

SSN Updates/Changes Processing

The SSN Change process has been created to give partners the ability to update/change an incorrect customer Social Security Number. For each SSN change record sent in the ssn_trans.dat file (See Attachment A) to PRISM, the SSN Change process matches the key (agency code, SSN and intake date) with the correct "family set of records" (episode, services, goal). Upon finding a "family set", PRISM deletes the old family set and creates a new "family set" with the correct SSN. Should a "family set of records" not be found, the SSN update record is placed in the ssn_suspense table. If a customer has more than one "family set of records" that need to be changed, a SSN change record matching the key (agency code, SSN and intake date) for each episode the customer has needs to be sent. The ssn_trans.dat file is used to send the ssn change records to prism.

The transmittal_trans.dat file (See Attachment B), has been modified to contain the ssn_trans.dat file's record count. **Please note:** should the partner not wish to update any SSN numbers, this field must contain '00000000'.

Should there be a problem with any SSN change records, the PRISM Suspense Correction Process application has been updated to give the PRISM partners the ability to correct the suspended records.