

2009-2011 NEO-Basic Training Schedule

2009 DATES		Description	Week	Times
1.	Oct 26	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	Nov 2	Basic Training	Wk 2	M-TH (8-5) F (8-1)
	Nov 9	Job Observation Week*	Wk 3	On-site schedule
	Nov 16	Basic Training	Wk 4	M-TH (8-5) F (8-1)

2010 DATES		Description	Week	Times
1.	Jan 11	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	Jan 18	Job Observation Week	Wk 2	On-site schedule
	Jan 25	Basic Training	Wk 3	M-TH (8-5) F (8-1)
	Feb 1	Basic Training	Wk 4	M-TH (8-5) F (8-1)
2.	March 1	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	March 8	Basic Training	Wk 2	M-TH (8-5) F (8-1)
	March 15	Job Observation Week*	Wk 3	On-site schedule
	March 22	Basic Training	Wk 4	M-TH (8-5) F (8-1)
3.	April 19	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	April 26	Job Observation Week	Wk 2	On-site schedule
	May 3	Basic Training	Wk 3	M-TH (8-5) F (8-1)
	May 10	Basic Training	Wk 4	M-TH (8-5) F (8-1)
4.	June 7	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	June 14	Job Observation Week	Wk 2	On-site schedule
	June 21	Basic Training	Wk 3	M-TH (8-5) F (8-1)
	June 28	Basic Training	Wk 4	M-TH (8-5) F (8-1)
5.	Aug 2	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	Aug 9	Basic Training	Wk 2	M-TH (8-5) F (8-1)
	Aug 16	Job Observation Week*	Wk 3	On-site schedule
	Aug 23	Basic Training	Wk 4	M-TH (8-5) F (8-1)
6.	Sept 20	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	Sept 27	Job Observation Week	Wk 2	On-site schedule
	Oct 4	Basic Training	Wk 3	M-TH (8-5) F (8-1)
	Oct 11	Basic Training	Wk 4	M-TH (8-5) F (8-1)
7.	Nov 15	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	Nov 22	Job Observation Week	Wk 2	On-site schedule
	Nov 29	Basic Training	Wk 3	M-TH (8-5) F (8-1)
	Dec 6	Basic Training	Wk 4	M-TH (8-5) F (8-1)

*Job Observation week has been changed to Week 3

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2011 DATES		Description	Week	Times
1.	Jan 10	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	Jan 17	Job Observation Week	Wk 2	On-site schedule
	Jan 24	Basic Training	Wk 3	M-TH (8-5) F (8-1)
	Jan 31	Basic Training	Wk 4	M-TH (8-5) F (8-1)
2.	Feb 28	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	Mar 7	Basic Training	Wk 2	M-TH (8-5) F (8-1)
	March 14	Job Observation Week*	Wk 3	On-site schedule
	March 21	Basic Training	Wk 4	M-TH (8-5) F (8-1)
3.	April 18	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	April 25	Job Observation Week	Wk 2	On-site schedule
	May 2	Basic Training	Wk 3	M-TH (8-5) F (8-1)
	May 9	Basic Training	Wk 4	M-TH (8-5) F (8-1)
4.	June 6	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	June 13	Job Observation Week	Wk 2	On-site schedule
	June 20	Basic Training	Wk 3	M-TH (8-5) F (8-1)
	June 27	Basic Training	Wk 4	M-TH (8-5) F (8-1)
5.	July 25	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	Aug 1	Job Observation Week	Wk 2	On-site schedule
	Aug 8	Basic Training	Wk 3	M-TH (8-5) F (8-1)
	Aug 15	Basic Training	Wk 4	M-TH (8-5) F (8-1)
6.	Sept 19	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	Sept 26	Job Observation Week	Wk 2	On-site schedule
	Oct 3	Basic Training	Wk 3	M-TH (8-5) F (8-1)
	Oct 10	Basic Training	Wk 4	M-TH (8-5) F (8-1)
7.	Nov 14	NEO (New Employee Orientation)	Wk 1	M (noon-5), T-Th (8-5) F (8 – 1)
	Nov 21	Job Observation Week	Wk 2	On-site schedule
	Nov 28	Basic Training	Wk 3	M-TH (8-5) F (8-1)
	Dec 5	Basic Training	Wk 4	M-TH (8-5) F (8-1)