-type forest restoration efforts associated with the Ashland Forest All Lands Restoration Project. Anyone is welcome to join the tour, but please dress for an outside tour and be prepared to provide your own transportation.

### ***Informal Reception – 5:30-6:30 p.m.***

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The public is invited to join the OWEB Board and staff at a reception sponsored by local partners and stakeholders.

Location:  
Ashland Hills Hotel  
2525 Ashland St.  
Ashland, OR 97520

**Wednesday, October 26, 2016*****Business Meeting - 8:00 a.m.***

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During the public comment period (Agenda Item G), anyone wishing to speak to the Board is asked to fill out a comment request sheet (available at the information table). This helps the Board know how many individuals would like to speak and to schedule accordingly. At the discretion of the Board co-chairs, public comment for agenda items on which the Board is taking action may be invited during that agenda item. *The Board encourages persons to limit comments to three to five minutes.*

**G. Public Comment [approximately 8:00 a.m.]**

This time is reserved for general public comment, as well as other matters before the Board.

**H. Authorize Interagency Agreement with Oregon Department of Transportation (ODOT) for Fish Passage Projects**

Grant Program Manager Eric Williams and ODOT Statewide Fish Passage and Aquatic Biology Leader Bill Warncke will request the Board authorize the Executive Director to enter into an Interagency Master Funding Contribution Agreement with ODOT in the amount of \$250,000, and to delegate authority to the Executive Director to enter into appropriate agreements with eligible grantees on a project by project basis under the terms of the Master Funding Contribution Agreement. *Action item.*

**I. OWEB Rulemaking**

Senior Policy Coordinator Eric Hartstein will update the Board on the process and schedule for rulemaking that is planned to occur within Oregon Administrative Rules Division 5 (OWEB Grant Program) and Division 10 (Restoration Grants). *Action item.*

**J. Approval of Board Recommendations for 2015-2017 Biennial Report**

Deputy Director Renee Davis will update the Board on the agency's development of the 2015-2017 Biennial Report on the Oregon Plan for Salmon and Watersheds. The Board will be asked to adopt recommendations to include in the report, which will be submitted to the Legislature and Governor's Office. *Action item.*

**K. OWEB Strategic Plan**

Executive Director Meta Loftsgaarden will update to the Board on developments that have occurred in the process to update OWEB's 2010 Strategic Plan. *Information item.*

**L. Executive Director's Update**

Executive Director Meta Loftsgaarden will update the Board on agency business and late-breaking issues. *Information item.*

**M. Other Business**

## Meeting Rules and Procedures

### ***Meeting Procedures***

Generally, agenda items will be taken in the order shown. However, in certain circumstances, the Board may elect to take an item out of order. To accommodate the scheduling needs of interested parties and the public, the Board may also designate a specific time at which an item will be heard. Any such times are indicated on the agenda.

Please be aware that topics not listed on the agenda may be introduced during the Board Comment period, the Executive Director's Update, the Public Comment period, under Other Business, or at other times during the meeting.

Oregon's Public Meetings Law requires disclosure that Board members may meet for meals on Monday, Tuesday, and Wednesday.

### ***Voting Rules***

The OWEB Board has 17 members. Of these, 11 are voting members and six are ex-officio. For purposes of conducting business, OWEB's voting requirements are divided into two categories – general business and action on grant awards.

### ***General Business***

A general business quorum is **six voting members**. General business requires a majority of **all** voting members to pass a resolution (not just those present), so general business resolutions require affirmative votes of **at least six voting members**. Typical resolutions include adopting, amending, or appealing a rule, providing staff direction, etc. These resolutions cannot include a funding decision.

### ***Action on Grant Awards***

Per ORS 541.360(4), special requirements apply when OWEB considers action on grant awards. This includes a special **quorum of at least eight voting members** present to take action on grant awards, and affirmative votes of at least six voting members. In addition, regardless of the number of members present, **if three or more voting members** object to an award of funds, the proposal will be rejected.

### ***Public Testimony***

The Board encourages public comment on any agenda item.

A public comment period for ***pending Open Solicitation grant applications*** will be held on *Tuesday, October 25 at 11:05 a.m.* The Board will not accept any written materials at that time. Any written comments pertaining to pending regular grant proposals must be received by the October 11, 2016 deadline. People wishing to speak to the Board are asked to fill out a comment request sheet (available at the information table). The Board encourages persons to limit comments to three to five minutes

**General** public comment periods will be held on *Tuesday, October 25 at 9:15 a.m.* and *Wednesday, October 26 at 8:00 a.m.* for any matter before the Board. Comments relating to a specific agenda item may be heard by the Board as each agenda item is considered. People wishing to speak to the Board are asked to fill out a comment request sheet (available at the information table). *The Board encourages persons to limit comments to three to five minutes.*

***Tour***

The Board may tour local watershed restoration project sites. The public is invited to attend, however transportation may be limited to Board members and OWEB staff. Any person wishing to join the tour should have their own transportation.

***Executive Session***

The Board may also convene in a confidential executive session where, by law, only press members and OWEB staff may attend. Others will be asked to leave the room during these discussions, which usually deal with current or potential litigation. Before convening such a session, the presiding Board member will make a public announcement and explain necessary procedures.

***More Information***

If you have any questions about this agenda or the Board's procedures, please call Darika Barnes, OWEB Board Assistant, at 503-986-0181. If special physical, language, or other accommodations are needed for this meeting, please advise Darika Barnes (503-986-0181) as soon as possible, and at least 48 hours in advance of the meeting.

## **Oregon Watershed Enhancement Board Membership**

### ***Voting Members***

Laura Masterson, *Board of Agriculture*  
Ed Armstrong, *Environmental Quality Commission*  
Bob Webber, *Fish and Wildlife Commission member*  
Vacant, *Board of Forestry*  
John Roberts, *Water Resources Commission*  
Eric Quaempts, *Public (tribal)*  
Gary Marshall, *Public*  
Will Neuhauser, *Public*  
Randy Labbe, *Board Co-Chair, Public*  
Dan Thorndike, *Board Co-Chair, Public*  
Karl Wenner, *Public*

### ***Non-voting Members***

Rosemary Furfey, *National Marine Fisheries Service*  
Stephen Brandt, *Oregon State University Extension Service*  
Debbie Hollen, *U.S. Forest Service*  
Kathy Stangl, *U.S. Bureau of Land Management*  
Ron Alvarado, *U.S. National Resource Conservation Service*  
Alan Henning, *U.S. Environmental Protection Agency*

### ***Contact Information***

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**OWEB Executive Director – Meta Loftsgaarden**  
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**OWEB Assistant to Executive Director and Board– Darika Barnes**  
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503-986-0181

### ***2017 Board Meeting Schedule***

January 24-25 in Madras  
April 25-26 in Salem  
July 25-26 in Boardman/Hermiston  
October 24-25 in Lebanon

### ***2018 Board Meeting Schedule***

January 30-31, location TBD  
April 24-25, location TBD  
July 24-25, location TBD  
October 30-31, location TBD

For online access to staff reports and other OWEB publications, visit our web site:  
[www.oregon.gov/OWEB](http://www.oregon.gov/OWEB).