



Oregon

**State Board of Examiners for
Engineering & Land Surveying**

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FINANCE COMMITTEE

Minutes of Meeting

June 14, 2013

Members present:

James Doane, Chair

Steven Burger

Carl Tappert

Staff present:

Mari Lopez, Executive Secretary

Jenn Gilbert, Executive Assistant

Joy Pariente

Others present:

Kyle Martin, Assistant Attorney General

Sue Newstetter (Observer)

The meeting of the Finance Committee was called to order at 11:30 a.m. in the OSBEELS Conference Room at 670 Hawthorne Avenue SE, Suite 220, Salem, OR 97301.

Public Comment

There were no public comments.

New Business

Reimbursement Request from Mari Lopez

The Committee approved Ms. Lopez's request for reimbursement of mileage costs for roundtrip travel from Salem to Portland International Airport for the recent Western Zone conference trip to San Francisco, Calif.

Review of Financial Information

Mr. Doane observed that OSBEELS continues to run below both income and expenditures for the biennium. However, the June biennial renewals have not been processed or accounted for as income. He also noted that the litigation reserve and the business continuity plan are now accounted for. There was no further discussion.

The meeting adjourned at 11:37 a.m.