

MODULE 1-13

PERSONAL PROTECTIVE EQUIPMENT (PPE)

ALL EMPLOYEES ARE TO BE TRAINED IN THE USE OF PPE BEFORE USING ANY EQUIPMENT

I. Purpose of PPE: Personal Protective Equipment (PPE) are uniform items that protect OYA's greatest assets employees and youth offenders while performing job functions which may be hazardous. Potential hazardous tasks include: mowing, grinding, using a chain saw, restroom cleaning, operating power tools, chippers, during construction projects, trenching, painting, welding, chemical spraying, tractor work, trash disposal, cleaning campsites, cabins and yurts, and other activities.



II. Basic PPE Requirements: Employees and youth offenders performing any type of fieldwork are expected to wear:

- **Shirt** - Long or short sleeve shirt which covers the entire upper torso.
- **Pants** - Long pants covering legs to ankle.
- **Boots/Shoes** that are appropriate for the task.
 - They must always include:
 - **Fully enclosed foot area**
 - **Uppers** of leather or water resistant materials.
 - **Soles** must provide good footing/traction.
 - **Support** - provide ankle support/covering.
 - **Heel** is not to exceed two inches in height.

Gretchen Moll shows off her boots. Make sure you lace and tie yours, or ask your daddy to do it for you!

III. PPE Location: PPE is available at each work site - ask your supervisor for the location of the appropriate PPE before starting any job.

IV. Employee Responsibility: Employees and youth offenders are expected to know the hazards of the job and which protective equipment is needed. This includes:

- **Product Label** - Consult the product label for information on PPE use (e.g. life vest).
- **Material Safety Data Sheet Review (MSDS)** - Review Material Safety Data Sheet for chemical hazard protective equipment needs.
- **PPE Use** - Employees are to use PPE according to training. If you have not been trained, talk to your supervisor before proceeding.



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- **PPE Care** - You are responsible for the maintenance of your PPE. If your PPE breaks or wears out, turn it in for replacement PPE.

V. Types and Use of PPE:

- **Head Protection** should be worn if there are overhead hazards, a chance of bumping your head on a fixed or moving object, a chance that the piece of equipment can throw an object at you, or if you are working over 10 feet off the ground.



- **Eye Protection** should be worn when the nature of the work or the location increases the probability of eye injury.

- This may include but is not limited to operating blowers, air compressors, brush cutters, chippers, drill work, mowers, pressure washers, routers, sanders, saws, weed trimmers, trimming trees, metal roofing, aerators, and cleaning restrooms.

- **Hearing Protection** - Equipment that produces an 85-decibel average over an 8-hour time weighted average requires earplugs or muffs. The following job functions require hearing protection: aerators, air compressors, blowers, brush cutters, chainsaws, chippers, compactors, power tools, generators, jack hammers, mowers, pressure washers, routers, sanders, saws and tractors.



- **Respiratory Protection** - Respiratory protection protects you from breathing hazardous dusts, mists, vapors and/or gases. If you are working in an area that requires respiratory protection, your supervisor will instruct you in its proper use. If you feel you need to wear a respirator and have not been trained in its use, ask your supervisor.

- **Hand Protection** - Protective gloves will be worn when hazardous liquids or processes can expose you to vibration, abrasions, and blows from an object etc.

The following job functions require hand protection: brush cutting, drain snake, chainsaw, compactor, grinder, jack hammer, maul/ax, pressure washer, welder, hazardous chemicals, cleaning restrooms, cabins and yurts, metal roofing, chippers.



This is not an all-inclusive list. If you are not sure if you should wear hand protection, ask your supervisor.

VI. Demonstration and Proficiency:



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All persons trained on personal protective equipment are required to demonstrate their proficiency prior to signing the training ledger.

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MODULE 1-13 PROFICIENCY TEST PERSONAL PROTECTIVE EQUIPMENT (PPE)

I. Multiple Choice

1. Personal Protective Equipment is a part of your:
 - a) Life.
 - b) Work environment.
 - c) Uniform.
 - d) None of the above.

2. Oregon Youth Authority requires employees (and youth offenders) to wear PPE because _____ are OYA's greatest assets.
 - a) Employees and youth offenders
 - b) PPE's
 - c) Safety.
 - d) None of the above.

3. Basic PPE includes, shirt with 1) _____, pants 2) _____ and boots that are 3) _____.
 - a) 1) No sleeves, 2) covering legs, and 3) at least three inches at the heel.
 - b) 1) Covering entire torso, 2) covering leg to ankle, and 3) upper leather.
 - c) 1) Long or short sleeves, 2) long pants covering leg to ankle; and 3) fully enclosed.
 - d) B and C.

II. True/False

4. _____ PPE is available from DAS/Risk Management Division or SAIF Corporation.
5. _____ Employees are to use PPE as best they can.
6. _____ Employees are responsible for maintaining their PPE.
7. _____ Head protection does not have to be worn when overhead hazards are present.
8. _____ Eye protection must be worn at all times.
9. _____ Hearing protection should be worn by staff when operating high noise equipment such as mowers, blowers, chainsaws, and circular saws.
10. _____ When in doubt, ask you supervisor what PPE is required.
11. _____ Employees are not expected to know the hazards of the job - their supervisor will tell them what PPE, if any, is needed for a given task.
12. _____ Respiratory protection is required whenever you are working in a situation that could cause you to breathe dust, vapors, or mists.

III. Discussion Questions

1. Whose responsibility is it to identify what PPE is required? Why?
2. If you are unsure about what PPE is required, what should you do?

Employee Name: _____ Pass _____ No Pass _____ Date: _____

Take this test to your supervisor or trainer for sign off.