



Oregon

**State Board of Examiners for
Engineering & Land Surveying**

670 Hawthorne Ave. SE, Suite 220

Salem, OR 97301

(503) 362-2666

Fax (503) 362-5454

E-mail: osbeels@osbeels.org

EXAMINATIONS & QUALIFICATIONS COMMITTEE

Minutes of Meeting

October 14, 2011

Members present:

Grant Davis, Chair

Steven Burger

Amin Wahab

John Seward (excused absence)

Staff present:

Mari Lopez, Executive Secretary

Amanda Sloan

Jennifer O'Neill

Matt Bryan

Jenn Gilbert, Executive Assistant (excused absence)

Others present:

Joanna Tucker Davis, Assistant Attorney General

Carl Tappert (observer)

Ken Hoffine (observer)

Stefani Goodenow, NCEES

Michael Wing, OSU

John Sessions, OSU

The meeting of the Examinations and Qualifications (E&Q) Committee meeting was called to order at 10:10 a.m. in the conference room of the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS) office at 670 Hawthorne Avenue SE, Suite 220, Salem, OR 97301.

Guest Discussion

NCEES Credential Evaluation Service

The Committee reviewed and discussed information provided by Stefani Goodenow, Manager of Credentials Evaluations of the National Council of Examiners for Engineering and Surveying (NCEES). Information specified that as of January 2011, the NCEES Credential Evaluators began to utilize the NCEES Engineering Education Standard instead of the Accreditation Board for Engineering Technology (ABET) criteria as a means of evaluating degrees. After a lengthy

discussion, the Committee determined that staff will continue to review each evaluation received on a case-by-case basis.

New Business

Special Consideration Request

The Committee reviewed a letter from Tracy Bacon dated September 5, 2011, requesting that her application fee for the Fall 2011 Washington Structural III examination be applied towards the Spring 2012 Civil examination application. After a brief discussion, the Committee determined to deny the request pursuant to Oregon Administrative Rules (OARs) 820-010-0300 and 820-010-0442. Ms. Bacon previously took advantage of this opportunity for the October 2010 administration. Staff will respond accordingly.

CPD Preapproval Request

The Committee reviewed an e-mail from Eric Bracht dated September 20, 2011, requesting the Committee to determine whether or not the activities and calculations of his accrued Continuing Professional Development (CPD) hours satisfy the CPD requirements. After a lengthy discussion, the Committee determined that the activities and calculations provided by Mr. Bracht are accurate. Staff will respond accordingly.

NCEES 16-hour Structural Engineering Examination

The Committee reviewed an e-mail from Sue Frey of the National Council of Structural Engineers Associations (NCSEA) dated September 28, 2011, regarding whether or not comity applicants seeking a structural registration in the state of Oregon should be required to successfully pass the Buildings portion of the NCEES 16-hr examination to meet the requirements outlined in OAR 820-010-0417. As a result, the Committee requested that staff contact the Structural Engineering Association of Oregon (SEAO) requesting their input concerning the requirements for registration as a Structural Engineer (SE) and if the same requirement be expected of applicants seeking structural registration in Oregon by comity. The Committee decided to table the matter pending SEAO's response. Staff will respond accordingly.

Examination Application Supporting Documentation

The Committee reviewed a memo from staff regarding the Board policy that requires additional documentation of all applicants in which two or more examination administrations have passed since the applicant last applied. After a brief discussion, the Committee determined that the Board policy should be implemented as rule. As a result, the matter will be forwarded to the Rules and Regulations (R&R) Committee for further consideration.

OAR 820-010-0225(2) and 820-010-0226(2)

The Committee reviewed correspondence from the Oregon Institute of Technology (OIT) dated August 19, 2011 regarding the Fundamentals of Engineering (FE) and the Fundamentals of Surveying (FLS) students who apply and sit for the FE and FLS examinations based upon OARs 820-010-0225(2) and 820-010-0226(2). The Committee also reviewed a memo from staff proposing that the Committee adopt a re-application deadline in efforts to work cooperatively with OIT and other universities. After a brief discussion, the Committee determined that a different postmark deadline for re-applicants should be considered. As a result, the matter will be

forwarded to the R&R Committee for revising OAR 820-010-0442-Application Deadlines. Staff will respond accordingly.

OSU Forest Operations Management Proposal

The Committee reviewed and discussed information provided by Michael Wing and John Sessions of Oregon State University (OSU) requesting that the Forest Operations Management students of OSU be considered to take the FLS examination with OSU's Geomatics Certificate. After a lengthy discussion, the Committee determined that a rule should be drafted and forwarded to the R&R Committee for further consideration.

Informational

Fall 2011 Exams

The Committee briefly reviewed a memo from NCEES dated August 16, 2011, informing Member Boards of the Fall 2011 exam dates and fees. There was no further discussion.

National Council of Structural Engineers Associations

The Committee briefly reviewed an email from Sue Frey dated August 30, 2011, regarding NCSEA soliciting SEA0 as a member organization to vote on their proposed SE Licensing Policy. There was no further discussion.

Jans Begins Term as NCEES President

The Committee briefly reviewed a memo from NCEES dated September 2, 2011, informing Member Boards of the beginning of Dale Jans', NCEES 2011-2012 NCEES Presidential term, as well as its newest members. There was no further discussion.

NCEES Takes Additional Steps Toward CBT at 2011 Annual Meeting

The Committee briefly reviewed a memo from NCEES dated September 2, 2011, informing Member Boards the announcement during their 2011 Annual Meeting that the new FE and FLS computer-based testing (CBT) will begin as of January 2014. There was no further discussion.

