



Oregon

**State Board of Examiners for
Engineering & Land Surveying**

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EXTERNAL RELATIONS COMMITTEE

Minutes of Meeting

June 13, 2014

Members present:

Anne Hillyer*, Chair

Ken Hoffine

Members absent:

Jim Doane (excused)

Staff present:

Mari Lopez, Administrator

Jenn Gilbert, Executive Assistant

Others present:

Katharine Lozano, Assistant Attorney General

The meeting of the External Relations Committee was called to order at 11:05 a.m. in the OSBEELS Conference Room at 670 Hawthorne Avenue SE, Suite 220, Salem, OR 97301.

*Ms. Hillyer chaired the meeting due to Mr. Doane's excused absence

Public Comment

There was no public comment.

Oregon Examiner Articles

The Committee reviewed six articles for a future edition of the *Oregon Examiner*:

- Board and Committees overview
- Changes in Fundamentals examination application rates
- Public Meetings and Executive Sessions
- The complaint process
- Utilizing the Question Form
- Supervision, control and sealing documents

AAG Lozano noted a minor revision to the Board and Committees overview article. Staff was also directed to remove the chart for the article about the fundamental examination application rates as it was confusing. Ms. Hillyer also noted that the article about supervision, control and sealing documents does not mention photogrammetrists. Staff informed her that the Rules and Regulations Committee earlier in the day approved a draft amendment to OAR 820-010-0621 –

Final Documents to include the professional photogrammetrists. The Committee recommends the Board approve the articles, with the minor revisions discussed, for inclusion in the *Oregon Examiner*. There was no additional discussion.

2014 OSBEELS Symposium

Staff briefly updated the Committee on the current status of the 2014 Symposium. The Committee was informed that at this time, the notion of offering the presentations from the Symposium online for future viewing will be on hold until the position of the Social Media and Communications Specialist is filled. There was no further discussion.

Website question

The Committee reviewed the information for implementing the inclusion of disciplinary actions to the current Find a Licensee feature on the web site. It was the consensus of the Committee for the IT consultant to move forward with Phase I and staff can move forward with Phase II, scanning the final orders. During the interim, staff will provide disclaimer language for the Committee to consider. There was no further discussion.

Speaking Engagements

Staff reported that Investigators JR Wilkinson and Jason Abrams presented Introduction to the OSBEELS Law Enforcement Process during the Oregon Association of County Engineers and Surveyors (OACES) Conference on June 9th. There was no additional discussion.

The meeting adjourned at 11:20 a.m.