



Oregon

**State Board of Examiners for
Engineering & Land Surveying**

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FINANCE COMMITTEE

Minutes of Meeting

December 14, 2012

Members present:

Jim Doane, Chair

Steven Burger

Amin Wahab (excused absence)

Carl Tappert

Staff present:

Mari Lopez

Jenn Gilbert

Joy Pariante

Others present:

Sue Frey (Observer)

Katharine Lozano, Assistant Attorney General

Sue Newstetter (Observer)

Grant Moyle (by telephone)

The meeting of the Finance Committee was called to order at 11:11 a.m. in the conference room of the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS) office at 670 Hawthorne Avenue, SE, Suite 220, Salem, OR 97301.

Unfinished Business –

Tablets

The Committee was informed that OSBEELS staff and contracted IT personnel reviewed other tablets in addition to the iPad for Board use. The other suggested tablets were deemed too new for thorough evaluation. The iPad was again recommended because of the encryption and remote wipe options, which would ensure security of the device and OSBEELS Board data if it is lost or stolen. Committee members were concerned about printing issues with the iPad and the inclusion of Microsoft Office on the device. Grant Moyle was contacted by telephone and explained to the Committee that the iPad can only print to certain wireless printers. A compatible wireless printer could be installed at OSBEELS, however, if Board members wanted to print at home or at their offices, purchase of a compatible printer would be required. Mr. Moyle also assured the Committee members that Microsoft Office would be available on the iPads.

After discussion, the Committee recommended the Board move forward and implement iPads for Board use.

New Business –

PE Status Question

Jim Long emailed OSBEELS asking to have his license reinstated without paying the renewal and delinquent fees, which total \$660, and are required to reinstate his registration. Mr. Long received his Oregon PE license in 1996, but hasn't practiced in Oregon since 1998. He kept his license active until 2003 when his license was put into exempt status. In 2007, exempt status was no longer available, but OSBEELS had no updated contact information for Mr. Long. As a result, his registration went into delinquent status. Mr. Long now has an employment opportunity in Oregon and would like to reinstate his license so he can legally practice, but he believes the fees required are excessive.

The Committee discussed the breakdown of Mr. Long's fees. Only \$160 of the \$660 is delinquent fees. The remainder of the fees owed is previous renewals which are required to maintain an Oregon license. AAG Lozano pointed out that the Board has no rule or provision for fee waivers. Mr. Doane said he feels \$660 is a reasonable cost to be able to practice in Oregon. Committee members also pointed out that failure to change an address, which resulted in missed communications, can also be grounds for opening a law enforcement case against Mr. Long.

The Committee determined that Mr. Long must pay all fees prior to reinstatement of his registration in Oregon. Staff will respond accordingly.

Review of Financial Information –

The Committee reviewed the Statement of Net Assets and the Profit & Loss Budget Overview as of October 31, 2012. Expenses for OSBEELS are currently at 47%. This will increase with the addition of new employees, purchase of additional furniture, and remodeling of the OSBEELS workspace in the near future.

The Committee noted that the requested \$650,000 has been reallocated to the Business Continuity Plan. There was no further discussion.

The meeting adjourned at 11:54 a.m.