



Oregon

**State Board of Examiners for
Engineering & Land Surveying**

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EXTERNAL RELATIONS COMMITTEE

Minutes of Meeting

June 15, 2012

Members present:

Amin Wahab, Chair

Jim Doane

Sue Newstetter

Staff present:

Mari Lopez, Executive Secretary

Joy Pariante, Social and Communications Media Specialist

Other personnel:

Katharine Lozano, Assistant Attorney General

Lori Graham, ePermitting

Observer:

Dan Linscheid

The meeting of the External Relations Committee was called to order at 12:20 p.m. in the conference room of the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS) office at 670 Hawthorne Avenue SE, Suite 220, Salem, OR 97301.

ePermitting

Lori Graham, from the ePermitting Division, discussed Committee member concerns regarding navigation of the new ePermitting Web site. Sue Newstetter pointed out that the main page option of “Contractors,” which is supposed to apply to all industry professionals, can be confusing for engineers and land surveyors. Ms. Graham said she would discuss the possibility of changing the name of that option to “Professionals” to avoid further confusion.

The topic of digital signatures on plans submitted online was briefly revisited. Ms. Graham said that plans can be “locked” by the plan designer, but still reviewed and approved by county officials if Adobe PDF options are correctly configured. Ms. Graham said there were initially problems with the settings on PDFs, but she said that problem has since been solved.

Oregon Examiner

The Committee reviewed three articles for the upcoming *Oregon Examiner*:

[OSBEELS at STEM Day at UCC](#)

[Software Engineering Certification Exam](#)

[Law Enforcement Cases \(Jan. – June\)](#)

No corrections were recommended. The Committee recommends the Board approve the three articles as presented.

Symposium 2012

Ms. Pariente reported that the symposium will be held September 21, 2012 at the Salem Conference Center. Symposium registration price for attendees was set at \$80 per person which includes registration materials, catered lunch and professional development hours.

Symposium breakout topics were finalized. There will be four tracks: Engineering, Land Surveying, Photogrammetry and OSBEELS. There will be four topics in each track. Breakout sessions will be led by subject matter experts including registered professionals, industry experts, Board members and OSBEELS staff.

Promotional posters

Committee members approved two new poster designs featuring engineering. Minor font changes were recommended. Ms. Pariente has made recommended changes.

Two new posters will be designed for the Committee's review in August featuring land surveying.

The Committee recommends the Board approve [Engineering Poster 1](#) and [Engineering Poster 2](#) as presented.

Intern declarations

The new design for Engineering and Land Surveying Intern declarations was approved by the Committee. The Committee also decided on a paper choice and foil seal choice for these declarations. The newly designed declarations will be presented to individuals who successfully pass the fundamental examinations; effective with the October 2012 examination administration.

The Committee recommends the Board approve the [Engineering Intern](#) and [Land Surveying Intern](#) declarations as presented.

Social Media Policy

Policy is still under review by AAG Tessa Sugahara, who was asked to review the draft policy following her presentation regarding social media in the workplace. The policy, if cleared by AAG Sugahara, will be discussed at the next Committee meeting in August.

The meeting adjourned at 1:03 p.m.