



670 Hawthorne Avenue, SE
Suite 220
Salem, Oregon 97301

tel. 503.362.2666
email: osbeels@osbeels.org
Web: oregon.gov/osbeels

Professional Engineers of Oregon

Instructions for Filling Out the Application for Additional Branches of Engineering

The following instructions are provided to assist in completing the application.

PLEASE READ the applicable Oregon Revised Statutes (ORSs) and the Oregon Administrative Rules (OARs). To locate the ORSs and the OARs, visit our website at www.oregon.gov/osbeels. Click on the "Revised Statutes" link for the ORSs. Click on the "Administrative Rules" for the OARs.

PLEASE NOTE:
This application is to be completed by Oregon registered professional engineers.

It is the Applicant's responsibility to review these requirements before applying to the Board.

Purpose

The purpose of this application is for Oregon PE registrants who qualify for registration in additional branches of engineering and would like recognition of special qualification in more than one branch of engineering recognized by the Board under OAR 820-010-1010.

See the following OAR for detailed information: OAR 820-010-1000(6).

Application Fees

The application fees are located in OAR 820-080-0010. Application fees are non-refundable, in accordance with OAR 820-080-0005.

How Applications are Processed

Applications will be processed according to the date received by the OSBEELS office.

GENERAL INSTRUCTIONS

Step 1: Complete the Application form.

Step 2: Send application package, including payment, to the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS):

OSBEELS
670 Hawthorne Avenue, SE
Suite 220
Salem, OR 97301



Oregon

BOARD OF EXAMINERS
FOR ENGINEERING &
LAND SURVEYING

670 Hawthorne Avenue, SE
Suite 220
Salem, Oregon 97301

tel. 503.362.2666
email: osbeels@osbeels.org
Web: oregon.gov/osbeels

Office Use Only - Date Received:

Office Use Only -
Date Paid:

Office Use Only - ID #

Oregon Professional Engineers Application for Additional Branches of Engineering

A: Applicant Information

Applicant Information

First name (personal name)	Middle name or initial	Last name (family name)
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If you have a Social Security number Oregon law requires that it be used. Only use a Passport number if you don't have a Social Security number. If you don't have a Social Security Number, you must also fill out Section H of this application.

Social Security #	OR	Passport #	Country issuing passport
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Birth date (Mo/Day/Yr)	Where do you want correspondence mailed to? Home address OR Business address
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Home address (include any apartment number)	Home/Personal phone #
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City	State or Province	Zip/Postal code	Home email address
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Business name	Business phone #	Business fax #
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Business address (include any suite number)

City	State or Province	Zip/Postal code	Business email address
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Address for public disclosure (As per Oregon Revised Statute (ORS) Chapter 192) Same as mailing address

City	State	Zip	Email address
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The Oregon Examiner Newsletter

Please indicate how you would like to receive the OSBEELS newsletter, *The Oregon Examiner*.

Primary Address Primary Email Business Address Business Email No Newsletter



B: Branches and Payment

Professional Engineering Branches

Select branch (you must choose one)

- | | | |
|------------------|-----------------|-------------------------------|
| Agricultural | Electrical | Industrial and Systems |
| Building Systems | Environmental | Mechanical |
| Chemical | Fire Protection | Metallurgical |
| Civil | Forest | Naval Architecture and Marine |
| Control Systems | Geotechnical | Nuclear |
| | | Other |

Select payment method (choose one)

Check or Money Order (payable to the OSBEELS)		Amount Enclosed:	
Debit or Credit Card (Visa, Mastercard, Discover, or AmEx)		Total Charge to Card:	
Card Number	Exp. Date	Security Code*	Billing Zip/Postal Code
Signature (serves as payment authorization if paying by debit or credit card)			Signature Date (Mo/Day/Yr)

*** Debit or Credit Card Security Codes**

If submitting a payment to OSBEELS for fees by debit or credit card, please provide the security code. These codes are a security feature that appears on the back of most Visa, MasterCard, and Discover cards, and on the front of American Express cards. This code is a three or four-digit number which provides a cryptographic check on the information embossed on the card.

American Express Card Users: Look for the 4-digit code printed on the front of the card just above and to the right of the main card number. This 4-digit code is the card security code. Visa, MasterCard, and Discover Card Users: Flip the card over and look at the signature box. A special 3-digit code will be located in the signature box. This 3-digit code is the card security code.

C: General Questions

Answer the following questions (see OAR 820-020-0045)

Have you ever had any criminal convictions relating to the profession for which you are applying?	Yes	No
Have you ever had a professional engineering, land surveying or photogrammetric mapping registration denied, revoked, suspended, surrendered, stipulated, on probation, or been subject to any restriction or disciplinary action in any jurisdiction?	Yes	No

If the answer is "yes" to any of the above stated questions, please submit a written explanation and a copy of any and all board orders including but not limited to final orders, letters of reprimand, stipulations, settlement agreements, or criminal conviction and sentencing records, as applicable.

All information provided with your response will be considered public information unless required to be kept confidential by state or federal law.



D: Verification Summary	Summarize Active Oregon Registration		
	Registration Number	Branch	Renewal Date (Mo/Day/Yr)

	Summarize Additional Branch of Professional Engineering Examination		
	Branch of Examination	NCEES Exam or other? (If other, please specify)	Exam Date (Mo/Day/Yr)
.....	
Jurisdiction		

For examinations passed before October 2010, if the Applicant did not pass the examination in Oregon, official verification must be provided by the NCEES licensing jurisdiction. For examinations passed in October 2010 or later, the Board may verify passage with NCEES.

See the following OAR for detailed information: OAR 820-010-1000.



E: Social Security Guidelines

As part of your application for an initial or renewed occupational, professional or recreational license, certification, or registration issued by OSBEELS, you are required to provide your Social Security Number to OSBEELS. This is mandatory. The authority for this requirement is ORS 25.785, ORS 293.226, ORS 305.385, 42 USC § 405 (c) (2) (C) (I), and 42 USC § 666 (a) (13). **Failure to provide your Social Security Number will be a basis to refuse to issue or renew the license, certification, or registration you seek.** This record of your Social Security Number will be used for child support enforcement, tax administration purposes (including identification), and collections activity only, unless you authorize other uses of the number. Although a number other than your Social Security Number appears on the face of the licenses, certificates, or registrations issued by OSBEELS, your Social Security Number will remain on file with OSBEELS.

If, the United States Social Security Administration has not issued you a social security number, you must follow these guidelines:

- a. Form must be signed by you;
- b. You are attesting to the fact that no social security number has been issued to you by the United States Social Security Administration; and
- c. are acknowledging that knowingly supplying false information under this section is a Class A misdemeanor, punishable by imprisonment of up to one year and a fine of up to \$6,250.

By providing the following signature, you are agreeing to comply with the guidelines listed above

Signature

Date (Mo/Day/Yr)

F: Applicant Signature

I hereby certify under penalty of perjury that the information provided on this application is true and correct, and that the accompanying documents, if included, are genuine. I am the Applicant named in this application, I have read the contents thereof and, to the best of my knowledge and belief, the foregoing statements are true and correct in every respect.

Signature

Date (Mo/Day/Yr)