



# Oregon

STATE BOARD OF EXAMINERS  
FOR ENGINEERING &  
LAND SURVEYING

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## OREGON SPECIFIC EXAMINATION TASK FORCE

Minutes of Meeting  
April 8, 2016

### Members present:

Logan Miles, Acting Chair  
Ken Hoffine  
Amin Wahab

### Members Absent

Oscar Zuniga (excused)

### Staff present:

Mari Lopez, Board Administrator  
Jenn Gilbert, Executive Assistant  
Danee Vig, Registration Specialist  
Brianna Weekly, Registration Specialist  
Bailey Weissenfels, Registration Specialist

### Others present:

Katharine Lozano, Assistant Attorney General  
Jason Kent, Observer

The meeting of the Oregon Specific Examination Task Force (OSETF), in the absence of Chair Zuniga, Mr. Miles called the meeting to order at 12:35 p.m. in the OSBEELS Conference Room at 670 Hawthorne Avenue SE, Suite 220, Salem, OR 97301.

### **Public Comment**

There was no discussion.

### **Unfinished Business**

#### Oregon Specific Exam Policy

During the February 26, 2016 OSETF meeting, Chair Zuniga asked staff to provide it's recommended revisions to the Policy for the OSETF to consider during the April meeting. Therefore, staff provided recommendations. Staff also provided an email from Chair Zuniga, who submitted his proposed changes to the policy. AAG Lozano suggested that the OSETF consider possible consequences for those who do not adhere to the policy. After a brief discussion, the OSETF recommended to forward the proposed policy revisions, including the recommendations received from Chair Zuniga, to the next regularly scheduled meeting of the Board on Tuesday, May 10, 2016, for fuller discussion and adoption or revision and adoption. The OSETF would like more input from the full Board on the potential consequences for not

complying with the policy and exam security, including the Work Product Agreement, with suspension of an examination as one of the possible consequences. The OSTEf direct staff to invite the Exam Team liaisons to the May Board meeting for an open discussion regarding their individual processes, in order to create a cohesive and standardized policy. Mr. Kent noted that the Board is currently developing a policy checklist and that the input from all parties will be valuable in determining the integral components of a successful policy.

**The meeting adjourned at 1:15p.m.**