2011 NCEES Annual Meeting/Computer-Based Testing (CBT)

The Committee briefly reviewed a memo from NCEES dated September 26, 2011, informing Member Boards of decisions made regarding CBT during their 2011 NCEES Annual Meeting. There was no further discussion.

Review of Applications

Comity Applications

Conrad Hernandez – The Committee reviewed a comity application from Conrad Hernandez for professional registration as an electrical engineer. Mr. Hernandez provided an un-official copy of a Center for Professional Engineering Education Services (CPEES) evaluation of his Bachelor of Science (B.S.) in Electrical Engineering from Adamson University (The Republic of the Philippines) in 1986, a detailed experience record demonstrating 12+ years of qualified electrical engineering experience, five (5) references verifying his electrical engineering experience, an official verification from the State of Arizona indicating his current registration as a professional engineer based upon his registration in the Republic of the Philippines, and an official verification of his registration in the Republic of the Philippines. After reviewing the

information submitted, the Committee determined he does not meet the minimum requirements outlined in Oregon Revised Statutes (ORSs) 670.102(1) and 672.102(2). However, the Committee will allow Mr. Hernandez to apply his comity application fees paid towards an FE application. Staff will respond accordingly.

Francis Klusek – The Committee reviewed a comity application from Francis Klusek for professional registration as an electrical engineer. Mr. Klusek provided an official transcript demonstrating a B.S. degree in Electrical Engineering conferred on May 1973, a Master of Science (M.S.) degree in Systems Engineering conferred on May 1977 from the University of Pennsylvania, an Official verification from the State of Pennsylvania demonstrating successful passage of the Pennsylvania State specific 8 hour FE examination in December 1972 and successful passage of the Pennsylvania State specific 8 hour PE examination in April 1978, a Pennsylvania Department of State licensee “look up” demonstrating current registration in the State of Pennsylvania, correspondence from the State of Pennsylvania regarding the examinations in which Mr. Klusek successfully passed, a detailed experience record demonstrating 30+ years of qualified engineering experience, and six (6) references verifying his engineering experience. After reviewing the information submitted, the Committee determined that the Pennsylvania State Specific FE and PE examination in which Mr. Klusek successfully passed were substantially equivalent. **Therefore, Mr. Klusek met the minimum requirements for registration and will be placed on the list of comity applications for approval by the Board during the November 8, 2011 Board Meeting.** Staff will respond accordingly.

Continuing Professional Development Audit

January 2011 CPD Audit Update

The Committee reviewed a memo from staff regarding Kurt A. Reichert who was granted a grace period pursuant to OAR 820-010-0635, during the April 15, 2011, E&Q Committee meeting. Upon review of the supporting documentation submitted, the PDH units claimed were deemed sufficient and the audit file was closed accordingly.

July 2011 CPD Audit

Michael Archer - The Committee reviewed Mr. Archer’s CPD Organizational form along with the supporting documentation for the 1/1/2008 – 12/31/2009 biennial renewal period. Mr. Archer submitted a total of 12 PDH units and a letter summarizing his self-study and his professional society’s membership. After further discussion, the Committee determined that Mr. Archer may receive the grace period pursuant to OAR 820-015-00026. Staff will respond accordingly.

Albert Castaneda – The Committee reviewed an email from Mr. Castaneda requesting one PDH unit per for each of the City of Keizer meetings in which he attended. After a brief discussion, the Committee determined that a maximum of 6 PDH units be granted in accordance with OAR 820-010-0635(5)(g). Staff will respond accordingly.

Mark Fordham – The Committee reviewed an email from Mr. Fordham requesting retirement status. After further discussion, the Committee determined to deny Mr. Fordham’s request and will forward his audit file to the Regulation Department for further review. Staff will respond accordingly.

Ali Momeni – The Committee reviewed Mr. Momeni’s request for a grace period, in accordance with OAR 820-015-0026, in order to satisfy the CPD audit for the 1/1/2009 – 12/31/2010 biennial renewal period. After a brief discussion, the Committee determined that Mr. Momeni does not qualify for a grace period based on OAR 820-015-0026 and his audit file will be forwarded to the Regulation Department for further review. Staff will respond accordingly.

Fred Proffitt – The Committee reviewed correspondence from Mr. Proffitt stating that he does not have any supporting documentation to verify his PDH units accrued for the 1/1/2009 – 12/31/2010 biennial renewal period. After a brief discussion, the Committee determined to forward Mr. Proffitt’s audit file to the Regulation Department for further review. Staff will respond accordingly.

Paul Raymond – The Committee reviewed an email from Mr. Raymond regarding his wishes to voluntarily allow his license to lapse. After a brief discussion, the Committee determined that Mr. Raymond must provide supporting documentation of the activities claimed on the CPD Organizational form submitted to the Board. If Mr. Raymond does not provide the required supporting documentation, his audit file will be forwarded to the Regulation Department for further review. Staff will respond accordingly.

George Voss – The Committee reviewed an email from Mr. Voss stating that he no longer has the supporting documentation of the PDH units accrued during the 7/1/2008 – 6/30/2010 biennial renewal period. After a brief discussion, the Committee determined to forward Mr. Voss’s audit file to the Regulation Department for further review. Staff will respond accordingly.

William Wilkerson – The Committee reviewed an email from Mr. Wilkerson requesting a grace period, in accordance with OAR 820-015-0226, in order to satisfy the CPD audit for the 7/1/2008 – 6/30/2010 biennial renewal period. After a brief discussion, the Committee determined that a 1-year grace period would be granted to Mr. Wilkerson. Staff will respond accordingly.

The meeting adjourned at 11:57 a.m.