



YOUTH SUB-CARE CLOTHING LIST / AUTHORIZATION

State of Oregon
OREGON YOUTH AUTHORITY

- JPPO should secure all appropriate clothing available from youth and family prior to youth's placement in program.
- Program is provided a copy of this clothing list to inventory youth's clothing at admission marking what the youth has "At Intake" in the column below. Provider should only list clothing that is in a condition appropriate for meeting program and community standards.
- A copy of the form will be returned to the JPPO showing what the youth's "Need" is in the column below and whether or not a clothing authorization is requested.
- After reviewing the youth's clothing inventory, and if need is determined, the JPPO may authorize a one time youth specific clothing payment in JJIS of \$175.00.
- Providers will maintain youth's wardrobe and will keep a current clothing inventory by adding all clothing purchased while youth is in program.
- When youth exits program, the Provider will re-inventory clothing and mark the "At Exit" column below.
- A copy of this list will remain in the youth's file at the program and a copy will be given to the JPPO upon youth exit from program.

Youth Name: _____ **JJIS#:** _____ **Date:** _____

Program Placement:

| | Recommended Number & Item | At Intake | Need | Provided by OYA Clothing Authorization \$ & Date Provided | Provided by Program & Date Provided | At Exit |
|---|----------------------------|-----------|------|---|-------------------------------------|---------|
| 7 | Underwear | | | | | |
| 3 | Bra | | | | | |
| 1 | Bathrobe | | | | | |
| 7 | Socks (Sets) | | | | | |
| 2 | Sleepwear (Sets) | | | | | |
| 2 | Shoes (Pair) | | | | | |
| 2 | Sweatshirt/Jacket | | | | | |
| 2 | Shorts | | | | | |
| 1 | Swimwear (if needed) | | | | | |
| 1 | Climate Appropriate Coat | | | | | |
| 5 | Shirts/T-Shirts/Blouses | | | | | |
| 5 | Pants/Jeans/Skirts/Dresses | | | | | |

Other: List any special needs for youth (work boots, maternity clothes, etc.)

Clothing Authorization Requested: Yes No \$210.00 **Parental Contribution:** Yes No Amount: \$ _____

| SIGNATURES: | Intake | Release |
|--|-------------------|-------------------|
| Youth: | _____ Date: _____ | _____ Date: _____ |
| Program Staff: | _____ Date: _____ | _____ Date: _____ |
| JPPO: _____ () Approved () Denied Reason: _____ | | |