



# Oregon

**State Board of Examiners for  
Engineering & Land Surveying**

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EXTERNAL RELATIONS COMMITTEE

Minutes of Meeting

August 12, 2011

Members present:

Co Chair  
James Doane  
Steven Burger  
Sue Newstetter (excused absence)

Staff present:

Jenn Gilbert  
Ross Gale  
Mari Lopez (excused absence)

Other:

Joanna Tucker-Davis, Assistant Attorney General

The meeting of the External Relations Committee was called to order at 1:00 p.m. in the conference room of the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS) office at 670 Hawthorne Avenue, SE, Suite 220, Salem, OR 97301.

Symposium Updates

Staff updated the Committee about the Symposium and reported that the Professional Engineers of Oregon (PEO) requested to have a vendor booth at the Symposium in exchange for advertising. After discussion, the Committee decided not to have vendor booths this year since the same opportunity wasn't made available to other organizations. The Committee reviewed and briefly discussed the Symposium Evaluation form, Certificate of Completion form, and the sign-in sheets. Staff will continue to revise the forms and email them to the Committee for review before presenting them to the September Board meeting for approval.

Board Member Manual

The Committee reviewed the Board Member Manual. Discussion took place about the members developing more information to include regarding the Nomination Process for Board Members and the Committee Selection Process. The Committee will continue discussing those processes during the October meeting.

Oregon Examiner Articles

The Committee reviewed the following draft articles for the Oregon Examiner:

- *FE, FS Exams Offered Electronically*
- *WA Structural III Date Change*
- *New OSBEELS Logo*

There were no suggestions for revision. **The Committee determined to present these draft articles to the September Board meeting for approval.**

The Committee also reviewed the following draft articles:

- *Law Enforcement Cases Feb-July 2011*
- *New Board Appointments*
- *Senate Bill 126*

There were suggestions for minor revisions to each article. **The Committee determined to present the draft articles as revised, to the September Board meeting for approval.**

The meeting adjourned at 1:26 p.m.